



**Washington State Auditor's Office**

Government that works for citizens

## **Financial Statements Audit Report**

# **Clark Regional Wastewater District**

**Clark County**

**For the period January 1, 2015 through December 31, 2015**

**Published May 26, 2016**

**Report No. 1016719**





## Washington State Auditor's Office

May 26, 2016

Board of Commissioners  
Clark Regional Wastewater District  
Vancouver, Washington

### Report on Financial Statements

Please find attached our report on the Clark Regional Wastewater District's financial statements.

We are issuing this report in order to provide information on the District's financial condition.

Sincerely,

A handwritten signature in cursive script that reads "Troy X. Kelley".

TROY KELLEY  
STATE AUDITOR  
OLYMPIA, WA

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND  
OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

**Clark Regional Wastewater District  
Clark County  
January 1, 2015 through December 31, 2015**

Board of Commissioners  
Clark Regional Wastewater District  
Vancouver, Washington

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the Clark Regional Wastewater District, Clark County, Washington, as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated May 12, 2016. As discussed in Note 2 to the financial statements, during the year ended December 31, 2015, the District implemented Governmental Accounting Standards Board Statement No. 68, *Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27* and Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date - an amendment of GASB Statement No. 68*.

**INTERNAL CONTROL OVER FINANCIAL REPORTING**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be

prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **COMPLIANCE AND OTHER MATTERS**

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of the District's compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **PURPOSE OF THIS REPORT**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other

purpose. However, this report is a matter of public record and its distribution is not limited. It also serves to disseminate information to the public as a reporting tool to help citizens assess government operations.

A handwritten signature in black ink that reads "Troy X. Kelley". The signature is written in a cursive, flowing style.

TROY KELLEY  
STATE AUDITOR  
OLYMPIA, WA

May 12, 2016

# INDEPENDENT AUDITOR'S REPORT ON FINANCIAL STATEMENTS

## **Clark Regional Wastewater District Clark County January 1, 2015 through December 31, 2015**

Board of Commissioners  
Clark Regional Wastewater District  
Vancouver, Washington

### **REPORT ON THE FINANCIAL STATEMENTS**

We have audited the accompanying financial statements of the Clark Regional Wastewater District, Clark County, Washington, as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed on page 10.

#### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor

considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Clark Regional Wastewater District, as of December 31, 2015, and the changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Matters of Emphasis**

As discussed in Note 2 to the financial statements, in 2015, the District adopted new accounting guidance, Governmental Accounting Standards Board Statement No. 68, *Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27* and Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date - an amendment of GASB Statement No. 68*. Our opinion is not modified with respect to this matter.

## **Other Matters**

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 11 through 15, information on postemployment benefits other than pensions on page 44 and pension plan information on pages 46 through 50 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency



with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

## **OTHER REPORTING REQUIRED BY GOVERNMENT AUDITING STANDARDS**

In accordance with *Government Auditing Standards*, we have also issued our report dated May 12, 2016 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

A handwritten signature in dark ink, reading "Troy X. Kelley". The signature is written in a cursive, flowing style.

TROY KELLEY  
STATE AUDITOR  
OLYMPIA, WA

May 12, 2016

## **FINANCIAL SECTION**

**Clark Regional Wastewater District  
Clark County  
January 1, 2015 through December 31, 2015**

### **REQUIRED SUPPLEMENTARY INFORMATION**

Management's Discussion and Analysis – 2015

### **BASIC FINANCIAL STATEMENTS**

Statement of Net Position – 2015

Statement of Revenues, Expenses and Changes in Fund Net Position – 2015

Statement of Cash Flows – 2015

Notes to Financial Statements – 2015

### **REQUIRED SUPPLEMENTARY INFORMATION**

Schedule of Funding Progress – Retiree Medical Benefits – 2015

Schedule of Proportionate Share of the Net Pension Liability – PERS 1 – 2015

Schedule of Proportionate Share of the Net Pension Liability – PERS 2/3 – 2015

Schedule of Employer Contributions – PERS 1 – 2015

Schedule of Employer Contributions – PERS 2/3 – 2015

Notes to Required Supplementary Information – Pension – 2015

**CLARK REGIONAL WASTEWATER DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED DECEMBER 31, 2015**

**INTRODUCTION**

As management of the Clark Regional Wastewater District (District), we offer readers of the District's financial statements this narrative overview and analysis of the financial activities for the fiscal year ended December 31, 2015. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our letter of transmittal, which can be found on pages 1-6 of this report.

