



Washington State Auditor's Office

Troy Kelley

Integrity • Respect • Independence

Accountability Audit Report

Upper Valley Parks and Recreation Service Area

Chelan County

For the period January 1, 2012 through December 31, 2013

Published February 26, 2015

Report No. 1013674





Washington State Auditor Troy Kelley

February 26, 2015

Board of Commissioners
Upper Valley Parks and Recreation Service Area
Leavenworth, Washington

Report on Accountability

Thank you for the opportunity to work with you to promote accountability, integrity and openness in government. The State Auditor's Office takes seriously our role of providing state and local governments with assurance and accountability as the independent auditor of public accounts. In this way, we strive to help government work better, cost less, deliver higher value and earn greater public trust.

Independent audits provide essential accountability and transparency for District operations. This information is valuable to management, the governing body and public stakeholders when assessing the government's stewardship of public resources.

The attached comprises our report on the District's compliance and safeguarding of public resources. Our independent audit report describes the overall results and conclusions for areas we examined. We appreciate the opportunity to work with your staff and we value your cooperation during the audit.

Sincerely,

TROY KELLEY
STATE AUDITOR
OLYMPIA, WA

AUDIT SUMMARY

Results in brief

In the areas we audited, District operations complied with applicable requirements and provided adequate safeguarding of public resources. The District also complied with state laws and regulations and its own policies in the areas we examined.

However, we noted certain matters that we communicated to the District. We appreciate the District's commitment to resolving those matters.

About the audit

This report contains the results of our independent accountability audit of the Upper Valley Parks and Recreation Service Area from January 1, 2012 through December 31, 2013.

Management is responsible for ensuring compliance and adequate safeguarding of public resources from fraud, loss or abuse. This includes the design, implementation and maintenance of internal controls relevant to these objectives.

Our audit involved performing procedures to obtain evidence about the District's uses of public resources, compliance with state laws and regulations and its own policies and procedures, and internal controls over such matters.

In keeping with general auditing practices, we do not examine every transaction, activity or area. Instead, the areas examined were those representing the highest risk of fraud, loss, abuse, or noncompliance.

INFORMATION ABOUT THE DISTRICT

The Upper Valley Parks and Recreation Service Area was created in 1997 by an interlocal agreement between Chelan County and the city of Leavenworth. The purpose of the formation was to initially build a pool facility for the citizens of an area that encompasses beyond the boundaries of the city of Leavenworth.

A six-member Board governs the District. The Board consists of one Chelan County Commissioner, two city of Leavenworth elected officials, one member of the Cascade School District Board of Directors and one member each of the Peshastin and Chumstick Community Councils. The Board continues to meet quarterly each year to review and pass the budget for operation of the pool and reviews recommendations for future expansion of a recreation area. The District generates approximately \$300,000 in revenue through taxes and user fees annually.

Contact information related to this report

Address:	Upper Valley Parks and Recreation Service Area c/o City of Leavenworth P.O. Box 287 Leavenworth, WA 98826
Contact:	Chantell Steiner, Finance Director/City Clerk
Telephone:	509-548-5275

Information current as of report publish date.

ABOUT THE STATE AUDITOR'S OFFICE

The State Auditor's Office is established in the state's Constitution and is part of the executive branch of state government. The State Auditor is elected by the citizens of Washington and serves four-year terms.

We work with our audit clients and citizens to achieve our vision of government that works for citizens, by helping governments work better, cost less, deliver higher value, and earn greater public trust.

In fulfilling our mission to hold state and local governments accountable for the use of public resources, we also hold ourselves accountable by continually improving our audit quality and operational efficiency and developing highly engaged and committed employees.

As an elected agency, the State Auditor's Office has the independence necessary to objectively perform audits and investigations. Our audits are designed to comply with professional standards as well as to satisfy the requirements of federal, state, and local laws.

Our audits look at financial information and compliance with state, federal and local laws on the part of all local governments, including schools, and all state agencies, including institutions of higher education. In addition, we conduct performance audits of state agencies and local governments as well as [fraud](#), state [whistleblower](#) and [citizen hotline](#) investigations.

The results of our work are widely distributed through a variety of reports, which are available on our [website](#) and through our free, electronic [subscription](#) service.

We take our role as partners in accountability seriously, and provide training and technical assistance to governments, and have an extensive quality assurance program.

Contact information for the State Auditor's Office	
Deputy Director for Communications	Thomas Shapley Thomas.Shapley@sao.wa.gov (360) 902-0367
Public Records requests	PublicRecords@sao.wa.gov
Main telephone	(360) 902-0370
Toll-free Citizen Hotline	(866) 902-3900
Website	www.sao.wa.gov