



Washington State Auditor's Office

Government that works for citizens

Financial Statements and Federal Single Audit Report

Othello School District No. 147

Adams County

For the period September 1, 2014 through August 31, 2015

Published May 26, 2016

Report No. 1016679





Washington State Auditor's Office

May 26, 2016

Board of Directors
Othello School District No. 147
Othello, Washington

Report on Financial Statements and Federal Single Audit

Please find attached our report on Othello School District No. 147's financial statements and compliance with federal laws and regulations.

We are issuing this report in order to provide information on the District's financial condition.

Sincerely,

A handwritten signature in dark ink, reading "Troy X. Kelley". The signature is written in a cursive, flowing style.

TROY KELLEY
STATE AUDITOR
OLYMPIA, WA

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FEDERAL SUMMARY

Othello School District No. 147
Adams County
September 1, 2014 through August 31, 2015

The results of our audit of Othello School District No. 147 are summarized below in accordance with U.S. Office of Management and Budget Circular A-133.

Financial Statements

An unmodified opinion was issued on the financial statements.

Internal Control over Financial Reporting:

- *Significant Deficiencies:* We reported no deficiencies in the design or operation of internal control over financial reporting that we consider to be significant deficiencies.
- *Material Weaknesses:* We identified deficiencies that we consider to be material weaknesses.

We noted no instances of noncompliance that were material to the financial statements of the District.

Federal Awards

Internal Control over Major Programs:

- *Significant Deficiencies:* We reported no deficiencies in the design or operation of internal control over major federal programs that we consider to be significant deficiencies.
- *Material Weaknesses:* We identified deficiencies that we consider to be material weaknesses.

We issued an unmodified opinion on the District's compliance with requirements applicable to each of its major federal programs.

We reported findings that are required to be disclosed under section 510(a) of OMB Circular A-133.

Identification of Major Programs:

The following were major programs during the period under audit:

<u>CFDA No.</u>	<u>Program Title</u>
10.553	Child Nutrition Cluster – School Breakfast Program
10.555	Child Nutrition Cluster – National School Lunch Program
10.559	Child Nutrition Cluster – Summer Food Service Program for Children
84.027	Special Education Cluster – Special Education – Grants to States
84.173	Special Education Cluster – Special Education – Preschool Grants

The dollar threshold used to distinguish between Type A and Type B programs, as prescribed by OMB Circular A-133, was \$300,000.

The District did not qualify as a low-risk auditee under OMB Circular A-133.

SCHEDULE OF FEDERAL AUDIT FINDINGS AND QUESTIONED COSTS

Othello School District No. 147

Adams County

September 1, 2014 through August 31, 2015

2015-001 The District did not have adequate internal controls to ensure compliance with procurement requirements.

CFDA Number and Title:	10.553 – School Breakfast Program 10.555 – National School Lunch Program 10.559 – National School Summer Food
Federal Grantor Name:	United States Department of Agriculture
Federal Award/Contract Number:	NA
Pass-through Entity Name:	Office of the Superintendent of Public Instruction
Pass-through Award/Contract Number:	NA
Questioned Cost Amount:	\$0

Background

The District participates in the School Breakfast and National School Lunch programs. It received \$1,012,635 for these programs during fiscal year 2015. The programs provide funding for free and reduced-price meals for low-income students. Families must meet income guidelines to be eligible for these programs.

Districts must follow the more restrictive of federal, state or local requirements when purchasing goods or services with federal funds. The District is required to obtain price quotations from at least three qualified sources for purchases of goods up to \$75,000 and formal bids for purchases that exceed \$75,000.

Description of Condition

During fiscal year 2015, the District monitored payments to vendors throughout the year and waited to competitively procure purchases from these vendors until total payments approached \$40,000. This process is not effective to ensure compliance with procurement requirements. We identified four vendors that were paid a total of \$302,279 with Nutrition Program funds for food purchases that

were not procured properly. Two vendors were paid in excess of \$75,000 and required formal bids. The other two vendors required price or rate quotations.

The District formally advertised for food purchases including fruit cups, meat products and raw dough and received bids from four vendors. However, the District did not purchase from the lowest responsible bidder. Instead, the District purchased items from all four vendors based on availability and individual price per item each month. In addition, the District purchased items from these vendors that were not formally advertised.

We consider this deficiency in internal controls to be a material weakness.

Cause of Condition

We reported a similar issue to the District in the previous audit, dated May 2015, after procurement procedures were already performed. Staff responsible for procurement procedures during the audit period did not have a strong understanding of applicable requirements.

Effect of Condition and Questioned Costs

The District cannot be sure that it received the best possible price for the purchased goods and services. Because the products and services purchased were allowable under the federal program, we are not questioning costs.

Recommendation

We recommend the District strengthen its internal controls to ensure all purchases paid with federal grants are procured in accordance with federal requirements and retain documentation to demonstrate compliance. Specifically, the District should:

- Estimate the cost of food purchases prior to expending federal funds.
- Formally bid food purchases that are expected to exceed \$75,000 and purchase items from the lowest responsible bidder.
- Obtain price quotations for food purchases that are not expected to exceed \$75,000 and maintain records to demonstrate a competitive process.

District's Response

The district has an Interlocal agreement with the Spokane School District for the majority of the food vendors that supply food products for the National School Breakfast and Lunch Programs. The district's procurement procedures related to the Interlocal agreement, are in compliance with regulations as noted in this audit finding report. For food products that are not available through vendors

covered under the Interlocal Agreement with The Spokane School District, the Othello School District has revised its bidding/quote procedures to include: 1) formal bid process for all food items; 2) document/compile a bid comparison document, noting bid results, even if only one vendor responds; 3) formal bid process will be conducted prior to the start of a new fiscal year; 4) steps 1 & 2 will be conducted in the event a new vendor is solicited, after the start of a new school year, for food products needed/required to meet the nutritional guidelines under the FSBL Program.

Auditor's Remarks

We appreciate the District's commitment to resolving the issues noted. We will follow up on this status during the next audit.

Applicable Laws and Regulations

U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, Section 300, states in part:

The auditee shall:

(b) Maintain internal control over Federal programs that provides reasonable assurance that the auditee is managing Federal awards in compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a material effect on each of its Federal programs.

(c) Comply with laws regulations and the provisions of contracts or grant agreements related to each of its Federal programs.

Revised Code of Washington 28A.335.190, Advertising for bids – Competitive bid procedures, states in part:

(2) Every purchase of furniture, equipment or supplies, except books, the cost of which is estimated to be in excess of forty thousand dollars, shall be on a competitive basis. The board of directors shall establish a procedure for securing telephone and/or written quotations for such purchases. Whenever the estimated cost is from forty thousand dollars up to seventy-five thousand dollars, the procedure shall require quotations from at least three different sources to be obtained in writing or by telephone, and recorded for public perusal. Whenever the estimated cost is in excess of seventy-five thousand dollars, the

public bidding process provided in subsection (1) of this section shall be followed.

Title 7, Code of Federal Regulations, Section 3016.36 – Procurement, states in part:

(b) Procurement standards.

(1) Grantees and subgrantees will use their own procurement procedures which reflect applicable State and local laws and regulations, provided that the procurements conform to applicable Federal law and the standards identified in this section. . . .

(9) Grantees and subgrantees will maintain records sufficient to detail the significant history of procurement. These records will include but are not necessarily limited to the following: rationale for the method of procurement selection of contract type contractor selection or rejection and the basis for the contract price. . .

(d) Methods of procurement to be followed.

(1) Procurement by small purchase procedures. Small purchase procedures are those relatively simple and informal procurement methods for securing services, supplies, or other property that do not cost more than the simplified acquisition threshold fixed at 41 U.S.C. 403(11) (currently set at \$100,000). If small purchase procedures are used, price or rate quotations shall be obtained from an adequate number of qualified sources . . .

(2) Procurement by sealed bids (formal advertising). Bids are publicly solicited and a firm-fixed-price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all the material terms and conditions of the invitation for bids, is the lowest in price.

(3) Procurement by competitive proposals. The technique of competitive proposals is normally conducted with more than one source submitting an offer, and either a fixed price or cost-reimbursement type contract is awarded. It is generally used when conditions are not appropriate for the use of sealed bids . . .

(4) Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source, or after solicitation of a number of sources, competition is determined inadequate.

Government Auditing Standards, December 2011 Revision, paragraph 4.23 states:

4.23 When performing GAGAS financial audits, auditors should communicate in the report on internal control over financial reporting and compliance, based upon the work performed, (1) significant deficiencies and material weaknesses in internal control; (2) instances of fraud and noncompliance with provisions of laws or regulations that have a material effect on the audit and any other instances that warrant the attention of those charged with governance; (3) noncompliance with provisions of contracts or grant agreements that has a material effect on the audit; and (4) abuse that has a material effect on the audit.

The American Institute of Certified Public Accountants defines significant deficiencies and material weaknesses in its *Codification of Statements on Auditing Standards*, section 935, as follows:

.11 For purposes of adapting GAAS to a compliance audit, the following terms have the meanings attributed as follows: ...

Deficiency in internal control over compliance. A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance on a timely basis. A deficiency in *design* exists when (a) a control necessary to meet the control objective is missing, or (b) an existing control is not properly designed so that, even if the control operates as designed, the control objective would not be met. A deficiency in *operation* exists when a properly designed control does not operate as designed or the person performing the control does not possess the necessary authority or competence to perform the control effectively.

Material weakness in internal control over compliance. A deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable

possibility that material noncompliance with a compliance requirement will not be prevented, or detected and corrected, on a timely basis. In this section, a reasonable possibility exists when the likelihood of the event is either reasonably possible or probable as defined as follows:

Reasonably possible. The chance of the future event or events occurring is more than remote but less than likely.

Remote. The chance of the future event or events occurring is slight.

Probable. The future event or events are likely to occur.

Significant deficiency in internal control over compliance. A deficiency, or a combination of deficiencies, in internal control over compliance that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

SCHEDULE OF AUDIT FINDINGS AND RESPONSES

Othello School District No. 147

Adams County

September 1, 2014 through August 31, 2015

2015-002 The District should improve internal controls over accounting and financial statement preparation to ensure accurate and complete reporting.

Background

District management is responsible for designing and following internal controls that provide reasonable assurance regarding the reliability of financial reporting. Our audit identified weaknesses in controls that affect the District's ability to produce reliable financial statements.

Description of Condition

The District is not performing a detailed review of journal entries to ensure transactions are recorded in its general ledger accurately and completely. We consider this to be a material weakness.

Cause of Condition

The District experienced turnover and changes in key positions for those responsible for preparing the financial statements. In addition, the financial statement review did not identify the error.

Effect of Condition

We identified the following errors in the District's financial statements during our audit:

- The District's financial records do not accurately reflect the transactions related to major debt refinancing. As a result, the District's financial statements understated other financing sources by \$24,604,852 and other financing uses by \$24,429,918.
- The District understated the issuance and redemption of debt on the Schedule of Long-Term Liabilities by \$24,604,852.

Recommendation

We recommend the District establish and follow internal control procedures to ensure all journal entries are thoroughly reviewed to ensure that they are recorded in the general ledger and on the financial statements.