The following Management's Discussion and Analysis is intended to serve as an introduction to the District's basic financial statements, the notes to the financial statements and, if applicable, any other supplementary information required as part of the basic financial statements. Please refer to the accompanying Notes to the Financial Statements regarding capital asset and long-term liability activity, which can be found on pages 27-56.

The District is not legally required to adopt a budget, however, does so as a measure of monitoring revenues and controlling expenses. The Board of Commissioners adopts an annual budget and uses it as a financial plan for the District. The District has not reported budgetary comparison schedules herein as required supplementary information.

The District's financial statements present a Special Purpose District organized under the laws of the State of Washington, Revised Code of Washington (RCW), Title 57, to provide sanitary sewer service to specific areas in Clark County, Washington. The District is not a segment of any other local government nor is it a component unit thereof. The financial statements are presented in a manner similar to a private-sector business.

The District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities (i.e. sewer service). The District reports its activities as an enterprise fund, which is a type of proprietary fund. Enterprise funds are used to report the same functions presented as business-type activities; as such, the District uses the enterprise fund to account for all its activities.

The *Statement of Net Position* presents information on all the District's assets and liabilities with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The *Statement of Revenues, Expenses and Changes in Fund Net Position* display the change in the District's net position during the most recent fiscal year. All changes in net position are reported as soon as the underlying event occurs regardless of the timing of related cash flows.

The *Statement of Cash Flows* presents the cash flow from operations, non-capital financing and from capital and related financing, as well as from investing activities.

**CLARK REGIONAL WASTEWATER DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED DECEMBER 31, 2015**

**Financial Highlights**

- For 2015, the assets of the District exceeded its liabilities by \$184,651,293. Of this amount, \$29,917,794 is classified as unrestricted and may be used to meet the District's ongoing obligations. The District has restricted funds of \$541,765 at December 31, 2015.
- The District's change in net position was \$27,532,914 for 2015. The 2015 increase is mostly a result of the transfer of debt to the Discovery Clean Water Alliance (Alliance) and the significant progress on the Discovery Corridor Wastewater Transmission System (DCWTS) construction project.
- Total liabilities decreased \$13,060,638 in 2015 from 2014. The main drivers for the decrease in liabilities are the defeasance of the 2005 Sewer Revenue Bonds and the transfer of debt to the Alliance (see Note 3 for details).
- In 2015, the District made regular principal payments on its outstanding sewer revenue bonds of \$515,041 and PWTF loans of \$1,294,970.

**Assets, Deferred Outflows, Liabilities, Deferred Inflows, and Net Position**

<b>December 31</b>	<b>2015</b>	<b>2014</b>	<b>2015 to 2014 Change</b>	<b>%</b>
<i>Assets</i>				
Current and other assets	\$ 41,123,278	\$ 44,955,737	\$ (3,832,459)	-8.5%
Capital assets (net of depreciation) and construction work in progress	<u>177,778,137</u>	<u>162,224,667</u>	<u>15,553,470</u>	9.6%
Total assets	<u>218,901,415</u>	<u>207,180,404</u>	<u>11,721,011</u>	
Deferred Outflows	368,348	-	368,348	-
<i>Liabilities</i>				
Long-term liabilities	27,812,301	38,730,717	(10,918,416)	-28.2%
Other liabilities	<u>6,355,303</u>	<u>8,497,525</u>	<u>(2,142,222)</u>	-25.2%
Total liabilities	<u>34,167,604</u>	<u>47,228,242</u>	<u>(13,060,638)</u>	
Deferred Inflows	450,866	-	450,866	-
<i>Net position</i>				
Net investment in capital assets	154,191,734	122,930,994	31,260,740	25.4%
Restricted	541,765	-	541,765	
Unrestricted	<u>29,917,794</u>	<u>37,021,168</u>	<u>(7,103,374)</u>	-19.2%
Total net position	<u>\$ 184,651,293</u>	<u>\$ 159,952,162</u>	<u>\$ 24,699,131</u>	

## **CAPITAL ASSET AND DEBT ADMINISTRATION**

### **Capital Assets**

Investment in capital assets includes land, buildings, pump stations, collection and transmission lines, machinery and equipment, construction work in progress and intangible assets. The District's total net capital assets as of December 31, 2015, were \$177.8 million. This increase of \$15.6 million or 9.6% from 2014 is major capital assets events during the fiscal year, including the following:

- The District expended significant dollars in the DCWTS project throughout 2015. The District's construction work in progress balance on this project is \$27.7 million, an increase of \$12.8 million from 2014. As of December 31, 2015, the project is considered 95.0% complete with anticipation of full completion by June of 2016.
- During 2015, the District purchased an optical zoom digital camera system for closed circuit television video (CCTV) inspection at a cost of \$104,417. The camera system will be used to inspect District-owned sewer pipeline.
- For further explanations of the capital asset activity of the District, please refer to Note 4, Capital Assets, pages 35-36.

