Washington State Auditor's Office

Troy Kelley

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Accountability Audit Report

Lewis County Fire Protection District No. 10

For the period January 1, 2011 through December 31, 2013

Published February 23, 2015

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Washington State Auditor
Troy Kelley

February 23, 2015

Board of Commissioners
Lewis County Fire Protection District No. 10
Packwood, Washington

Report on Accountability

Thank you for the opportunity to work with you to promote accountability, integrity and openness in government. The State Auditor's Office takes seriously our role of providing state and local governments with assurance and accountability as the independent auditor of public accounts. In this way, we strive to help government work better, cost less, deliver higher value and earn greater public trust.

Independent audits provide essential accountability and transparency for District operations. This information is valuable to management, the governing body and public stakeholders when assessing the government's stewardship of public resources.

The attached comprises our report on the District's compliance and safeguarding of public resources. Our independent audit report describes the overall results and conclusions for areas we examined. We appreciate the opportunity to work with your staff and we value your cooperation during the audit.

Sincerely,

Troy X. Kelley

TROY KELLEY
STATE AUDITOR
OLYMPIA, WA

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AUDIT SUMMARY

Results in brief

In most areas we audited, District operations complied with applicable requirements and provided adequate safeguarding of public resources. The District also complied with state laws and regulations and its own policies and procedures in the areas we examined.

However, we noted certain matters that we communicated to District management in a letter dated February 9, 2015, related to grant expenditures. We appreciate the District's commitment to resolving those matters.

About the audit

This report contains the results of our independent accountability audit of Lewis County Fire Protection District No. 10 from January 1, 2011 through December 31, 2013.

Management is responsible for ensuring compliance and adequate safeguarding of public resources from fraud, loss or abuse. This includes the design, implementation and maintenance of internal controls relevant to these objectives.

Our audit involved performing procedures to obtain evidence about the District's uses of public resources, compliance with state laws and regulations and its own policies and procedures, and internal controls over such matters.

In keeping with general auditing practices, we do not examine every transaction, activity or area. Instead, the areas examined were those representing the highest risk of fraud, loss, abuse, or noncompliance. The following areas were examined during this audit period:

- General revenues and expenditures
- Open public meeting minutes
- Financial condition
- Compliance with grant requirements
- Controls over significant accounting systems:
  - Payroll disbursements
  - General disbursements

INFORMATION ABOUT THE DISTRICT

Lewis County Fire Protection District No. 10 was formed in 1979. The District provides fire prevention and suppression services, emergency medical aid and protection of life and property to residents living within the service boundaries. The District covers approximately 185 square miles within Lewis County.

The District is governed by an elected, five-member Board of Commissioners. The Board appoints a Fire Chief who oversees approximately 17 volunteers and a Secretary. The District's operating expenditures were approximately $379,000 in 2011, $218,000 in 2012 and $174,000 in 2013. The majority of the District's revenues are funded through property taxes collected by Lewis County.

Contact information related to this report

Address:	Lewis County Fire Protection District No. 10 P.O. Box 270 Packwood, WA 98361
Contact:	Barbara Wright, District Secretary
Telephone:	(360) 494-4123

Information current as of report publish date.

Audit history

You can find current and past audit reports for Lewis County Fire Protection District No. 10 at http://portal.sao.wa.gov/ReportSearch.

ABOUT THE STATE AUDITOR'S OFFICE

The State Auditor's Office is established in the state's Constitution and is part of the executive branch of state government. The State Auditor is elected by the citizens of Washington and serves four-year terms.

We work with our audit clients and citizens to achieve our vision of government that works for citizens, by helping governments work better, cost less, deliver higher value, and earn greater public trust.

In fulfilling our mission to hold state and local governments accountable for the use of public resources, we also hold ourselves accountable by continually improving our audit quality and operational efficiency and developing highly engaged and committed employees.

As an elected agency, the State Auditor's Office has the independence necessary to objectively perform audits and investigations. Our audits are designed to comply with professional standards as well as to satisfy the requirements of federal, state, and local laws.

Our audits look at financial information and compliance with state, federal and local laws on the part of all local governments, including schools, and all state agencies, including institutions of higher education. In addition, we conduct performance audits of state agencies and local governments as well as fraud, state whistleblower and citizen hotline investigations.

The results of our work are widely distributed through a variety of reports, which are available on our website and through our free, electronic subscription service.

We take our role as partners in accountability seriously, and provide training and technical assistance to governments, and have an extensive quality assurance program.

Contact information for the State Auditor's Office

Deputy Director for Communications	Thomas Shapley Thomas.Shapley@sao.wa.gov (360) 902-0367
Public Records requests	(360) 725-5617
Main telephone	(360) 902-0370
Toll-free Citizen Hotline	(866) 902-3900
Website	www.sao.wa.gov