District's Response

The district has reviewed and revised internal procedures related to journal entries, to include the following: All journal entries have a two tier review process; (data entry and review prior to posting to the system). Separation of duties are incorporated for the data entry and review processes. Additional review steps will be incorporated during the monthly trial balance process, and year end process.

Auditor's Remarks

We appreciate the District's commitment to resolve this finding and thank the District for its cooperation and assistance during the audit. We will review the corrective action taken during our next audit.

Applicable Laws and Regulations

Government Auditing Standards, December 2011 Revision, paragraph 4.23 states:

4.23 When performing GAGAS financial audits, auditors should communicate in the report on internal control over financial reporting and compliance, based upon the work performed, (1) significant deficiencies and material weaknesses in internal control; (2) instances of fraud and noncompliance with provisions of laws or regulations that have a material effect on the audit and any other instances that warrant the attention of those charged with governance; (3) noncompliance with provisions of contracts or grant agreements that has a material effect on the audit; and (4) abuse that has a material effect on the audit.

The American Institute of Certified Public Accountants defines material weaknesses and significant deficiencies in its *Codification of Statements on Auditing Standards*, Section 265 as follows:

.07 For purposes of generally accepted auditing standards, the following terms have the meanings attributed as follows:

Material weakness. A deficiency, or a combination of deficiencies, in internal control, such that there is a

reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

Significant deficiency. A deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness yet important enough to merit attention by those charged with governance.

The *Accounting Manual for Public School Districts in the State of Washington*, contains guidance and examples for recording bond transactions in Chapter 7. The section titled “Bond Issue and Bond Refunding Journal Entries” and states the following on page 7-50:

GAAP require that the proceeds of current or advance refunding be reported as an Other Financing Uses (Budget and Actual) in GL 535. However, in an advance refunding, if an additional amount is required to be placed in an escrow together with the proceeds of the new debt (refunding debt), the additional amount must be reported as a debt service expenditure (GL 530).

WAC 392-123-010 - The accounting manual.

The superintendent of public instruction and the office of the state auditor shall publish and distribute to each school district an accounting manual which shall be referred to as The Accounting Manual for Public School Districts of the State of Washington. Such accounting manual, as now or hereafter amended, shall govern the accounting procedures of each school district and is hereby incorporated into this chapter by this reference. Prior to any revision thereof, the superintendent of public instruction shall publish notice of such proposed action and shall hold at least one public hearing.

STATUS OF PRIOR FEDERAL AUDIT FINDINGS

Othello School District No. 147 Adams County September 1, 2014 through August 31, 2015

This schedule presents the status of federal findings reported in prior audit periods. The status listed below is the representation of Othello School District No. 147. The State Auditor's Office has reviewed the status as presented by the District.

Audit Period:	Report Ref. No.:	Finding Ref. No.:	CFDA Number(s):
September 1, 2013 through August 31, 2014	1014128	2014-001	<ul style="list-style-type: none">• 10.553• 10.555• 10.559• 84.365A
Federal Program Name and Granting Agency: <ul style="list-style-type: none">• U.S. Department of Agriculture:<ul style="list-style-type: none">• School Breakfast Program• National School Lunch Program• National School Summer Food• U.S. Department of Education:<ul style="list-style-type: none">• English Language Acquisition Grant		Pass-Through Agency Name: Office of Superintendent of Public Instruction	
Finding Caption: The District did not have adequate internal controls to ensure compliance with procurement and suspension and debarment requirements.			
Background: The District received \$1,849,082 in federal funds for its nutrition programs in fiscal year 2014. These programs provide funding for free and reduced-priced meals for low-income students. Families must meet income guidelines to be eligible for these programs. The District received \$329,121 in federal funds for its English Language Acquisition program in fiscal year 2014. The objective of the program is to provide funding to improve the education of limited English proficient (LEP) children and youths by helping them learn English and meet challenging state academic content and student academic achievement standards. The school must meet program guidelines to ensure that these funds are being used as intended. Procurement: Districts must follow the more restrictive of federal, state or local requirements when purchasing goods or services with federal funds. The District is required to follow state law and obtain price quotations from at least three qualified sources for purchases of goods up to			

\$75,000 and formal bids for purchases that exceed \$75,000. The District is required to either go out for bid or request for proposals for procurement of professional services over \$100,000. The District is required to obtain price or rate quotations from an adequate number of qualified sources for procurement services up to \$100,000.

Suspension and Debarment:

Federal requirements prohibit grant recipients from contracting with or making subawards to parties suspended or debarred from doing business with the federal government. The District is required to ensure that vendors receiving \$25,000 or more in federal funds, and all subrecipients, are not suspended or debarred.

The District monitors payments to vendors throughout the year and waits to competitively procure purchases from these vendors until total payments are approaching procurement thresholds. This process is not effective to ensure compliance with federal requirements. We identified four vendors that were paid a total of \$256,642 with Nutrition Program funds for food purchases and one vendor paid \$45,000 for professional services through the English Language Acquisition grant that were not procured properly.

The District did not have internal controls in place to ensure vendors were not suspended or debarred from participating in federal programs before entering into the contracts. We identified the same vendors noted above that were paid with Nutrition Program funds and English Acquisition grant that the District did not confirm suspension and debarment status.

We consider these deficiencies in internal controls to be material weaknesses. The District cannot be sure that it received the best possible price for the purchased goods and services. The District could have made payments to vendors who were suspended or debarred and would have been responsible to repay the granting agency.

Status of Corrective Action:

<input type="checkbox"/> Fully Corrected	<input checked="" type="checkbox"/> Partially Corrected	<input type="checkbox"/> No Corrective Action Taken	<input type="checkbox"/> Finding is considered no longer valid
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Corrective Action Taken:

Partial correction in 15/16 (full correction in 16/17):

The district has an Interlocal agreement with the Spokane School District for the majority of the food vendors that supply food products for the National School Breakfast and Lunch Programs. The district's procurement procedures related to the Interlocal agreement, are in compliance with regulations as noted in this audit finding report. For food products that, not available through vendors covered under the Interlocal Agreement with The Spokane School District, the Othello School District has revised its bidding/quote procedures to include:

1) formal bid process for all food items; 2) document/compile a bid comparison document, noting bid results, even if only one vendor responds; 3) formal bid process will be conducted prior to the start of a new fiscal year; 4) steps 1 & 2 will be conducted in the event a new

vendor is solicited, after the start of a new school year, for food products needed/required to meet the nutritional guidelines under the FSBL Program.

Fully corrected:

Suspension and Debarment process has been revised. S & D reports are run in the “pre-vendor” set up process.

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND
OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

**Othello School District No. 147
Adams County
September 1, 2014 through August 31, 2015**

Board of Directors
Othello School District No. 147
Othello, Washington

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Othello School District No. 147, Adams County, Washington, as of and for the year ended August 31, 2015, and the related notes to the financial statements, which collectively comprise the District's financial statements, and have issued our report thereon dated May 19, 2016. As discussed in Note 1 to the financial statements, during the year ended August 31, 2015, the District implemented Governmental Accounting Standards Board Statement No. 68, *Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27*.

INTERNAL CONTROL OVER FINANCIAL REPORTING

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Audit Findings and Responses, we identified certain deficiencies in internal control that we consider to be material weaknesses.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described in the accompanying Schedule of Audit Findings and Responses as Finding 2015-002 to be material weaknesses.

COMPLIANCE AND OTHER MATTERS

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of the District's compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

DISTRICT'S RESPONSE TO FINDINGS

The District's response to the findings identified in our audit is described in the accompanying Schedule of Audit Findings and Responses. The District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

PURPOSE OF THIS REPORT

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other

purpose. However, this report is a matter of public record and its distribution is not limited. It also serves to disseminate information to the public as a reporting tool to help citizens assess government operations.

A handwritten signature in cursive script that reads "Troy X. Kelley". The signature is written in dark ink and is positioned above the printed name.

TROY KELLEY
STATE AUDITOR
OLYMPIA, WA

May 19, 2016

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR
EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL
CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB
CIRCULAR A-133**

**Othello School District No. 147
Adams County
September 1, 2014 through August 31, 2015**

Board of Directors
Othello School District No. 147
Othello, Washington

**REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL
PROGRAM**

We have audited the compliance of Othello School District No. 147, Adams County, Washington, with the types of compliance requirements described in the U.S. *Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that could have a direct and material effect on each of its major federal programs for the year ended August 31, 2015. The District's major federal programs are identified in the accompanying Federal Summary.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and audit requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a

major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination on the District's compliance.

Opinion on Each Major Federal Program

In our opinion, the District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended August 31, 2015.

Other Matters

The results of our auditing procedures disclosed an instance of noncompliance with those requirements which is required to be reported in accordance with OMB Circular A-133 and which is described in the accompanying Schedule of Federal Audit Findings and Questioned Costs. as Finding 2015-001.

District's Response to Findings

The District's response to the noncompliance findings identified in our audit is described in the accompanying Schedule of Federal Audit Findings and Questioned Costs.. The District's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

REPORT ON INTERNAL CONTROL OVER COMPLIANCE

Management of the District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program in order to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal

control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified certain deficiencies in internal control over compliance that we consider to be material weaknesses.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance. We consider the deficiencies in internal control over compliance described in the accompanying Schedule of Federal Audit Findings and Questioned Costs as Finding 2015-001 to be a material weakness.

District's Response to Findings

The District's response to the internal control over compliance findings identified in our audit is described in the accompanying Schedule of Federal Audit Findings and Questioned Costs. The District's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

PURPOSE OF THIS REPORT

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other

purpose. However, this report is a matter of public record and its distribution is not limited. It also serves to disseminate information to the public as a reporting tool to help citizens assess government operations.

A handwritten signature in black ink that reads "Troy X. Kelley". The signature is written in a cursive, flowing style.

TROY KELLEY
STATE AUDITOR
OLYMPIA, WA

May 19, 2016

INDEPENDENT AUDITOR'S REPORT ON FINANCIAL STATEMENTS

Othello School District No. 147 Adams County September 1, 2014 through August 31, 2015

Board of Directors
Othello School District No. 147
Othello, Washington

REPORT ON THE FINANCIAL STATEMENTS

We have audited the accompanying financial statements of Othello School District No. 147, Adams County, Washington, as of and for the year ended August 31, 2015, and the related notes to the financial statements, which collectively comprise the District's financial statements, as listed on page 29.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of Washington State statutes and the *Accounting Manual for Public School Districts in the State of Washington* (Accounting Manual) described in Note 1. This includes determining that the basis of accounting is acceptable for the presentation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's

judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant account estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Unmodified Opinion on Regulatory Basis of Accounting (Accounting Manual)

As described in Note 1, the District has prepared these financial statements to meet the financial reporting requirements of Washington State statutes using accounting practices prescribed by the Accounting Manual. Those accounting practices differ from accounting principles generally accepted in the United States of America (GAAP). The difference in these accounting practices is also described in Note 1.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Othello School District No. 147, as of August 31, 2015, and the changes in financial position thereof for the year then ended in accordance with the basis of accounting described in Note 1.

Unmodified Opinions on the Governmental and Fiduciary Funds Based on U.S. GAAP

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the General, ASB, Debt Service, Capital Projects, Transportation Vehicle and Fiduciary funds as of August 31, 2015, and the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Matters of Emphasis

As discussed in Note 1 to the financial statements, the District adopted new accounting guidance, Governmental Accounting Standards Board Statement No. 68, *Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27*. Our opinion is not modified with respect to this matter.