### **Long-Term Liabilities**

- During 2015, the District decreased its loan liabilities by a total of \$5,778,641. This decrease was driven by the transfer of five (5) PWTF and SRF loans to the Alliance, offset by \$8,507,244 million in draws on PWTF loans associated with the DCWTS project.
- On November 28, 2012, the District issued \$5,417,645 in sewer revenue bonds. The outstanding balance owed at year end 2015 is \$3,903,947.
- On December 22, 2005, the District issued \$14.0 million in sewer revenue bonds. The total proceeds, including the premium on the issuance, amounted to \$14,382,147. The bond was defeased in September 2015, when it had a net carrying amount of \$8,693,751.
- Loans payable of \$19,682,456 at year end include the following:
  - ❑ \$27,870 for the PWTF loan granted for the construction of the District's Hockinson pump station
  - ❑ \$839,837 on the PWTF loan for the Gee Creek Trunk Sewer T7 line transferred from the City of Ridgefield on January 1, 2014
  - ❑ \$18,814,749 in PWTF loans for the DCWTS project
- Please refer to the Long-Term Liabilities, Note 3, pages 31-34, for more detailed information regarding long-term debt activity.

### **Revenues and Expenses**

	2015	2014	2015 to 2014 Change	%
Total Revenues				
Operating revenue				
Charges for services	\$ 17,542,643	\$ 17,396,279	\$ 146,364	0.8%
Permits	127,150	101,725	25,425	25.0%
Miscellaneous	455,941	356,716	99,225	27.8%
Non-operating revenue				
Interest and investment income	307,304	271,600	35,704	13.1%
Non-operating	552,060	358,454	193,606	54.0%
Total revenues	<u>18,985,098</u>	<u>18,484,774</u>	<u>500,324</u>	
Total Expenses				
Operating expenses	23,078,519	20,888,301	2,190,218	10.5%
Other non-operating expenses	271,965	139,507	132,458	94.9%
Loss on disposal of asset	123,718	-	123,718	
Interest expense	508,173	670,994	(162,821)	-24.3%
Total expenses	<u>23,982,375</u>	<u>21,698,802</u>	<u>2,283,573</u>	
EXCESS (DEFICIENCY) BEFORE CONTRIBUTIONS	<u>(4,997,277)</u>	<u>(3,214,028)</u>	<u>(1,783,249)</u>	55.5%
CAPITAL CONTRIBUTIONS	11,377,064	8,753,630	2,623,434	30.0%
SPECIAL ITEM	<u>21,153,127</u>	<u>11,842,196</u>	<u>9,310,931</u>	78.6%
CHANGE IN NET POSITION	27,532,914	17,381,798	10,151,116	58.4%
NET POSITION, January 1	159,952,162	142,570,364	17,381,798	12.2%
PRIOR PERIOD ADJUSTMENT	233,794	-	233,794	-
CHANGE IN APPLICATION OF ACCOUNTING PRINCIPLE	<u>(3,067,577)</u>	<u>-</u>	<u>(3,067,577)</u>	-
NET POSITION, December 31	<u>\$ 184,651,293</u>	<u>\$ 159,952,162</u>	<u>\$ 24,699,131</u>	

- Service revenues increased only slightly in 2015 by \$146,364 or 0.8%. Miscellaneous revenues increased by 27.8% over 2014, to \$455,941. This increase was primarily due to the collection of the city operating fee from Ridgefield residents.
- Actual ERU growth in customers was 1,299 and 1,022 ERUs for 2015 and 2014, respectively. The District saw a revenue increase of 25.0% in permit fees for 2015 compared to 2014, driven by increased development in the District's service area.
- Interest and investment income in 2015 increased by 13.1% from 2014. The District continues to actively manage and diversify its investments outside of the State and County pools to maximize interest earnings.
- Non-operating revenues increased by 54.0% over 2014, to \$522,060. This increase was primarily due to increased administrative lead revenue from the Alliance, which became fully operational in 2015.
- The District receives System Development Charge (SDC) revenues, based on a tiered system, in an effort to support economic development within the District service area. The revenue from this charge is used for new infrastructure and capital projects within the District service area. Connection fee revenues (SDCs) for 2015 totaled \$6,489,814 compared to \$4,885,217 in 2014. These charges did not change in 2015 from 2014. The charges per connection are as follows:

Tier	Treatment Plant	SDC
1	Vancouver (VTP)	\$ 1,720
2	Salmon Creek (SCTP)	\$ 4,708
3	Ridgefield (RFTP)	\$ 7,550

- The remaining increase in capital contributions is a result of increased donated capital. The District received \$4,724,174 in 2015 compared to \$3,552,365 in 2014. This 33.0% increase is a result of increased development within the District's service area.
- Operating expenses for 2015 increased over 2014 by \$2.2 million or 10.5%. The main drivers for this increase are:
  - ❑ Treatment contract services are the largest category of operating expenses. It increased \$1,322,532 or 22.7%, mainly due to transferring Clark County and City of Ridgefield sewer treatment operations to the Alliance.
  - ❑ Labor and related benefits costs overall reflect an increase of \$235,642 and \$192,193, respectively, for 2015 due to an increase in the cost of benefits and annual salary merit and cost of living increases.

## Cash Flows

Wastewater collection is a very capital and asset intensive utility service. The District's current system, inclusive of the Ridgefield service area, is spread across 46 square-miles. Significant portions of the service area are undeveloped and require major infrastructure improvements and investments. Other portions of the system are over 50 years old and are beginning to reach their useful life. Growth in sewer service customers and service charges help fund capital expansion to the Alliance-owned Salmon Creek and Ridgefield wastewater treatment plants. Growth and increased rates provide the necessary annual cash flow to cover operating activities and partially support capital needs of the District.

## Economic Factors and 2015 Budget

The District experienced a negative operating income for 2015, continuing to spend down some cash reserves while, at the same time, servicing debt for the Discovery Corridor Wastewater Transmission System. The District increased rates in 2015 by \$1.00 per month per ERU. The rate increase was primarily used to fund capital expansion and provide the cash flow for the related debt service.

The District has been fortunate in qualifying for low cost financing from the State of Washington Public Works Trust Fund (PWTF) loan (0.5%) program for major capital projects. This has allowed the District to keep its rates relatively steady for its ratepayers. The District worked diligently to stabilize rate impacts, while at the same time paying for its ongoing operating, capital and replacement and restoration needs by providing a rate structure that accommodates all three aspects of disbursements.

## Requests for Information

This financial report is designed and intended to provide a general overview of the District's financial position. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Clark Regional Wastewater District, Finance Director/Treasurer, PO Box 8979, Vancouver, WA 98668-8979 or <http://www.crwwd.com>

**CLARK REGIONAL WASTEWATER DISTRICT**  
**STATEMENT OF NET POSITION**  
**DECEMBER 31, 2015**

ASSETS

	<u>2015</u>
<b>CURRENT ASSETS</b>	
Cash and cash equivalents	\$ 16,765,046
Investments (at fair value)	2,026,637
Receivables	
Customer accounts	1,531,302
Contracts (current and delinquent)	93,127
Special assessment receivable	-
Interest	35,202
Due from other governments	553,778
Prepaid expenses	<u>208,052</u>
Total current assets	<u>21,213,144</u>
<b>NONCURRENT ASSETS</b>	
Investments (at fair value)	\$ 18,947,297
Cash and cash equivalents, restricted	541,765
Contracts receivable	421,072
Unamortized bond insurance, net	-
Total long-term assets	<u>19,910,134</u>
Capital assets not being depreciated:	
Land and land rights	753,751
Construction work in progress	<u>32,147,948</u>
	32,901,699
Capital assets being depreciated:	
Buildings	3,727,071
Improvements other than buildings	147,307,047
Equipment	2,803,267
Less: accumulated depreciation	<u>(43,149,555)</u>
	110,687,830
Capital assets being amortized:	
Intangible assets, including future treatment capacity rights	85,757,438
Less: accumulated amortization	<u>(51,568,830)</u>
	34,188,608
Total noncurrent assets	<u>197,688,271</u>
Total assets	<u>\$ 218,901,415</u>
<b>DEFERRED OUTFLOWS</b>	
Amounts deferred for pensions	<u>368,348</u>
Total deferred outflows	<u>\$ 368,348</u>

The notes to the financial statements are an integral part of this statement.



