

Washington State Auditor's Office

Accountability Audit Report

Port of Grays Harbor Grays Harbor County

Report Date
July 16, 2014

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July 28, 2014



Washington State Auditor
Troy Kelley

Independence • Respect • Integrity



Washington State Auditor Troy Kelley

July 28, 2014

Board of Commissioners
Port of Grays Harbor
Aberdeen, Washington

Report on Accountability

We appreciate the opportunity to work in cooperation with your Port to promote accountability, integrity and openness in government. The State Auditor's Office takes seriously our role to advocate for government accountability and transparency and to promote positive change.

Please find attached our report on the Port of Grays Harbor's accountability and compliance with state laws and regulations and its own policies and procedures. Thank you for working with us to ensure the efficient and effective use of public resources.

Sincerely,

TROY KELLEY
STATE AUDITOR

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Grays Harbor County
July 16, 2014**

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Audit Summary

Port of Grays Harbor Grays Harbor County July 16, 2014

ABOUT THE AUDIT

This report contains the results of our independent accountability audit of the Port of Grays Harbor from January 1, 2013 through December 31, 2013.

We evaluated internal controls and performed audit procedures on the activities of the Port. We also determined whether the Port complied with state laws and regulations and its own policies and procedures.

In keeping with general auditing practices, we do not examine every transaction, activity or area. Instead, the areas examined were those representing the highest risk of noncompliance, misappropriation or misuse. The following areas were examined during this audit period:

- Open public meetings
- General revenue and expenses
- Annual report
- Key system controls
- Procurement – public works
- Lease agreements
- Cash receipting
- State grants

RESULTS

In the areas we examined, the Port's internal controls were adequate to safeguard public assets. The Port also complied with state laws and regulations and its own policies and procedures in the areas we examined.

Related Reports

**Port of Grays Harbor
Grays Harbor County
July 16, 2014**

FINANCIAL

Our opinion on the Port's financial statements is provided in a separate report, which includes the Port's financial statements.

Description of the Port

Port of Grays Harbor Grays Harbor County July 16, 2014

ABOUT THE PORT

The Port of Grays Harbor was incorporated in 1911 to serve the citizens of Grays Harbor County. The Port provides a marine terminal, marina, airport and industrial park facilities.

An elected, three-member Board of Commissioners governs the Port. The Board appoints an Executive Director and a Director of Finance and Administration to oversee the District's daily operations as well as its approximately 46 full-time and 27 part-time employees. The Port generated operating revenue of over \$30 million in 2013, financed primarily through user fees.

ELECTED OFFICIALS

These officials served during the audit period:

Board of Commissioners:

Jack Thompson
Chuck Caldwell
Stan Pinnick

APPOINTED OFFICIALS

Executive Director
Director of Finance and Administration

Gary Nelson
Mary Nelson

PORT CONTACT INFORMATION

Address: Port of Grays Harbor
P.O. Box 660
Aberdeen, WA 98520

Phone: 360-533-9501

Website: www.portofgraysharbor.com

AUDIT HISTORY

We audit the Port annually. Management has been responsive to prior audit recommendations. Audit concerns are often discussed, addressed and resolved before completion of the audit. The Port has been free of findings for the past 20 audits.



ABOUT THE STATE AUDITOR'S OFFICE

The State Auditor's Office is established in the state's Constitution and is part of the executive branch of state government. The State Auditor is elected by the citizens of Washington and serves four-year terms.

We work with our audit clients and citizens as an advocate for government accountability. As an elected agency, the State Auditor's Office has the independence necessary to objectively perform audits and investigations. Our audits are designed to comply with professional standards as well as to satisfy the requirements of federal, state, and local laws.

The State Auditor's Office employees are located around the state to deliver services effectively and efficiently.

Our audits look at financial information and compliance with state, federal and local laws on the part of all local governments, including schools, and all state agencies, including institutions of higher education. In addition, we conduct performance audits of state agencies and local governments and fraud, whistleblower and citizen hotline investigations.

The results of our work are widely distributed through a variety of reports, which are available on our Web site and through our free, electronic subscription service.

We take our role as partners in accountability seriously. We provide training and technical assistance to governments and have an extensive quality assurance program.

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