Other Matters

Supplementary and Other Information

Our audit was performed for the purpose of forming an opinion on the financial statements taken as a whole. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. The accompanying Schedules of Long-Term Liabilities are also presented for purposes of additional analysis, as required by the prescribed Accounting Manual. These schedules are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements, and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

OTHER REPORTING REQUIRED BY GOVERNMENT AUDITING STANDARDS

In accordance with *Government Auditing Standards*, we have also issued our report dated May 19, 2016 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That

report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "Troy X. Kelley". The signature is written in a cursive, flowing style.

TROY KELLEY
STATE AUDITOR
OLYMPIA, WA

May 19, 2016

FINANCIAL SECTION

Othello School District No. 147
Adams County
September 1, 2014 through August 31, 2015

FINANCIAL STATEMENTS

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Othello School District No. 147

Balance Sheet

Governmental Funds

August 31, 2015

	General Fund	ASB Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund	Permanent Fund	Total
ASSETS:							
Cash and Cash Equivalents	1,815,186.41	70,016.65	1,391.69	618,037.08	0.00	0.00	2,504,631.83
Minus Warrants Outstanding	-1,686,429.25	-9,149.03	0.00	-218,036.02	0.00	0.00	-1,913,614.30
Taxes Receivable	1,165,959.95		1,006,789.39	0.00	0.00	0.00	2,172,749.34
Due From Other Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Due From Other Governmental Units	494,326.29	0.00	0.00	213,304.36	0.00	0.00	707,630.65
Accounts Receivable	1,060.35	0.00	0.00	0.00	0.00	0.00	1,060.35
Interfund Loans Receivable	708,478.74			0.00			708,478.74
Accrued Interest Receivable	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Inventory	0.00	0.00		0.00			0.00
Prepaid Items	548,551.29	0.00			0.00	0.00	548,551.29
Investments	9,526,197.05	190,995.19	1,138,226.18	213,116.62	429,984.13	0.00	11,498,519.17
Investments/Cash With Trustee	0.00		0.00	0.00	0.00	0.00	0.00
Investments-Deferred Compensation	0.00			0.00			0.00
Self-Insurance Security Deposit	0.00						0.00
TOTAL ASSETS	12,573,330.83	251,862.81	2,146,407.26	826,422.04	429,984.13	0.00	16,228,007.07
DEFERRED OUTFLOWS OF RESOURCES:							
Deferred Outflows of Resources - Other	0.00		0.00	0.00	0.00		0.00
TOTAL DEFERRED OUTFLOWS OF RESOURCES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ASSETS AND DEFERRED OUTFLOW OF RESOURCES	12,573,330.83	251,862.81	2,146,407.26	826,422.04	429,984.13	0.00	16,228,007.07
LIABILITIES:							
Accounts Payable	506,509.09	29,978.89	0.00	63,204.66	0.00	0.00	599,692.64
Contracts Payable Current	0.00	0.00		0.00	0.00	0.00	0.00
Accrued Interest Payable			0.00				0.00
Accrued Salaries	11,367.55	0.00		0.00			11,367.55
Anticipation Notes Payable	0.00		0.00	0.00	0.00		0.00

The accompanying notes are an integral part of this financial statement.

Othello School District No. 147

Balance Sheet

Governmental Funds

August 31, 2015

	General Fund	ASB Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund	Permanent Fund	Total
LIABILITIES:							
Payroll Deductions and Taxes Payable	1,944.63	0.00		0.00			1,944.63
Due To Other Governmental Units	11,014.47	399.59		2,255.25	0.00	0.00	13,669.31
Deferred Compensation Payable	0.00			0.00			0.00
Estimated Employee Benefits Payable	0.00						0.00
Due To Other Funds	0.00	0.00	0.00	0.00	0.00		0.00
Interfund Loans Payable	0.00		0.00	708,478.74	0.00		708,478.74
Deposits	0.00	0.00		0.00			0.00
Unearned Revenue	20,944.44	0.00	0.00	0.00	0.00		20,944.44
Matured Bonds Payable			0.00				0.00
Matured Bond Interest Payable			0.00				0.00
Arbitrage Rebate Payable	0.00		0.00	0.00	0.00		0.00
TOTAL LIABILITIES	551,780.18	30,378.48	0.00	773,938.65	0.00	0.00	1,356,097.31
DEFERRED INFLOWS OF RESOURCES:							
Unavailable Revenue	18,280.08	57,595.06	0.00	0.00	0.00	0.00	75,875.14
Unavailable Revenue - Taxes Receivable	1,165,959.95		1,006,789.39	0.00	0.00		2,172,749.34
TOTAL DEFERRED INFLOWS OF RESOURCES	1,184,240.03	57,595.06	1,006,789.39	0.00	0.00	0.00	2,248,624.48
FUND BALANCE:							
Nonspendable Fund Balance	548,551.29	0.00	0.00	0.00	0.00	0.00	548,551.29
Restricted Fund Balance	1,285,395.43	163,889.27	1,139,617.87	0.00	429,984.13	0.00	3,018,886.70
Committed Fund Balance	1,325,124.18	0.00	0.00	0.00	0.00	0.00	1,325,124.18
Assigned Fund Balance	0.00	0.00	0.00	52,483.39	0.00	0.00	52,483.39
Unassigned Fund Balance	7,678,239.72	0.00	0.00	0.00	0.00	0.00	7,678,239.72
TOTAL FUND BALANCE	10,837,310.62	163,889.27	1,139,617.87	52,483.39	429,984.13	0.00	12,623,285.28
TOTAL LIABILITIES, DEFERRED INFLOW OF RESOURCES, AND FUND BALANCE	12,573,330.83	251,862.81	2,146,407.26	826,422.04	429,984.13	0.00	16,228,007.07

The accompanying notes are an integral part of this financial statement.

Othello School District No. 147

Statement of Revenues, Expenditures, and Changes in Fund Balance

Governmental Funds

For the Year Ended August 31, 2015

	General Fund	ASB Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund	Permanent Fund	Total
REVENUES:							
Local	3,270,545.76	309,402.90	2,359,201.03	286.15	328.94		5,939,764.78
State	33,227,967.90		0.00	3,171,277.06	254,638.35		36,653,883.31
Federal	4,627,666.50		0.00	0.00	0.00		4,627,666.50
Federal Stimulus	0.00						0.00
Other	11,230.00			0.00	0.00	0.00	11,230.00
TOTAL REVENUES	41,137,410.16	309,402.90	2,359,201.03	3,171,563.21	254,967.29	0.00	47,232,544.59
EXPENDITURES:							
CURRENT:							
Regular Instruction	20,877,759.71						20,877,759.71
Federal Stimulus	0.00						0.00
Special Education	3,892,496.70						3,892,496.70
Vocational Education	714,162.14						714,162.14
Skill Center	0.00						0.00
Compensatory Programs	4,814,811.87						4,814,811.87
Other Instructional Programs	100,205.43						100,205.43
Community Services	95,722.27						95,722.27
Support Services	8,241,320.42						8,241,320.42
Student Activities/Other		327,254.66				0.00	327,254.66
CAPITAL OUTLAY:							
Sites				2,868.04			2,868.04
Building				5,588,847.33			5,588,847.33
Equipment				0.00			0.00
Instructional Technology				0.00			0.00
Energy				0.00			0.00
Transportation Equipment					129,588.45		129,588.45
Sales and Lease				0.00			0.00
Other	915,254.62						915,254.62
DEBT SERVICE:							
Principal	6,954.96		1,045,000.00	0.00	0.00		1,051,954.96
Interest and Other Charges	0.00		1,113,211.74	8,478.74	0.00		1,121,690.48
			174,934.52				
Bond/Levy Issuance				0.00	0.00		0.00
TOTAL EXPENDITURES	39,658,688.12	327,254.66	2,333,146.26	5,600,194.11	129,588.45	0.00	47,873,937.08

The accompanying notes are an integral part of this financial statement.

Othello School District No. 147

Statement of Revenues, Expenditures, and Changes in Fund Balance

Governmental Funds

For the Year Ended August 31, 2015

	General Fund	ASB Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund	Permanent Fund	Total
DEBT SERVICE:							
REVENUES OVER (UNDER) EXPENDITURES	1,478,722.04	-17,851.76	26,054.77	-2,428,630.90	125,378.84	0.00	-641,392.49
OTHER FINANCING SOURCES (USES):							
Bond Sales & Refunding Bond Sales	0.00		26,604,852.30	0.00	0.00		0.00
Long-Term Financing	0.00		0.00	0.00	0.00		0.00
Transfers In	0.00		0.00	0.00	0.00		0.00
Transfers Out (GL 536)	0.00		0.00	0.00	0.00	0.00	0.00
Other Financing Uses (GL 535)	0.00		24,429,917.78	0.00	0.00		0.00
Other	0.00		0.00	0.00	0.00		0.00
TOTAL OTHER FINANCING SOURCES (USES)	0.00		174,934.52	0.00	0.00	0.00	0.00
EXCESS OF REVENUES/OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES	1,478,722.04	-17,851.76	200,989.29	-2,428,630.90	125,378.84	0.00	-641,392.49
BEGINNING TOTAL FUND BALANCE	9,358,588.58	181,741.03	938,628.58	2,481,114.29	304,605.29	0.00	13,264,677.77
Prior Year(s) Corrections or Restatements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ENDING TOTAL FUND BALANCE	10,837,310.62	163,889.27	1,139,617.87	52,483.39	429,984.13	0.00	12,623,285.28

The accompanying notes are an integral part of this financial statement.

Othello School District No. 147
Statement Of Fiduciary Net Position

Fiduciary Funds
August 31, 2015

	Private Purpose Trust	Other Trust
ASSETS:		
Imprest Cash	0.00	0.00
Cash On Hand	657.61	57,791.99
Cash On Deposit with Cty Treas	0.00	76,631.33
Minus Warrants Outstanding	0.00	-76,631.33
Due From Other Funds	0.00	0.00
Accounts Receivable	0.00	0.00
Accrued Interest Receivable	0.00	0.00
Investments	261,928.37	447,157.26
Investments/Cash With Trustee	0.00	0.00
Other Assets	0.00	
Capital Assets, Land	0.00	
Capital Assets, Buildings	0.00	
Capital Assets, Equipment	0.00	0.00
Accum Depreciation, Buildings	0.00	
Accum Depreciation, Equipment	0.00	0.00
TOTAL ASSETS	262,585.98	504,949.25
LIABILITIES:		
Accounts Payable	0.00	57,791.99
Due To Other Funds	0.00	0.00
TOTAL LIABILITIES	0.00	57,791.99
NET POSITION:		
Held in trust for:		
Held In Trust For Intact Trust Principal	0.00	447,157.26
Held In Trust For Private Purposes	0.00	
Held In Trust For Pension Or Other Post-Employment Benefits		0.00
Held In Trust For Other Purposes	262,585.98	0.00
TOTAL NET POSITION	262,585.98	447,157.26

The accompanying notes are an integral part of this financial statement.