**CLARK REGIONAL WASTEWATER DISTRICT**  
**STATEMENT OF NET POSITION**  
**DECEMBER 31, 2015**

LIABILITIES AND NET POSITION

	<u>2015</u>
<b>CURRENT LIABILITIES</b>	
Warrants payable	\$ 3,344,171
Accounts payable	472,780
Due to other governments	7,316
Loans payable	1,253,032
Interest payable	65,565
Revenue collected in advance	424,465
SDC credits	75,500
Construction deposits	147,147
Compensated absences	40,038
Sewer revenue bonds	525,289
Total current liabilities	<u>6,355,303</u>
<b>NONCURRENT LIABILITIES</b>	
Compensated absences	404,824
Other postemployment benefits (OPEB)	1,142,571
SDC credits	1,532,910
Net pension liability	2,923,914
Loans payable	18,429,424
Sewer revenue bonds	3,378,658
Total noncurrent liabilities	<u>27,812,301</u>
Total liabilities	<u>34,167,604</u>
<b>DEFERRED INFLOWS</b>	
Amounts deferred for pensions	<u>450,866</u>
Total deferred inflows	<u>450,866</u>
<b>NET POSITION</b>	
Net investment in capital assets	154,191,734
Restricted	541,765
Unrestricted	29,917,794
Total net position	<u><u>\$ 184,651,293</u></u>

The notes to the financial statements are an integral part of this statement.

**CLARK REGIONAL WASTEWATER DISTRICT  
STATEMENT OF REVENUES, EXPENSES  
AND CHANGES IN FUND NET POSITION  
YEAR ENDED DECEMBER 31, 2015**

	2015
OPERATING REVENUES	
Charges for services	\$ 17,542,643
Permits	127,150
Other operating revenue	455,941
Total utility operating revenues	<u>18,125,734</u>
OPERATING EXPENSES	
Salaries and wages	3,373,517
Personnel benefits	1,621,362
Supplies	480,779
Professional services	440,329
Insurance	128,479
Treatment contract services	7,141,646
Taxes	432,108
Other operating expense	1,235,876
Depreciation and amortization	8,224,423
Total operating expenses	<u>23,078,519</u>
OPERATING INCOME (LOSS)	<u>(4,952,785)</u>
NON-OPERATING REVENUES (EXPENSES)	
Interest and investment revenue	307,304
Other non-operating revenue	552,060
Loss on disposal of asset	(123,718)
Interest expense	(508,173)
Other non-operating expense	(271,965)
Total non-operating revenue (expenses)	<u>(44,492)</u>
INCOME BEFORE CONTRIBUTIONS AND SPECIAL ITEMS	(4,997,277)
CAPITAL CONTRIBUTIONS	11,377,064
SPECIAL ITEM - DEBT EXTINGUISHMENT	<u>21,153,127</u>
CHANGE IN NET POSITION	27,532,914
TOTAL NET POSITION, January 1	159,952,162
PRIOR PERIOD ADJUSTMENT	233,794
CHANGE IN APPLICATION OF ACCOUNTING PRINCIPLE	<u>(3,067,577)</u>
TOTAL NET POSITION, December 31	<u><u>\$ 184,651,293</u></u>

The notes to the financial statements are an integral part of this statement

**CLARK REGIONAL WASTEWATER DISTRICT  
STATEMENT OF CASH FLOWS  
YEAR ENDED DECEMBER 31, 2015**

	<u>2015</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	
Receipts from customers and users	\$ 18,469,024
Payments to suppliers	(9,858,799)
Payments to employees	(4,787,488)
Other reimbursements	(453,482)
Other revenues	458,109
Net cash from operating activities	<u>3,827,364</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>	
Capital contributed by assessments	860
Receipts for future system improvements	6,666,613
Proceeds from capital loans	8,507,224
Principal paid on long-term debt	(3,001,530)
Interest paid on long-term debt	(560,609)
Acquisition and construction of capital assets	(19,546,498)
Net cash from capital and related financing	<u>(7,933,940)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>	
Purchase of investments	(10,962,227)
Proceeds from maturing or called investments	4,980,009
Interest on investments	276,180
Interest on assessments	103
Interest on contracts	24,184
Net cash from investing activities	<u>(5,681,751)</u>
<b>NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS</b>	(9,788,327)
<b>CASH AND CASH EQUIVALENTS, January 1</b>	<u>27,095,138</u>
<b>CASH AND CASH EQUIVALENTS, December 31</b>	<u><u>\$ 17,306,811</u></u>

The notes to the financial statements are an integral part of this statement.

