

**Washington State Auditor's Office**  
**Accountability Audit Report**

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**North Franklin School District No. J51-162**  
**Franklin County**

Report Date  
**March 27, 2014**

**Report No. 1011563**

Issue Date  
**April 3, 2014**



**Washington State Auditor**  
**Troy Kelley**

Independence • Respect • Integrity



## Washington State Auditor Troy Kelley

April 3, 2014

Board of Directors  
North Franklin School District No. J51-162  
Connell, Washington

### *Report on Accountability*

We appreciate the opportunity to work in cooperation with your District to promote accountability, integrity and openness in government. The State Auditor's Office takes seriously our role to advocate for government accountability and transparency and to promote positive change.

Please find attached our report on North Franklin School District No. J51-162's accountability and compliance with state laws and regulations and its own policies and procedures. Thank you for working with us to ensure the efficient and effective use of public resources.

Sincerely,

**TROY KELLEY**  
STATE AUDITOR

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**Franklin County**  
**March 27, 2014**

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# Audit Summary

**North Franklin School District No. J51-162**  
**Franklin County**  
**March 27, 2014**

## ***ABOUT THE AUDIT***

This report contains the results of our independent accountability audit of North Franklin School District No. J51-162 from September 1, 2012 through August 31, 2013.

We evaluated internal controls and performed audit procedures on the activities of the District. We also determined whether the District complied with state laws and regulations and its own policies and procedures.

In keeping with general auditing practices, we do not examine every transaction, activity or area. Instead, the areas examined were those representing the highest risk of noncompliance, misappropriation or misuse. The following areas were examined during this audit period:

- Transportation – apportionment
- Credit cards and accounts
- Staff mix – apportionment
- Procurement

## ***RESULTS***

In the areas we examined, the District’s internal controls were adequate to safeguard public assets. The District also complied with state laws and regulations and its own policies and procedures in the areas we examined.

## **Related Reports**

**North Franklin School District No. J51-162**  
**Franklin County**  
**March 27, 2014**

### ***FINANCIAL***

Our opinion on the District's financial statements and compliance with federal grant program requirements is provided in a separate report, which includes the District's financial statements.

### ***FEDERAL GRANT PROGRAMS***

We evaluated internal controls and tested compliance with the federal program requirements, as applicable, for the District's major federal program, which is listed in the Federal Summary section of the financial statement and single audit report.

## **Description of the District**

### **North Franklin School District No. J51-162**

**Franklin County**

**March 27, 2014**

#### ***ABOUT THE DISTRICT***

North Franklin School District No. J51-162 provides educational services to approximately 2,000 students in northern Franklin County. The District operates one high school, one alternative high school, one junior high school and three elementary schools. The District staffs Camp Outlook, an alternative to juvenile detention centers and North Franklin Virtual Academy, an alternative learning experience program.

A five-member Board of Directors governs the District. Board Members are elected to staggered, four-year terms. The Board appoints a Superintendent to oversee the District's daily operations and its approximately 300 full- and part-time employees. For fiscal year 2012-2013, the District had an annual general fund operating budget of approximately \$20.6 million.

#### ***ELECTED OFFICIALS***

These officials served during the audit period:

Board of Directors:

Tim Taylor  
Kara Booker  
Remie DeRuwe  
Pat Hailey  
Roger Bailie

#### ***APPOINTED OFFICIALS***

Superintendent  
Business Manager

Gregg Taylor  
Cindy Sital

## ***DISTRICT CONTACT INFORMATION***

Address: North Franklin School District No. J51-162  
1100 W. Clark  
P.O. Box 829  
Connell, WA 99326

Phone: 509-234-2021

Website: [www.nfsd.org](http://www.nfsd.org)

## ***AUDIT HISTORY***

We audit the District on an annual basis. The past six audits were free of findings.



## **ABOUT THE STATE AUDITOR'S OFFICE**

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The State Auditor's Office is established in the state's Constitution and is part of the executive branch of state government. The State Auditor is elected by the citizens of Washington and serves four-year terms.

We work with our audit clients and citizens as an advocate for government accountability. As an elected agency, the State Auditor's Office has the independence necessary to objectively perform audits and investigations. Our audits are designed to comply with professional standards as well as to satisfy the requirements of federal, state, and local laws.

The State Auditor's Office employees are located around the state to deliver services effectively and efficiently.

Our audits look at financial information and compliance with state, federal and local laws on the part of all local governments, including schools, and all state agencies, including institutions of higher education. In addition, we conduct performance audits of state agencies and local governments and fraud, whistleblower and citizen hotline investigations.

The results of our work are widely distributed through a variety of reports, which are available on our Web site and through our free, electronic subscription service.

We take our role as partners in accountability seriously. We provide training and technical assistance to governments and have an extensive quality assurance program.

**State Auditor**  
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**Deputy Director of Performance Audit**  
**Deputy Director of Quality Assurance**  
**Deputy Director of Communications**  
**Local Government Liaison**  
**Public Records Officer**  
**Main number**  
**Toll-free Citizen Hotline**

**Troy Kelley**  
**Doug Cochran**  
**Chuck Pfeil, CPA**  
**Kelly Collins, CPA**  
**Jan M. Jutte, CPA, CGFM**  
**Sadie Armijo**  
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