Othello School District No. 147

Statement of Changes in Fiduciary Net Position

Fiduciary Funds

For the Year Ended August 31, 2015

	Private Purpose Trust	Other Trust
ADDITIONS:		
Contributions:		
Private Donations	0.00	0.00
Employer		0.00
Members		700,284.00
Other	640.00	0.00
TOTAL CONTRIBUTIONS	640.00	700,284.00
Investment Income:		
Net Appreciation (Depreciation) in Fair Value	0.00	0.00
Interest and Dividends	376.84	661.24
Less Investment Expenses	0.00	0.00
Net Investment Income	376.84	661.24
Other Additions:		
Rent or Lease Revenue	0.00	0.00
Total Other Additions	0.00	0.00
TOTAL ADDITIONS	1,016.84	700,945.24
DEDUCTIONS:		
Benefits		623,387.11
Refund of Contributions	0.00	0.00
Administrative Expenses	0.00	60,421.84
Scholarships	1,596.50	
Other	0.00	0.00
TOTAL DEDUCTIONS	1,596.50	683,808.95
Net Increase (Decrease)	-579.66	17,136.29
Net Position--Beginning	263,165.64	430,020.97
Prior Year(s) Corrections or Restatements	0.00	0.00
NET POSITION--ENDING	262,585.98	447,157.26

The accompanying notes are an integral part of this financial statement.

The Othello School District 147
Notes to the Financial Statements

September 1, 2014 through August 31, 15

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Othello School District (District) is a municipal corporation organized pursuant to Title 28A of the Revised Code of Washington (RCW) for the purposes of providing public school services to students in grades K–12. Oversight responsibility for the District's operations is vested with the independently elected board of directors. Management of the District is appointed by and is accountable to the board of directors. Fiscal responsibility, including budget authority and the power to set fees, levy property taxes, and issue debt consistent with provisions of state statutes, also rests with the board of directors.

The District presents governmental fund financial statements and related notes on the modified accrual basis of accounting in accordance with the *Accounting Manual for Public School Districts in the State of Washington*, issued jointly by the State Auditor's Office and the Superintendent of Public Instruction by the authority of RCW 43.09.200, RCW 28A.505.140, RCW 28A.505.010(1) and RCW 28A.505.020. This manual prescribes a financial reporting framework that differs from generally accepted accounting principles (GAAP) in the following manner:

- (1) Districtwide statements, as defined in GAAP, are not presented.
- (2) A Schedule of Long-Term Liabilities is presented as supplementary information.
- (3) Supplementary information required by GAAP is not presented.

Fund Accounting

Financial transactions of the District are reported in individual funds. Each fund uses a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures (or expenses) as appropriate. All funds are considered major funds. The various funds in the report are grouped into governmental (and fiduciary) funds as follows:

Governmental Funds

General Fund

This fund is used to account for all expendable financial resources, except for those that are required to be accounted for in another fund. In keeping with the principle of having as few funds as are necessary, activities such as food services, maintenance, data processing, printing, and student transportation are included in the General Fund.

Capital Projects Funds

These funds account for financial resources that are to be used for the construction or acquisition of major capital assets. There are two funds that are considered to be of the capital projects fund type: the Capital Projects Fund and the Transportation Vehicle Fund.

Capital Projects Fund. This fund is used to account for resources set aside for the acquisition and construction of major capital assets such as land and buildings.

Transportation Vehicle Fund. This fund is used to account for the purchase, major repair, rebuilding, and debt service expenditures that relate to pupil transportation equipment.

Debt Service Fund

This fund is used to account for the accumulation of resources for and the payment of matured general long-term debt principal and interest.

Special Revenue Fund

In Washington state, the only allowable special revenue fund for school districts is the Associated Student Body (ASB) Fund. This fund is accounted for in the District's financial statements as the financial resources legally belong to the District. As a special revenue fund, amounts within the ASB Fund may only be used for those purposes that relate to the operation of the Associated Student Body of the District.

Permanent Funds

These funds are used to report resources that are legally restricted such that only earnings, and not principal, may be expended. Amounts in the Permanent Fund may only be spent in support of the District's programs and may not be used to the benefit of any individual.

Fiduciary Funds

Fiduciary funds include pension and other employee benefit trust funds, private-purpose trust funds, and agency funds, and are used to account for assets that are held in trust by the District in a trustee and agency capacity.

Private-Purpose Trust Fund

This fund is used to account for resources that are legally held in trust by the District. The trust agreement details whether principal and interest may both be spent, or whether only interest may be spent. Money from a Private-Purpose Trust Fund may not be used to support the District's programs, and may be used to benefit individuals, private organizations, or other governments.

Pension (and Other Employee Benefit) Trust Fund

This fund is used to account for resources to be held for the members and beneficiaries of a pension plan or other employee benefit plans.

A Self Insured Vision Trust Fund, Othello Vision Trust, was established November 1, 2006. \$41,000.00 from the prior trust fund reserve, administered via NBN Insurance, was the initial deposit made to the Othello Vision Trust Fund. Deposits to the Othello Vision Trust Fund consisted of monthly deposits of employee vision premiums, deducted through payroll; COBRA vision premium payments, interest earnings and a final distribution from the NBN Vision Trust fund of \$7,765.74. Monthly expenditures included payment of vision claims and associated claims administrative fees charged by the third party administrator, Benefit Coordinators Corporation. The Othello Vision Trust Fund is reconciled monthly with the County Treasurer and reported to the Othello School District Board of Directors. The Othello Vision Trust Fund balance as of 8/31/2015 was 144,848.87

A Self Insured Dental Trust Fund, Othello Certificated Dental Trust, was established November 30, 2007. The beginning balance of \$22,800.96 equals the monthly

premiums deducted from November payroll, initial month of inception. The trust fund services certificated staff. Classified staff opted to continue dental insurance coverage through Standard Insurance in lieu of establishing a self-funded dental trust.

Deposits to the Othello Dental Trust Fund consisted of monthly deposits of certificated employee dental premiums, deducted through payroll; COBRA dental premium payments and interest earnings. Monthly expenditures included payment of dental claims (certificated staff) and associated claims for administrative fees charged by the third party administrator, Benefit Coordinators Corporation. The Othello Dental Trust Fund is reconciled monthly with the County Treasurer and reported to the Othello School District Board of Directors. The Othello Certificated Dental Trust Fund balance as of 8/31/2015 was \$139,504.20

A Self Insured Dental Trust Fund, Othello Classified Dental Trust- , was established October 1, 2012, following board resolution #072312C

Deposits to the Othello Classified Dental Trust Fund consisted of monthly deposits of classified employee dental premiums, deducted through payroll; COBRA dental premium payments and interest earnings. Monthly expenditures included payment of dental claims (classified staff) and associated claims for administrative fees charged by the third party administrator, Benefit Coordinators Corporation. The Othello Classified Dental Trust Fund is reconciled monthly with the County Treasurer and reported to the Othello School District Board of Directors. The Othello Classified Dental Trust Fund balance as of 8/31/2015 was \$162,804.19

Agency Funds

These funds are used to account for assets that the District holds on behalf of others in a purely custodial capacity.

Measurement focus, basis of accounting, and fund financial statement presentation

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are measurable and available. Revenues are considered “measurable” if the amount of the transaction can be readily determined. Revenues are considered “available” when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days after year-end. Property taxes receivable are measurable but not available and are, therefore, not accrued. Categorical program claims and interdistrict billings are measurable and available and are, therefore, accrued.

Expenditures are recognized under the modified accrual basis of accounting when the related fund liability is incurred, except for unmatured principal and interest on long-term debt which are recorded when due. Purchases of capital assets are expensed during the year of acquisition. For federal grants, the recognition of expenditures is dependent on the obligation date. (Obligation means a purchase order has been issued, contracts have been awarded, or goods and/or services have been received.)

Budgets

Chapter 28A.505 RCW and Chapter 392-123 Washington Administrative Code (WAC) mandate school district budget policies and procedures. The board adopts annual appropriated budgets for all governmental funds. These budgets are appropriated at the fund level. The budget constitutes the legal authority for expenditures at that level. Appropriations lapse at the end of the fiscal period.

Budgets are adopted on the same modified accrual basis as used for financial reporting. Fund balance is budgeted as available resources and, under statute, may not be negative, unless the District enters into binding conditions with state oversight pursuant to RCW 28A.505.110.

The government's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

The District receives state funding for specific categorical education-related programs. Amounts that are received for these programs that are not used in the current fiscal year may be carried forward into the subsequent fiscal year, where they may be used only for the same purpose as they were originally received. When the District has such carryover, those funds are expended before any amounts received in the current year are expended.

Additionally, the District has other restrictions placed on its financial resources. When expenditures are recorded for purposes for which a restriction or commitment of fund balance is available, those funds that are restricted or committed to that purpose are considered first before any unrestricted or unassigned amounts are expended.

The government's fund balance classifications policies and procedures.

The District classifies ending fund balance for its governmental funds into five categories.

Nonspendable Fund Balance. The amounts reported as Nonspendable are resources of the District that are not in spendable format. They are either non-liquid resources such as inventory or prepaid items, or the resources are legally or contractually required to be maintained intact.

Restricted Fund Balance. Amounts that are reported as Restricted are those resources of the District that have had a legal restriction placed on their use either from statute, WAC, or other legal requirements that are beyond the control of the board of directors. Restricted fund balance includes anticipated recovery of revenues that have been received but are restricted as to their usage.

Committed Fund Balance. Amounts that are reported as Committed are those resources of the District that have had a limitation placed upon their usage by formal action of the District's board of directors. Commitments are made either through a formal adopted board resolution or are related to a school board policy. Commitments may only be changed when the resources are used for the intended purpose or the limitation is removed by a subsequent formal action of the board of directors.

Assigned Fund Balance. In the General Fund, amounts that are reported as Assigned are those resources that the District has set aside for specific purposes. These accounts reflect tentative management plans for future financial resource use such as the replacement of equipment or the assignment of resources for contingencies. Assignments reduce the amount reported as Unassigned Fund Balance, but may not reduce that balance below zero.

In other governmental funds, Assigned fund balance represents a positive ending spendable fund balance once all restrictions and commitments are considered. These resources are only available for expenditure in that fund and may not be used in any other fund without formal action by the District's board of directors and as allowed by statute.

The school board of directors is/are the only person (persons) who have the authority to create Assignments of fund balance.

Unassigned Fund Balance. In the General Fund, amounts that are reported as Unassigned are those net spendable resources of the District that are not otherwise Restricted, Committed, or Assigned, and may be used for any purpose within the General Fund.

In other governmental funds, Unassigned fund balance represents a deficit ending spendable fund balance once all restrictions and commitments are considered.

A negative Unassigned fund balance means that the legal restrictions and formal commitments of the District exceed its currently available resources.

Cash and Cash Equivalents

All of the District's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

Receivables and Payables – N/A

Inventory

Inventory is valued at cost using the first-in, first-out (FIFO) method. The consumption method of inventory is used, which charges inventory as an expenditure when it is consumed. A portion of fund balance, representing inventory, is considered Nonspendable. USDA commodity inventory consists of food donated by the United States Department of Agriculture. It is valued at the prices paid by the USDA for the commodities.

Accounting and Reporting Changes for 2014–15

Effective for the 2014–15 school year, the district implemented provisions of GASB Statement No. 68 Accounting and Financial Reporting for Pensions. As a result, the Schedule of Long-Term Liabilities now includes the district's proportionate share of the net pension liability for the cost-sharing, multiple-employer plans in which the district participates.