**CLARK REGIONAL WASTEWATER DISTRICT  
STATEMENT OF CASH FLOWS  
YEAR ENDED DECEMBER 31, 2015**

	<u>2015</u>
RECONCILIATION OF OPERATING INCOME TO NET CASH FROM	
OPERATING ACTIVITIES	
Utility operating income (loss)	\$(4,952,785)
Adjustments to reconcile operating income to net from operating activities	
Depreciation and amortization expense	8,224,423
Amortization - bond premium insurance	3,063
(Increase) decrease in accounts receivable	(31,088)
(Increase) decrease in due from other governments	(158,217)
(Increase) decrease in prepaid expenses	157,747
(Increase) decrease in deferred outflows	(216,965)
Increase (decrease) in warrants payable	142,601
Increase (decrease) in accounts payable	(22,013)
Increase (decrease) in accrued employee benefits	264,148
Increase (decrease) in SDC credits	(15,100)
Increase (decrease) in revenue collected in advance	(4,365)
Increase (decrease) in pension obligation (net)	693,998
Increase (decrease) in deferred inflows	(538,178)
Non-operating revenues	552,060
Non-operating expenses	(271,965)
Total adjustments	<u>8,780,149</u>
Net cash from operating activities	<u>\$ 3,827,364</u>
NONCASH INVESTING, CAPITAL AND FINANCING ACTIVITIES	
Contributions of capital assets from developers or governments	4,724,174
Increase (decrease) in fair value of investments	3,877
Debt transferred to Alliance	12,459,376
Bond defeasance	8,693,751
Capital assets constructed by operator	237,813
Amortization of bond premium	59,836
Issuance (receipt) of capital contract receivable	174,981
Change in Capital Related Contracts Receivable	(13,723)
Change in Capital Related Accounts Payable	(602,855)

The notes to the financial statements are an integral part of this statement.

## **Note 1 – General Description of the District and Summary of Significant Accounting Policies**

The Hazel Dell Sewer District (District) was formed May 22, 1958, as a Special Purpose District to provide sanitary sewers in the collection, transport and treatment of wastewater within its legal boundaries. The District operates under an independent, three-member elected Board of Commissioners as provided by Revised Code of Washington (RCW) Title 57, with the General Manager responsible for the daily management of operational and administrative activities of the District. The District changed its legal name to Clark Regional Wastewater District effective January 1, 2006.

The accounting policies of the District conform to Generally Accepted Accounting Principles (GAAP) as applicable to proprietary funds of governments. The following is a summary of the most significant policies (including identification of those policies which result in material departures from GAAP):

**Reporting entity** – The District is a municipal corporation and a political subdivision of the State of Washington. The Governmental Accounting Standards Board (GASB) has established GAAP, which qualifies a Special Purpose District to be a primary government. The District meets all three criteria:

1. An independent, elected governing body that is directly accountable to its citizens within the District;
2. A separate legal entity having legal autonomy to act within its statutory purpose; and
3. Financial accountability is focused on the independent elected governing body and such governing body has the autonomy, authority to approve and modify its budget or to set rates or charges to maintain its fiscal independence.

As required by GAAP, management has considered all potential component units in defining the reporting entity. Utilizing the criteria set forth by GASB for component units, the District has evaluated all legal entities that would potentially qualify as a component unit and be included in the financial statements of the District. The District concludes it has no component units. The District's financial statements include the financial position and results of operation of a single enterprise that the District manages and has custodial responsibility over the assets and liabilities therein.

**Basis of accounting and presentation** – The accounting records of the District are maintained in accordance with methods prescribed by the State Auditor under authority chapter 43.09. The District uses the Uniform Chart of Accounts as prescribed within the Budgeting, Accounting and Reporting System (BARS) Manual for Water and Sewer Districts reporting in conformity with GAAP. The District's financial statements have been prepared in conformity with GAAP.

The District uses the full-accrual basis of accounting where revenues are recognized when earned and expenses are recognized when incurred. Assets are capitalized based upon the District's capitalization policy and long-term liabilities are accounted for in the appropriate accounts.

Of the eleven fund types established by GAAP, two are classified as proprietary funds. These are the enterprise funds and the internal service funds. The District accounts for its operations within an enterprise fund, which is similar to a private business enterprise.

## **Note 1 – General Description of the District and Summary of Significant Accounting Policies (Continued)**

The District distinguishes between operating revenues and expenses from non-operating ones. Operating revenues are derived from the sewer services provided to the ratepayers of the District. Operating expenses include the cost of providing sewer services (i.e. maintenance, engineering, treatment and administration), as well as depreciation and amortization of capital assets. All revenues and expenses not meeting the above criteria are reported as non-operating revenues and expenses, such as interest income and expense.

