



Washington State Auditor's Office

Troy Kelley

Integrity • Respect • Independence

Accountability Audit Report

Ellensburg Business Development Authority

Kittitas County

For the period January 1, 2011 through December 31, 2013

Published October 30, 2014

Report No. 1012851





Washington State Auditor Troy Kelley

October 30, 2014

Board of Directors
Ellensburg Business Development Authority
Ellensburg, Washington

Report on Accountability

We appreciate the opportunity to work in cooperation with your Authority to promote accountability, integrity and openness in government. The State Auditor's Office takes seriously our role to advocate for government accountability and transparency and to promote positive change.

Please find attached our report on the Ellensburg Business Development Authority's internal controls and compliance. This report will also be published on our website at www.sao.wa.gov as a matter of public record. Our audit was performed under the authority of state law (RCW 43.09.260) and included procedures we considered necessary under the circumstances.

Thank you for working with us to ensure the efficient and effective use of public resources.

Sincerely,

TROY KELLEY
STATE AUDITOR

Audit Summary

Ellensburg Business Development Authority Kittitas County October 18, 2014

ABOUT THE AUDIT

This report contains the results of our independent accountability audit of the Ellensburg Business Development Authority from January 1, 2011 through December 31, 2013.

The objective of our audit was to evaluate the adequacy of the Authority's internal controls to safeguard public resources and the Authority's compliance with state law and its own policies. In keeping with general auditing practices, we did not review every aspect of the Authority's internal controls and compliance. Instead, our review focused on areas representing the highest risk of misappropriation, misuse or noncompliance.

Our report is addressed to the governing body and management of the Authority. However, this report is a matter of public record and its distribution is not limited.

RESULTS

In the areas we examined, the Authority's internal controls were adequate to safeguard public assets. The Authority also complied with state laws and its own policies in the areas we examined.

However, we noted certain matters that we communicated to the Authority. We appreciate the Authority's commitment to resolving those matters.

Description of the Authority

Ellensburg Business Development Authority Kittitas County October 18, 2014

ABOUT THE AUTHORITY

The Ellensburg Business Development Authority was established in 1994 to create and retain full-time employment opportunities for citizens of Ellensburg and Kittitas County by emphasizing the establishment of light industrial companies. In addition, the Authority provides business management, financial, expansion and other assistance, as well as provides access to shared centralized services. The Authority's two buildings are temporary homes for businesses that are just starting out.

An elected, nine-member Board of Directors governs the Authority. For fiscal years 2011, 2012 and 2013, the Authority generated average revenues of \$241,000 per year and incurred average expenditures of \$194,000.

AUTHORITY CONTACT INFORMATION

Address: Ellensburg Business Development Authority
P.O. Box 598
Ellensburg, WA 98926

Phone: (509) 925-2002

Website: www.ci.ellensburg.wa.us/index.aspx?nid=89

ABOUT THE STATE AUDITOR'S OFFICE

The State Auditor's Office is established in the state's Constitution and is part of the executive branch of state government. The State Auditor is elected by the citizens of Washington and serves four-year terms.

We work with our audit clients and citizens to achieve our vision of government that works for citizens, by helping governments work better, cost less, deliver higher value, and earn greater public trust.

In fulfilling our mission to hold state and local governments accountable for the use of public resources, we also hold ourselves accountable by continually improving our audit quality and operational efficiency and developing highly engaged and committed employees.

As an elected agency, the State Auditor's Office has the independence necessary to objectively perform audits and investigations. Our audits are designed to comply with professional standards as well as to satisfy the requirements of federal, state, and local laws.

Our audits look at financial information and compliance with state, federal and local laws on the part of all local governments, including schools, and all state agencies, including institutions of higher education. In addition, we conduct performance audits of state agencies and local governments as well as [fraud](#), state [whistleblower](#) and [citizen hotline](#) investigations.

The results of our work are widely distributed through a variety of reports, which are available on our [website](#) and through our free, electronic [subscription](#) service.

We take our role as partners in accountability seriously, and provide training and technical assistance to governments, and have an extensive quality assurance program.

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