Accounting and Reporting Changes for prior year (2013-2014)

Effective for the 2013-2014 school year, the district implemented provisions of *GASB Statement No. 65 Items Previously Reported as Assets and Liabilities*. As a result, deferred property taxes were reclassified from liabilities to deferred inflows of resources.

NOTE 2: DEPOSITS AND INVESTMENTS

The Adams County Treasurer is the *ex officio* treasurer for the District and holds all accounts of the District. The District directs the County Treasurer to invest those financial resources of the District that the District has determined are not needed to meet the current financial obligations of the District.

All of the District's investments (except for investments of deferred compensation plans) during the year and at year-end were insured or registered and held by the District or its agent in the District's name.

Investments are presented at 08/31/2015.

The District's investments as of August 31, 2015, are as follows:

Type of Investment	(District's) own investments	Investments held by (district) as an agent for other organizations	Total
State Treasurer's Investment Pool	0.00	\$ 0.00	\$ 0.00
County Treasurer's Investment Pool	\$12,207,604.80	\$ 0.00	\$ 12,207,617.80
Other: Certificates of Deposits or other time deposits	\$ 2,563,081.43	\$ 0.00	\$ 2,563,081.43
Total	\$ 14,770,681.23	\$ 0.00	\$ 14,770,681.23

NOTE 3: SIGNIFICANT CONTINGENT LIABILITIES

Arbitrage Rebate

The Tax Reform Act of 1986 requires the District to rebate the earnings on the investment of bond and revenue anticipation note proceeds, in excess of their yield, to the federal government. This requirement is effective for the District's 2007 bond issue(s) after September 1, 1986, currently totaling \$23.9 million as of August 31. Of the rebate, 90 percent is due and payable five years from the date bonds were issued and at five-year intervals thereafter. The remaining 10 percent is payable 60 days after they are retired. Because positive arbitrage can be offset against negative arbitrage, the rebatable amount fluctuates each year and may or may not be owed at the payment intervals. Because of the uncertainty of having to make this payment, the District is contingently liable for arbitrage rebate currently computed to total \$0.00 as of August 31, 2015.

NOTE 4: PENSION PLANS

General Information

The Washington State Department of Retirement Systems (DRS), a department within the primary government of the state of Washington, prepares a stand-alone comprehensive annual financial report (CAFR) that includes financial statements and required supplementary information for each pension plan. The pension plan's basic financial statement is accounted for using the accrual basis of accounting. The measurement date of the pension plans is June 30. Benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

The school district is reporting the net pension liability in the notes and on the Schedule of Long-term Liabilities calculated as the district's proportionate allocation percentage multiplied by the total plan collective net pension liability.

Detailed information about the pension plans' fiduciary net position is available in the separately issued DRS CAFR. Copies of the report may be obtained by contacting the Washington State Department of Retirement Systems, P.O. Box 48380, Olympia, WA 98504-8380; or online at <http://www.drs.wa.gov/administrations/annual-report>.

Membership Participation

Substantially all school district full-time and qualifying part-time employees participate in one of the following three contributory, multi-employer, cost-sharing statewide retirement systems managed by DRS: Teachers' Retirement System (TRS), Public Employees' Retirement System (PERS) and School Employees' Retirement System (SERS).

Membership participation by retirement plan as of June 30, 2015, was as follows:

Plan	Active Members	Inactive Vested Members	Retired Members
PERS 1	4,782	1,178	51,070
SERS 2	22,950	5,357	5,796
SERS 3	30,832	6,963	4,825
TRS 1	1,824	323	35,639
TRS 2	13,632	2,357	3,894
TRS 3	51,837	7,655	6,094

The latest actuarial valuation date for all plans was June 30, 2014.
Source: Washington State Office of the State Actuary

Membership & Plan Benefits

Certificated employees are members of TRS. Classified employees are members of PERS (if Plan 1) or SERS. Plan 1 under the TRS and PERS programs are defined benefit pension plans whose members joined the system on or before September 30, 1977. TRS 1 and PERS 1 are closed to new entrants.

TRS is a cost-sharing multiple-employer retirement system comprised of three separate plans for membership purposes: Plans 1 and 2 are defined benefit plans and Plan 3 is a defined benefit plan with a defined contribution component. TRS eligibility for membership requires service as a certificated public school employee working in an instructional, administrative or supervisory capacity.

TRS is comprised of three separate plans for accounting purposes: Plan 1, Plan 2/3, and Plan 3. Plan 1 accounts for the defined benefits of Plan 1 members. Plan 2/3 accounts for the defined benefits of Plan 2 members and the defined benefit portion of benefits for Plan 3 members. Plan 3 accounts for the defined contribution portion of benefits for Plan 3 members. Although members can only be a member of either Plan 2 or Plan 3, the defined benefit portions of Plan 2 and Plan 3 are accounted for in the same pension trust fund. All assets of this Plan 2/3 defined benefit plan may legally be used to pay the defined benefits of any of the Plan 2 or Plan 3 members or beneficiaries, as defined by the terms of the plan. Therefore, Plan 2/3 is considered to be a single plan for accounting purposes.

TRS Plan 1 provides retirement, disability and death benefits. TRS 1 members were vested after the completion of five years of eligible service. Retirement benefits are determined as two percent of the average final compensation (AFC), for each year of service credit, up to a maximum of 60 percent, divided by twelve. The AFC is the total earnable compensation for the two consecutive highest-paid fiscal years, divided by two. Members are eligible for retirement at any age after 30 years of service, or at the age of 60 with five years of service, or at the age of 55 with 25 years of service. Other benefits include temporary and permanent disability payments, an optional cost-of-living adjustment (COLA), and a one-time duty-related death benefit, if found eligible by the Department of Labor and Industries.

TRS Plan 2/3 provides retirement, disability and death benefits. Retirement benefits are determined as two percent of the average final compensation (AFC) per year of service for Plan 2 members and one percent of AFC for Plan 3 members. The AFC is the monthly average of the 60 consecutive highest-paid service credit months. There is no cap on years of service credit. Members are eligible for normal retirement at the age of 65 with at least five years of service credit. Retirement before age 65 is considered an early retirement. TRS Plan 2/3 members, who have at least 20 years of service credit and are 55 years of age or older, are eligible for early retirement with a reduced benefit.

The benefit is reduced by a factor that varies according to age, for each year before age 65. TRS Plan 2/3 members who have 30 or more years of service credit, were hired prior to May 1, 2013, and are at least 55 years old, can retire under one of two provisions: With a benefit that is reduced by three percent for each year before age 65; or with a benefit that has a smaller (or no) reduction (depending on age) that imposes stricter return-to-work rules.

TRS Plan 2/3 members hired on or after May 1, 2013 have the option to retire early by accepting a reduction of five percent for each year of retirement before age 65. This option is available only to those who are age 55 or older and have at least 30 years of service. TRS Plan 2/3 retirement benefits are also actuarially reduced to reflect the choice of a survivor benefit.

Other benefits include duty and non-duty disability payments, a cost-of-living allowance (based on the Consumer Price Index), capped at three percent annually and a one-time duty-related death benefit, if found eligible by the Department of Labor and Industries.

PERS Plan 1 provides retirement, disability and death benefits. PERS 1 members were vested after the completion of five years of eligible service. Retirement benefits are determined as two percent of the member's average final compensation (AFC) times the member's years of service. The AFC is the average of the member's 24 highest consecutive service months. Members are eligible for retirement from active status at any age with at least 30 years of service, at age 55 with at least 25 years of service, or at age 60 with at least five years of service.

Members retiring from inactive status prior to the age of 65 may receive actuarially reduced benefits. PERS Plan 1 retirement benefits are actuarially reduced to reflect the choice of a survivor benefit. Other benefits include duty and non-duty disability payments, an optional cost-of-living adjustment (COLA), and a one-time duty-related death benefit, if found eligible by the Department of Labor and Industries.

SERS is a cost-sharing multiple-employer retirement system comprised of two separate plans for membership purposes. SERS Plan 2 is a defined benefit plan and SERS Plan 3 is a defined benefit plan with a defined contribution component. SERS members include classified employees of school districts and educational service districts.

SERS is reported as two separate plans for accounting purposes: Plan 2/3 and Plan 3. Plan 2/3 accounts for the defined benefits of Plan 2 members and the defined benefit portion of benefits for Plan 3 members. Plan 3 accounts for the defined contribution portion of benefits for Plan 3 members.

Although members can only be a member of either Plan 2 or Plan 3, the defined benefit portions of Plan 2 and Plan 3 are accounted for in the same pension trust fund. All assets of this Plan 2/3 defined benefit plan may legally be used to pay the defined benefits of any of the Plan 2 or Plan 3 members or beneficiaries. Therefore, Plan 2/3 is considered to be a single plan for accounting purposes.

SERS provides retirement, disability and death benefits. Retirement benefits are determined as two percent of the member's average final compensation (AFC) times the member's years of service for Plan 2 and one percent of AFC for Plan 3. The AFC is the monthly average of the member's 60 highest-paid consecutive service months before retirement, termination or death. There is no cap on years of service credit. Members are eligible for retirement with a full benefit at 65 with at least five years of service credit. Retirement before age 65 is considered an early retirement. SERS members, who have at least 20 years of service credit and are 55 years of age or older, are eligible for early retirement with a reduced benefit.

The benefit is reduced by a factor that varies according to age, for each year before age 65. SERS members who have 30 or more years of service credit and are at least 55 years old can retire under one of two provisions, if hired prior to May 2, 2013: With a benefit that is reduced by three percent for each year before age 65; or with a benefit that has a smaller (or no) reduction (depending on age) that imposes stricter return-to-work rules.

SERS members hired on or after May 1, 2013, have the option to retire early by accepting a reduction of five percent for each year of retirement before age 65. This option is available only to those who are age 55 or older and have at least 30 years of service. SERS retirement benefits are also actuarially reduced to reflect the choice of a survivor benefit. Other benefits include duty and non-duty disability payments, a cost-of-living allowance (based on the Consumer Price Index), capped at three percent annually and a one-time duty-related death benefit, if found eligible by the Department of Labor and Industries.

Plan Contributions

The employer contribution rates for PERS, TRS, and SERS (Plans 1, 2, and 3) and the TRS and SERS Plan 2 employee contribution rates are established by the Pension Funding Council based upon the rates set by the Legislature. The methods used to determine the contribution requirements are established under chapters 41.40, 41.32, and 41.35 RCW for PERS, TRS and SERS respectively. Employers do not contribute to the defined contribution portions of TRS Plan 3 or SERS Plan 3. Under current law the employer must contribute 100 percent of the employer-required contribution. The employee contribution rate for Plan 1 in PERS and TRS is set by statute at six percent and does not vary from year to year.