**Cash and cash equivalents** – For the purposes of the Statements of Net Position and Cash Flows, the District considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. All amounts held in the Local Government Investment Pool (LGIP) and Clark County Investment Pool (CCIP) accounts are considered to be cash equivalents. Investments purchased with an original maturity of more than three months are classified as investments.

**Investments** – Investments are reported at fair value on quoted market prices for securities purchased by the District and as reported by the County and State local government investment pools in which the District participates. All investments held have readily available market prices. The change in fair value is reported in the Statement of Revenues, Expenses and Changes in Net Position as investment earnings. Realized gains or losses on the maturity or disposition of securities are not separately disclosed.

**Receivables** – Accounts receivables represent user charges for sewer services, which are recognized as earned. All accounts receivables are due from users within the service area of the District. Since the District records liens on the property served and, ultimately, may foreclose on such property, payments on delinquent accounts are eventually received.

Contracts receivables are related to construction costs, as well as any applicable financing costs corresponding to such sanitary sewer construction for a particular property or group of properties. Contracts are provided under state statutes and direct the process in which the District extends sanitary sewer services to properties. Contracts are recorded as an enforceable lien on the property when they are levied. These receivables consist of current, delinquent and deferred billed principal with related interest and penalties. As of December 31, 2015, delinquent contract receivables were \$26,112.

**Due from other governments** – The District is contracted by the Alliance to provide Administrative Lead services. The District invoices the Alliance monthly for Administrative Lead services provided, which includes staff time and expense for professional consulting, IT support, and various utilities expenses.

**Restricted assets** – This account contain reserves for debt service. Reserves set aside for the repayment of revenue bonds are classified as restricted assets on the balance sheet because their use is limited by applicable bond covenants. Specific debt service reserve requirements are described in Note 3, Long Term Liabilities (pages 31-34).

**Capital assets** – The District's capital assets include but are not limited to land, buildings, treatment capacity rights, construction work in progress, machinery, equipment, furniture and software. See Note 4 on pages 35 through 36 for detailed information about the District's capital assets.

## **Note 1 – General Description of the District and Summary of Significant Accounting Policies (Continued)**

**Compensated absences** – Accumulated but unpaid compensated absences (vacation and sick leave) are recorded as liabilities as earned. Vacation may accumulate up to a maximum of 360 hours or, for those restricted to contracts, the contract amount, although the maximum compensable payout allowed is 240 hours. Sick leave earned, vested and unused by District employees is compensable at 50% of its value upon voluntary termination, retirement or death and is also recorded as a District liability. Sick leave may accumulate beyond 960 hours for an employee; however, 50% of 960 hours is the maximum payout allowed. Total accrued unpaid compensated absences (vacation and sick leave) amounted to \$444,862 at December 31, 2015.

**Pensions and deferred inflows / outflows of resources** – For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of all state sponsored pension plans and additions to/deductions from those plans' fiduciary net position have been determined on the same basis as they are reported by the Washington State Department of Retirement Systems. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value. Amounts relating to pensions are further detailed in Note 7 – Pension Plans.

**Prepaid expenses** – The District uses the consumption method to account for prepaid expenses.

**Intangible assets** – The District currently recognizes its future treatment capacity rights in the Alliance's Salmon Creek Treatment Plant as a component of the District's net capital assets, in compliance with GASB Statement No. 51, "Accounting and Financial Reporting for Intangible Assets." Intangible assets, software and future treatment capacity rights, are amortized over periods of 5 years and 20 years, respectively, using the straight line method.

## **Note 2 – Accounting and Reporting Changes**

### **Pension Liability**

The District implemented GASB 68, *Accounting and Financial Reporting for Pensions* and GASB 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date*. Pension liabilities and assets, and related deferred inflows and outflows, are now required to be reported on the Statement of Net Position. Pension contributions made subsequent to the DRS measurement date, June 30, 2015, but before the District's year end are recorded as deferred outflows. At January 1, 2015, as a result of implementing this standard, pension liabilities totaling \$2,229,916, deferred outflows of \$151,384, and deferred inflows of \$989,045 were recorded to add the District's portion of pension liability, resulting in a negative adjustment to beginning net position of \$3,067,577. See Note 7 – Pension Plans.