The Employer and employee contribution rates for the PERS plan are effective as of July 1. SERS and TRS contribution rates are effective as of September 1. The pension plan contribution rates (expressed as a percentage of covered payroll) for 2015 were as follows:

Pension Rates			
	7/1/15 Rate	7/1/14 Rate	
PERS 1			
Member Contribution Rate	6.00%	6.00%	
Employer Contribution Rate	11.18%	9.21%	
Pension Rates			
	9/1/15 Rate	9/1/14 Rate	
TRS 1			
Member Contribution Rate	6.00%	6.00%	
Employer Contribution Rate	13.13%	10.39%	
TRS 2			
Member Contribution Rate	5.95%	4.96%	
Employer Contribution Rate	13.13%	10.39%	
TRS 3			
Member Contribution Rate	varies*	varies*	
Employer Contribution Rate	13.13%	10.39%	**
SERS 2			
Member Contribution Rate	5.63%	4.64%	
Employer Contribution Rate	11.58%	9.82%	
SERS 3			
Member Contribution Rate	varies*	varies*	
Employer Contribution Rate	11.58%	9.82%	**
<i>Note: The DRS administrative rate of .0018 is included in the employer rate.</i>			
* = Variable from 5% to 15% based on rate selected by the member.			
** = Defined benefit portion only.			

The Collective Net Pension Liability

The collective net pension liabilities for the pension plans districts participated in are reported in the following tables.

The Net Pension Liability as of June 30, 2015:				
Dollars in Thousands	PERS 1	SERS 2/3	TRS 1	TRS 2/3
Total Pension Liability	\$12,789,242	\$4,473,428	\$9,237,730	\$11,220,833
Plan fiduciary net position	(\$7,558,312)	(\$4,067,277)	(\$6,069,588)	(\$10,377,031)
Participating employers' net pension liability	\$5,230,930	\$406,151	\$3,168,142	\$843,802
Plan fiduciary net position as a percentage of the total pension liability	59.10%	90.92%	65.70%	92.48%

The School District's Proportionate Share of the Net Pension Liability (NPL)

At June 30, 2015, the school district reported a total liability of \$ **16,430,945** for its proportionate shares of the individual plans' collective net pension liability. Proportion of net pension liability is based on annual contributions for each of the employers participating in the DRS administered plans. At June 30, 2015, the district's proportionate share of each plan's net pension liability is reported below:

June 30, 2015	PERS 1	SERS 2/3	TRS 1	TRS 2/3
District's Annual Contributions	\$244,530	\$327,208	\$677,427	\$847,237
Proportionate Share of the Net Pension Liability	\$2,783,126	\$1,366,935	\$9,590,733	\$2,690,151

At June 30, 2015, the school district's percentage of the proportionate share of the collective net pension liability was as follows and the changed in the allocation percentage from the prior period is illustrated below.

Allocation percentages	PERS 1	SERS 2/3	TRS 1	TRS 2/3
Current year proportionate share of the Net Pension Liability	0.053205%	0.336558%	0.302724%	0.318813%
Prior year proportionate share of the Net Pension Liability	0.047689%	0.331231%	0.297144%	0.314865%
Net difference percentage	0.005516%	0.005327%	0.005580%	0.003948%

Actuarial Assumptions

Capital Market Assumptions (CMAs) and expected rates of return by asset class provided by the Washington State Investment Board. The Office of the State Actuary relied on the CMAs in the selection of the long-term expected rate of return for reporting purposes.

The total pension liabilities for TRS 1, TRS 2/3, PERS 1 and SERS 2/3 were determined by actuarial valuation as of June 30, 2014, with the results rolled forward to June 30, 2015, using the following actuarial assumptions, applied to all prior periods included in the measurement:

Inflation	3.0% total economic inflation, 3.75% salary inflation
Salary increases	In addition to the base 3.75% salary inflation assumption, salaries are also expected to grow by promotions and longevity.
Investment rate of return	7.50%

Mortality Rates

Mortality rates used in the plans were based on the RP-2000 Combined Healthy Table and Combined Disabled Table published by the Society of Actuaries. The Office of the State Actuary applied offsets to the base table and recognized future improvements in mortality by projecting the mortality rates using 100 percent Scale BB. Mortality rates are applied on a generational basis, meaning members are assumed to receive additional mortality improvements in each future year, throughout their lifetime. The actuarial assumptions used in the June 30, 2014, valuation were based on the results of the 2007–2012 Experience Study. Additional assumptions for subsequent events and law changes are current as of the 2014 actuarial valuation report.

Long-term Expected Rate of Return

The long-term expected rate of return on pension plan investments was determined using a building-block method in which a best-estimate of expected future rates of return (expected returns, net of pension plan investment expense, but including inflation) are developed for each major asset class by the Washington State Investment Board (WSIB). Those expected returns make up one component of WSIB's CMAs. The CMAs contain three pieces of information for each class of assets the WSIB currently invest in:

- Expected annual return
- Standard deviation of the annual return;
- Correlations between the annual returns of each asset class with every other asset class

WSIB uses the CMAs and their target asset allocation to simulate future investment returns over various time horizons.

The long-term expected rate of return of 7.50% percent approximately equals the median of the simulated investment returns over a fifty-year time horizon, increased slightly to remove WSIB's implicit and small short-term downward adjustment due to assumed mean reversion. WSIB's implicit short-term adjustment, while small and appropriate over a ten to fifteen-year period, becomes amplified over a fifty-year measurement period.

Best estimates of arithmetic real rates of return for each major asset class included in the pension plans' target asset allocation as of June 30, 2015, are summarized in the following table:

TRS1, TRS 2/3, PERS 1, and SERS 2/3		
Asset Class	Target Allocation	Long-term Expected Real Rate of Return
Fixed Income	20.00%	1.70%
Tangible Assets	5.00%	4.40%
Real Estate	15.00%	5.80%
Global Equity	37.00%	6.60%
Private Equity	23.00%	9.60%

The inflation component used to create the above table is 2.20 percent, and represents WSIB's most recent long-term estimate of broad economic inflation.

Discount Rate

The discount rate used to measure the total pension liability was 7.50 percent. To determine the discount rate, an asset sufficiency test was completed to test whether the pension plan's fiduciary net position was sufficient to make all projected future benefit payments of current plan members. Consistent with current law, the completed asset sufficiency test included an assumed 7.70 percent long-term discount rate to determine funding liabilities for calculating future contributions rate requirements. Consistent with the long-term expected rate of return, a 7.50 percent future investment rate of return on invested assets was assumed for the test. Contributions from plan members and employers are assumed to continue to be made at contractually required rates. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members.

Therefore, the long-term expected rate of return of 7.50 percent on pension plan investments was applied to determine the total pension liability.

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following table presents the Othello School District's proportionate share of the collective net pension liability (NPL) calculated using the discount rate of 7.50 percent, as well as what the net pension liability would be if it were calculated using a discount rate that is one percentage-point lower (6.50 percent) or one percentage-point higher (8.50 percent) than the current rate. Amounts are calculated using the school district's specific allocation percentage, by plan, to determine the proportionate share of the collective net pension liability.

	1% Decrease (6.50%)	Current Discount Rate (7.50%)	1% Increase (8.50%)
PERS1 NPL	\$6,368,671,000	\$5,230,930,000	\$4,252,577,000
Allocation Percentage	0.053205%	0.0532505%	0.053205%
Proportionate Share of Collective NPL	\$3,388,463	\$2,783,126	\$2,262,591
SERS2/3 NPL	\$1,282,039,000	\$406,151,000	(\$273,474,000)
Allocation Percentage	0.336558%	0.336558%	0.336558%
Proportionate Share of Collective NPL	\$4,314,819	\$1,366,935	(\$920,400)
TRS1 NPL	\$3,982,571,000	\$3,168,142,000	\$2,467,801,000
Allocation Percentage	0.302724%	0.302724%	0.302724%
Proportionate Share of Collective NPL	\$12,056,207	\$9,590,733	\$7,470,631
TRS2/3 NPL	\$3,570,229,000	\$843,802,000	(\$1,183,066,000)
Allocation Percentage	0.318813%	0.318813%	0.318813%
Proportionate Share of Collective NPL	\$11,382,355	\$2,690,151	(\$3,771,769)

NOTE 5: ANNUAL OTHER POST-EMPLOYMENT BENEFIT COST AND NET OPEB OBLIGATIONS

The state, through the Health Care Authority (HCA), administers an agent multi-employer other post-employment benefit plan. The Public Employees Benefits Board (PEBB), created within the HCA, is authorized to design benefits and determine the terms and conditions of employee and retired employee participation and coverage, including establishment of eligibility criteria for both

active and retired employees. Programs include (medical, dental, life insurance and long-term disability insurance)⁽⁵⁾.

Employers participating in the plan include the state of Washington (which includes general government agencies and higher education institutions), 60 of the state's K–12 school districts and educational service districts (ESDs), and 221 political subdivisions and tribal governments. Additionally, the PEBB plan is available to the retirees of the remaining 237 K–12 school districts and ESDs. The District's retirees are eligible to participate in the PEBB plan under this arrangement.

According to state law, the Washington State Treasurer collects a fee from all school district entities which have employees that are not current active members of the state Health Care Authority but participate in the state retirement system. The purpose of this fee is to cover the impact of the subsidized rate of health care benefits for school retirees that elect to purchase their health care benefits through the state Health Care Authority. For the fiscal year 2014–15, the District was required to pay the HCA \$66.64 per month per full-time equivalent employee to support the program, for a total payment of \$351,713.06. This assessment to the District is set forth in the state's operating budget and is subject to change on an annual basis. This amount is not actuarially determined and is not placed in a trust to pay the obligations for post-employment health care benefits.

The District has no control over the benefits offered to retirees, the rates charged to retirees, nor the fee paid to the Health Care Authority. The District does not determine its annual required contribution nor the net other post-employment benefit obligation associated with this plan. Accordingly, these amounts are not shown on the financial statements.

NOTE 6: COMMITMENTS UNDER LEASES

For the fiscal year(s) ended August 31, 2015, the District did not incur additional capital lease debt.

Lessor	Amount	Annual Installment	Final Installment Date	Interest Rate	Balance
Lease-Purchase Commitments					
Ricoh (11/12)	\$135,657	\$27,131.16	Jan 2017		\$18,087.67
Ricoh (12/13)	\$ 11,219	\$ 2,243.88	Mar 2018		\$ 4,861.74
Ricoh (12/13)	\$ 10,497	\$ 2,099.52	Mar 2018		\$ 4,548.96
Xerox (13/14)	\$ 7,966	\$ 1,593.14	Dec 2019		\$ 4,779.42
Xerox (13/14)	\$ 31,276	\$ 6,255.22	July 2019		\$22,414.52
Total Lease-Purchase Commitments					\$54,692.22

NOTE 7: OTHER SIGNIFICANT COMMITMENTS

Construction in progress is composed of:

Project	Project Authorization Amount	Expended as of 8/31/XX	Additional Local Funds Committed	Additional State Funds Committed
ORTC (Othello Regional Transportation Center)	\$5,312,781	\$5,266,920	\$2,029,616	\$3,237,304
Total	\$5,312,781	\$5,266,920	\$2,029,616	\$3,237,304

Encumbrances

Encumbrance accounting is employed in governmental funds. Purchase orders, contracts, and other commitments for the expenditure of moneys are recorded in order to reserve a portion of the applicable appropriation. Encumbrances lapse at the end of the fiscal year and may be re-encumbered the following year. The following encumbrance amounts were re-encumbered by fund on September 1, 2015:

Fund	Amount
General	\$0.00
ASB Fund	\$0.00
Capital Projects Fund	\$3300.00
Transportation Vehicle Fund	\$0.00

NOTE 8: REQUIRED DISCLOSURES ABOUT CAPITAL ASSETS

The District's capital assets are insured in the amount of \$98,130,653 for fiscal year 2015. In the opinion of the District's insurance consultant, the amount is sufficient to adequately fund replacement of the District's assets.

NOTE 9: REQUIRED DISCLOSURES ABOUT LONG-TERM LIABILITIES

Long-Term Debt

Bonds payable at August 31, 2015, are comprised of the following individual issues:

Issue Name	Amount Authorized	Annual Installments	Final Maturity	Interest Rate(s)	Amount Outstanding
General Obligation Bonds	\$ 3,900,000	Variable	12/1/16	3.75%	\$ 440,000
	\$28,600,000	Variable	12/1/27	2.0-5.0%	\$23,490,000
Total General Obligation Bonds	\$32,500,000				\$23,930,000

The following is a summary of general obligation long-term debt transactions of the District for the fiscal year(s) ended August 31, 2015:

Long-Term Debt Payable at 9/1/2014	\$25,495,000.00
New Issues	\$24,604,852.00
Debt Retired	\$26,169,852.00
Long-Term Debt Payable at 8/31/2015	\$23,930,000.00

The following is a schedule of annual requirements to amortize debt at August 31, 2015:

Years Ending August 31	Principal	Interest	Total
2016	\$ 1,340,000.00	\$ 966,686.25	\$ 2,306,686.25
2017	\$ 1,440,000.00	\$ 910,281.25	\$ 2,350,281.25
2018	\$ 1,355,000.00	\$ 862,225.00	\$ 2,217,225.00
2019	\$ 1,445,000.00	\$ 820,225.00	\$ 2,265,225.00
2020	\$ 1,540,000.00	\$ 767,750.00	\$ 2,307,750.00
2021	\$ 1,650,000.00	\$ 720,450.00	\$ 2,370,450.00
2022	\$ 1,735,000.00	\$ 676,000.00	\$ 2,411,000.00
2023	\$ 1,845,000.00	\$ 601,925.00	\$ 2,446,925.00
2024	\$ 1,990,000.00	\$ 506,050.00	\$ 2,496,050.00
2025	\$ 2,145,000.00	\$ 402,675.00	\$ 2,547,675.00
2026	\$ 2,310,000.00	\$ 291,300.00	\$ 2,601,300.00
2027	\$ 2,475,000.00	\$ 171,675.00	\$ 2,646,675.00
2028	\$ 2,660,000.00	\$ 54,900.00	\$ 2,714,900.00
Total	\$23,930,000.00	\$7,752,142.50	\$31,682,142.50

At August 31, 2015, the District had \$1,139,617.87 available in the Debt Service Fund to service the general obligation bonds.

Bonds Authorized But Unissued – *Not applicable*

Refunded Debt

On December 3, 2014, the District issued \$21,560,000 in general obligation bonds with an True Interest Cost of 2.57% to advance refund \$22,080,000 of the District's outstanding 2017 series bonds with an average interest rate of 4.98%. The net proceeds of \$24,406,613, after payment of \$171,025 in underwriting fees and other issuance costs, were used to purchase U.S.

Government securities. Those securities were deposited in an irrevocable trust with an escrow agent to provide for all future debt service payments on the refunded 2017 series bonds. As a result, the refunded portion of the 2017 series bonds are considered defeased.

The District advance refunded a portion of the 2017 series bonds to reduce its total debt service payments over the next 13 years by \$2,050,084 and to obtain an economic gain (difference between the present values of the debt service payments on the old and new debt) of \$1,709,520.

Cash Flows Difference		
Old Debt Service Cash Flows	\$31,695,075	
New Debt Service Cash Flows		\$29,648,901
Less District Contribution to the Sinking Fund Resources		(3,910)
Total	\$31,695,075	\$29,644,991
Cash Flow Difference		<u>\$2,050,084</u>
Economic Gain		
Present Value of New Debt Service Cash Flows		\$1,705,610
Plus District Contribution to Sinking Fund Resources		3,910
Total		<u>\$1,709,520</u>

Prior-Year Defeasance of Debt

On December 3, 2014, the District defeased a portion of the outstanding 2007 series bonds by placing the proceeds of new bonds in an irrevocable trust to provide for all future debt service payments on the refunded portion of the 2007 bonds up to and including June 1, 2017. Accordingly, the trust account assets and the liability for the defeased bonds are not included in the District's financial statements. As of August 31, 2016, \$22,080,000 of outstanding bonds will be considered defeased.

Short-Term Debt

The district has no short-term debt activity for the year ended August 31, 2015.

NOTE 10: INTERFUND BALANCES AND TRANSFERS

The following table depicts interfund loan activity:

On March 23, 2015, Resolution 032315, authorized an interfund loan of \$800,000 from the General Fund to the Capital Projects fund. The interfund loan bridged a timing gap until the district received state match funds for the ORTC project. Inter fund loan was repaid in full in November 2015.

Debtor Fund	Due To	Balance at 9/1/14	Loan Activity		Balance at 8/31/15
			New Loans	Repayments	
CPF	GF	\$0.00	\$800,000	\$100,000	\$700,000
					+ interest
Totals			\$800,000	\$100,000	\$700,000

The following table depicts interfund transfer activity:

Transferred From (Fund) 535 or 536	Transferred To (Fund) 965 9900	Amount	Description

NOTE 11: ENTITY RISK MANAGEMENT ACTIVITIES

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

The Othello School District is a member of United Schools Insurance Program. Chapter 48.62 RCW authorizes the governing body of any one or more governmental entities to form together into or join a pool or organization for the joint purchasing of insurance, and/or joint self-insuring, and/or joint hiring or contracting for risk management services to the same extent that they may individually purchase insurance, self-insure, or hire or contract for risk management services. An agreement to form a pooling arrangement was made pursuant to the provisions of Chapter 39.34 RCW, the Interlocal Cooperation Act. The program was formed on September 1, 1985, when 29 school districts in the state of Washington joined together by signing a Joint Purchasing Agreement to pool their self-insured losses and jointly purchase insurance and administrative services. **Current membership includes 156 school districts.**

The program allows members to jointly purchase insurance coverage and provide related services, such as administration, risk management, claims administration, etc. Coverage for Wrongful Act Liability and Employee Benefit Liability is on a claims-made basis. All other coverages are on an occurrence basis. The program provides the following forms of group purchased insurance coverage for its members: Property, General Liability, Automotive Liability, Wrongful Acts Liability, and Crime.

Liability insurance is subject to a self-insured retention of \$100,000. Members are responsible for a \$1,000 deductible for each claim (member deductibles may vary), while the program is responsible for the \$100,000 self-insured retention (SIR). Insurance carriers cover insured losses over \$101,000 to the limits of each policy. Since the program is a cooperative program, there is a joint liability among the participating members towards the sharing of the \$100,000 SIR. The program also purchases a stop loss policy with an **attachment point of \$974,286,** as an additional layer of protection for its members. Property insurance is subject to a per-occurrence deductible of \$100,000. Members are responsible for \$1,000 deductible for each claim (Member deductibles may vary), while the program is responsible for the \$100,000 SIR.

Equipment Breakdown insurance is subject to a per-occurrence deductible of \$10,000. Members are responsible for the deductible amount of each claim. Members contract to remain in the program for a minimum of one year, and must give notice before August 31 to terminate participation the following September 1. The Interlocal Agreement is renewed automatically each year. Even after termination, a member is still responsible for contributions to the program for any unresolved, unreported, and in-process claims for the period they were a signatory to the Joint Purchasing Agreement.

The program is fully funded by its member participants. Claims are filed by members with Clear Risk Solutions, formerly Canfield, which has been contracted to perform program administration, claims adjustment, and loss prevention for the program. Fees paid to the third party administrator under this arrangement for the year ending **August 31, 2015, were \$1,678,247.63.** A board of directors consisting of nine members is selected by the membership from six areas of the state on a staggered term basis and is responsible for conducting the business affairs of the program. The Board of Directors has contracted with Clear Risk Solutions to perform day-to-day administration of the program. This program has no employees.

Workers' Compensation

In fiscal year 1985, school districts within Educational Service District (ESD) #123 joined together to form the Southeast Washington Workers Compensation Cooperative Trust, a public entity risk pool currently operating as a common risk management and insurance program for industrial insurance. For fiscal year 2013-14, there are nineteen school districts, including ESD #123, in the pool. The pool allows members to pool their self-insured losses and jointly purchases insurance and administrative services, such as risk management, claims administration, etc. Coverage is on an "occurrence" basis. The district pays an annual contribution to the fund based on their total payroll hours and claims history for the past three years. The pool is fully funded by its member participants. The pool acquires insurance from unrelated underwriters. The pool's per-occurrence retention limit is \$450,000 and the bi-annual aggregate retention is \$5,593,566. The maximum coverage under the excess insurance contract is \$5,593,566. Since the pool is a cooperative program, there is a joint liability among the participating members. The financial statements of the pool may be obtained by contacting Educational Service District No. 123.

A Cooperative Board that is comprised of one designated representative from each participating member and a six member Executive Board governs the Pool. The Executive Board has five members elected by the Cooperative Board and the ESD Superintendent. ESD #123 is responsible for conducting the business affairs of the Pool.

NOTE 12: PROPERTY TAXES

Property tax revenues are collected as the result of special levies passed by the voters in the District. Taxes are levied on January 1. The taxpayer has the obligation of paying all taxes on April 30 or one-half then and one-half on October 31. Typically, slightly more than half of the collections are made on the April 30 date. The October 31 collection is not available in time to cover liabilities for the fiscal period ended August 31. Therefore, the fall portion of property taxes is not accrued as revenue. Instead, the property taxes due on October 31 are recorded as unavailable revenue.

NOTE 13: JOINT VENTURES AND JOINTLY GOVERNED ORGANIZATIONS

Operation of a proportionally larger cooperative program to transport the District's students and those of one neighboring District, Royal School District, are included in these financial statements. For fiscal year 2015, these cooperative revenues totaled \$0.00, as compared to the preceding year's revenues of \$0.00. Expenditures related to the cooperative totaled \$0.00 as compared to the preceding year's expenditures of \$0.00. The district's cooperative, ORTC (Othello Regional Transportation Center), opened operations in September 2015. No joint venture activities occurred in the 2014-15 fiscal year.

The District is a member of the King County Director's Association (KCDA). KCDA is a purchasing cooperative designed to pool the member districts' purchasing power. The board authorized joining the association by passing Resolution dated January, 1953, and has remained in the joint venture ever since. The District's current equity of \$36,046.42 is the accumulation of the annual assignment of KCDA's operating surplus based upon the percentage derived from KCDA's total sales to the District compared to all other districts applied against paid administrative fees. The District may withdraw from the joint venture and will receive its equity in ten annual allocations of merchandise or 15 annual payments.

NOTE 14: FUND BALANCE CLASSIFICATION DETAILS

The District's financial statements include the following amounts presented in the aggregate.

	General Fund	ASB Fund	Capital Projects Fund	Debt Service Fund	Transportation Vehicle Fund
Nonspendable Fund Balance					
Inventory and Prepaid Items	\$548,551				
Restricted Fund Balance					
For Other Items	\$831,840	\$163,889			
For Fund Purpose					\$429,984
For Carryover of Restricted Revenues	\$363,730				
For Skill Centers	\$0				
For Carryover of Food Service Revenue	\$35,133				
For Debt Service	54,692			\$1,139,618	
For Arbitrage Rebate	\$0				
For Self-Insurance					
For Uninsured Risks					
Committed Fund Balance					
For Economic Stabilization					
Other Commitments					
Assigned Fund Balance					
Contingencies					
Other Capital Projects					
Other Purposes	\$1,325,124				
Fund Purposes			\$52,483		
Unassigned Fund Balance	\$7,678,240				
Total Fund Balance	\$10,837,311	\$163,889	\$52,483	\$1,139,618	\$429,984

In addition, the Capital Projects Fund has the following amounts in Restricted and Committed Fund Balance, based on the source of the revenues:

Restricted from Bond Proceeds	
Committed from Levy Proceeds	
Restricted from State Proceeds	
Restricted from Federal Proceeds	
Restricted from Other Proceeds	
Restricted from Impact Fee Proceeds	
Restricted from Mitigation Fee Proceeds	

NOTE 15: POST-EMPLOYMENT BENEFIT PLANS OTHER THAN PENSION PLANS—BOTH IN SEPARATELY ISSUED PLAN FINANCIAL STATEMENTS AND EMPLOYER STATEMENTS

457 Plan – Deferred Compensation Plan

(District employees have the option of participating in a deferred compensation plan as defined in §457 of the Internal Revenue Code that is administered by the state deferred compensation plan, or the District.)

403(b) Plan – Tax Sheltered Annuity (TSA)

The District offers a tax deferred annuity plan for its employees. The plan permits participants to defer a portion of their salary until future years under two types of deferrals: elective deferrals (employee contribution) and non-elective contribution (employer matching).

The District complies with IRS regulations that require school districts to have a written plan to include participating investment companies, types of investments, loans, transfers, and various requirements. The plan is administered by a third party administrator. The plan assets are assets of the District employees, not the school district, and are therefore not reflected on these financial statements.

NOTE 16: TERMINATION BENEFITS

Compensated Absences

Employees earn sick leave at a rate of 10-12 days per year up to a maximum of one contract year.

Under the provisions of RCW 28A.400.210, sick leave accumulated by District employees is reimbursed at death or retirement at the rate of one day for each four days of accrued leave, limited to 180 accrued days. This chapter also provides for an annual buyout of an amount up to the maximum annual accumulation of 12 days. For buyout purposes, employees may accumulate such leave to a maximum of 192 days, including the annual accumulation, as of December 31 of each year.

These expenditures are recorded when paid, except termination sick leave that is accrued upon death, retirement, or upon termination provided the employee is at least 55 years of age and has sufficient years of service. Vested sick leave was computed using the {termination payment method/vesting method}.

Vacation pay, including benefits, that is expected to be liquidated with expendable available financial resources is reported as expenditures and a fund liability of the governmental fund that will pay it.

No unrecorded liability exists for other employee benefits.

Othello School District No. 147

Schedule of Long-Term Liabilities: GENERAL FUND

For the Year Ended August 31, 2015

Description	Beginning Outstanding Debt September 1, 2014	Amount Issued / Increased	Amount Redeemed / Decreased	Ending Outstanding Debt August 31, 2015	Amount Due Within One Year
Non-Voted Debt and Liabilities					
Capital Leases	0.00	0.00	0.00	0.00	0.00
Contracts Payable	0.00	0.00	0.00	0.00	0.00
Non-Cancellable Operating Leases	113,143.80	0.00	58,451.58	54,692.22	39,512.10
Claims & Judgements	0.00	0.00	0.00	0.00	0.00
Compensated Absences	793,069.25	38,770.82	0.00	831,840.07	125,000.00
Long-Term Notes	0.00	0.00	0.00	0.00	0.00
Anticipation Notes Payable	0.00	0.00	0.00	0.00	0.00
Lines of Credit	0.00	0.00	0.00	0.00	0.00
Other Non-Voted Debt	0.00	0.00	0.00	0.00	0.00
Other Liabilities					
Non-Voted Notes Not Recorded as Debt	0.00	0.00	0.00	0.00	0.00
Net Pension Liabilities:					
Net Pension Liabilities TRS 1	0.00	9,590,733.00	0.00	9,590,733.00	
Net Pension Liabilities TRS 2/3	0.00	2,690,151.00	0.00	2,690,151.00	
Net Pension Liabilities SERS 2/3	0.00	1,366,935.00	0.00	1,366,935.00	
Net Pension Liabilities PERS 1	0.00	2,783,126.00	0.00	2,783,126.00	
Total Long-Term Liabilities	906,213.05	16,469,715.82	58,451.58	17,317,477.29	164,512.10

Othello School District No. 147

Schedule of Long-Term Liabilities: DEBT SERVICE FUND

For the Year Ended August 31, 2015

Description	Beginning Outstanding Debt September 1, 2014	Amount Issued / Increased	Amount Redeemed / Decreased	Ending Outstanding Debt August 31, 2015	Amount Due Within One Year
Voted Debt					
Voted Bonds	25,495,000.00	24,604,852.00	26,169,852.00	23,930,000.00	1,340,000.00
LOCAL Program Proceeds Issued in Lieu of Bonds	0.00	0.00	0.00	0.00	0.00
Non-Voted Debt					
Non-Voted Bonds	0.00	0.00	0.00	0.00	0.00
LOCAL Program Proceeds	0.00	0.00	0.00	0.00	0.00
Total Long-Term Liabilities	25,495,000.00	0.00	1,565,000.00	23,930,000.00	1,340,000.00

OTHELLO SCHOOL DISTRICT NO. 147
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For the year ending August 31, 2015

1	2	3	4	5	6	7	8	9
					Expenditures			
Federal Agency Name	Pass Through Agency	Federal Program Title	CFDA Number	Grant #	From Direct Awards	From Pass Through Awards	Total	Footnote
Department of Agriculture Food and Nutrition Service	WA OSPI	SCHOOL BREAKFAST PROGRAM	10.553			\$377,420.98	\$377,420.98	5
	WA OSPI	NATIONAL SCHOOL LUNCH PROGRAM	10.555			\$1,365,991.56	\$1,365,991.56	5
	WA OSPI	SUMMER GOOD SERVICE PROGRAM FOR CHILDREN	10.559			\$21,774.28	\$21,774.28	5
	WA OSPI	NATIONAL SCHOOL LUNCH PROGRAM NON-CASH ASSISTANCE (COMMODITIES)	10.555			\$114,389.91	\$114,389.91	2
	WA OSPI	Fresh Fruit & Vegetable Program	10.582			\$69,814.03	\$69,814.03	5
		USDA Subtotal				\$1,949,390.76	\$1,949,390.76	
US Department of Education	WA OSPI	Title I Grants to Local Educational Agencies	84.010A	201810		\$1,106,961.97	\$1,106,961.97	3
	WA OSPI	Title I Grants to Local Educational Agencies	84.010A	228713		\$10,939.75	\$10,939.75	
	WA OSPI							
	WA OSPI	Migrant Education_State Grant Program	84.011A	290769		\$80,265.00	\$80,265.00	
	WA OSPI	Migrant Education_State Grant Program	84.011A	282115		\$319,096.24	\$319,096.24	3
	WA OSPI	Special Education_Grants to States	84.027A	305244		\$652,983.13	\$652,983.13	
	WA OSPI	Career and Technical Education-Basic Grants to States	84.048	173237		\$30,805.30	\$30,805.30	
	WA OSPI	Special Education_Preschool Grants	84.173A	363241		\$18,620.48	\$18,620.48	
	WA OSPI	Rural Education	84.358B	461400		\$65,126.27	\$65,126.27	
	WA OSPI	English Language Acquisition State Grants	84.365A	402119		\$258,249.63	\$258,249.63	
	WA OSPI	Improving Teacher Quality State Grants	84.367A	523519		\$131,550.86	\$131,550.86	
		US Dept of Ed Subtotal				\$2,674,598.63	\$2,674,598.63	
TOTAL OF FEDERAL AWARDS EXPENDED						\$4,623,989.39	\$4,623,989.39	

The Accompanying Notes to the Schedule of Expenditures of Federal Awards are an Integral Part of this Schedule.

NOTE 1—BASIS OF ACCOUNTING

The Schedule of Expenditures of Federal Awards is prepared on the same basis of accounting as the Othello School District's financial statements. The Othello School District uses the *modified accrual* basis of accounting. Expenditures represent only the federally funded portions of the program. District records should be consulted to determine amounts expended or matched from non-federal sources.

NOTE 2—NONCASH AWARDS

The amount of food *commodities* reported on the schedule is the market value of commodities distributed by the District during the current year. The value

NOTE 3—SCHOOLWIDE PROGRAMS

The District operates a "schoolwide program" in three elementary buildings and one Middle School. Using federal funding, schoolwide programs are designed to upgrade an entire educational program within a school for all students, rather than limit services to certain targeted students. The following federal program amounts were expended by the District in its schoolwide program. Title I (84.010) (\$466,748.84); Migrant Education (84.011A) (\$48,977.39)

NOTE 4—FEDERAL INDIRECT RATE

The Othello School District used the federal *restricted* rate of 3.42 percent for this program.

NOTE 5—PROGRAM COSTS/MATCHING CONTRIBUTIONS

The amounts shown as current year expenses represent only the *federal* grant portion of the program costs. Entire program costs, including the *district's* portion, may be more than shown.

CORRECTIVE ACTION PLAN FOR FINDINGS REPORTED UNDER OMB CIRCULAR A-133

Othello School District No. 147

Adams County

September 1, 2014 through August 31, 2015

This schedule presents the corrective action planned by the auditee for findings reported in this report in accordance with OMB Circular A-133. The information in this schedule is the representation of the Othello School District No. 147.

Finding ref number: 2015-001	Finding caption: The District did not have adequate controls to ensure compliance with federal procurement requirements.
Name, address, and telephone of auditee contact person: Gina Bullis, Assistant Superintendent 1025 S. First Street Othello, WA 99344 (509) 488-2659	
Corrective action the auditee plans to take in response to the finding: <i>The district has an Interlocal agreement with the Spokane School District for the majority of the food vendors that supply food products for the National School Breakfast and Lunch Programs. The district's procurement procedures related to the Interlocal agreement, are in compliance with regulations as noted in this audit finding report. For food products that are not available through vendors covered under the Interlocal Agreement with The Spokane School District, the Othello School District has revised its bidding/quote procedures to include: 1) formal bid process for all food items; 2) document/compile a bid comparison document, noting bid results, even if only one vendor responds; 3) formal bid process will be conducted prior to the start of a new fiscal year; 4) steps 1 & 2 will be conducted in the event a new vendor is solicited, after the start of a new school year, for food products needed/required to meet the nutritional guidelines under the FSBL Program.</i>	
Anticipated date to complete the corrective action: Immediately and 16/17	

Finding ref number: 2015-002	Finding caption: The District should improve internal controls over accounting and financial statement preparation to ensure accurate and complete reporting.
Name, address, and telephone of auditee contact person: Gina Bullis, Assistant Superintendent 1025 S. First Street Othello, WA 99344 (509) 488-2659	
Corrective action the auditee plans to take in response to the finding: <i>The district has reviewed and revised internal procedures related to journal entries, to include the following: All journal entries have a two tier review process; (data entry and review prior to posting)</i>	
Anticipated date to complete the corrective action: 4/15/16	

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