## **Note 3 – Long-Term Liabilities**

**Revenue Bonds** – Revenue bonds are authorized and adopted by the Board of Commissioners for construction of capital additions. Sewer revenues of the District provide the security for repayment of District debt. The District issued sewer revenue bonds totaling \$5,417,645 in November 2012. Debt service on the loan for 2015 totaled \$600,000 (\$515,041 principal and \$84,959 interest). These bonds have an interest rate of 1.98%. Proceeds were used to reimburse the District for reserves used to retire

Clark County's 2001 sewer revenue bonds. The annual debt service requirements for these 2012 sewer revenue bonds are as follows:

Year	2012 Sewer Revenue Bonds		Total Debt
	Principal	Interest	Service
2016	525,289	74,711	600,000
2017	535,741	64,259	600,000
2018	546,402	53,598	600,000
2019	557,274	42,726	600,000
2020	568,363	31,637	600,000
2021-2022	1,170,878	29,122	1,200,000
Total	\$ 3,903,947	\$ 296,053	\$ 4,200,000

The District must meet reserve requirements for the bonds. The lessor of (1) maximum annual debt service, (2) 1.25 times the average annual debt service, or (3) 10% of original bond proceeds, in the debt service account in compliance with bond covenants. At December 31, 2015, \$541,765 has been set aside to meet this requirement.

The District is also required by bond covenants to maintain debt service coverage of its revenue bonded debt of a minimum of the sum of: (1) 1.10 times the annual debt service on all outstanding bonds during the fiscal year, and (2) any amount required to be deposited in the debt service reserve account during that year. Debt service coverage requirements for the year ended December 31, 2015 were met.

**Loans** – The State of Washington has a low-cost financing program that allows public entities in the state to finance public works (i.e. collection transmission facilities). This program is administered by the State of Washington Public Works Trust Fund (PWTF) Board, who has approved nine loans to the District through December 31, 2015; four (4) of these have been transferred to the Alliance as of January 1, 2015 and one loan was paid in full July 1, 2015. Remaining loans from the state PWTF will be repaid over a period not to exceed twenty (20) years at the stated interest rates.

Construction was funded through use of these loans as follows:

- Hockinson pump station project with loans, issued notices of completion and final draws were executed in 1999.
- Gee Creek Trunk Sewer project with loans, issued notices of completion and final draws were executed by the City of Ridgefield in 2008. This loan was transferred to the District on January 1, 2014, as part of the collection system transfer of operations.
- Discovery Corridor Wastewater Transmission System is anticipated for completion in 2016. The District and the City of Ridgefield were each directly approved for \$10,000,000 loans. The total \$20,000,000 of approved loans funded design and substantial construction activities. The initial loan draws were made in June 2013 and July 2013, respectively. On January 1, 2014, the City's loan was transferred to the District as part of the transfer of its collection system operations. As of December 31, 2015, the District is fully drawn on both the loan directly issued to the District the loan transferred from Ridgefield.



On the following page is a schedule of loans containing a description of each loan, its use, and outstanding balance as of December 31, 2015:

<u>Public Works Trust Fund Loans</u>	<u>Loan Number</u>	<u>Notice of Completion</u>	<u>Approved Loan Amount</u>	<u>Balance</u>	<u>Interest Rate</u>
Hockinson Pump Station	PW-5-96-791-018	September 1999	502,670	27,870	1.0%
Gee Creek Trunk Sewer	PW-05-691-047	February 2008	1,597,606	839,837	1.0%
Discovery Corridor Wastewater Transmission System	PC-12-951-034	N/A	10,000,000	9,364,629	0.5%
Discovery Corridor Wastewater Transmission System	PC-13-961-040	N/A	10,000,000	9,450,120	0.5%
				<u>\$ 19,682,456</u>	

For 2015, the District paid \$1,239,896 (\$1,178,566 principal and \$61,331 interest) on the PWTF loans the District is carrying an outstanding balance on as of December 31, 2015. The District also made the final payment of \$117,568 (\$116,404 principal and \$1,164 interest) on the Glenwood pump station PWTF.

The annual debt service requirements for the outstanding PWTF loans payable are as follows:

State of Washington - Public Works Trust Fund Loans									
Year	Hockinson Pump Station		Gee Creek Trunk Sewer		DCWTS**		Total		Payments
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	
2016	27,870	279	83,984	8,398	1,141,179	93,916	1,253,033	102,593	1,355,626
2017	-	-	83,984	7,559	1,141,179	88,368	1,225,163	95,926	1,321,089
2018	-	-	83,984	6,719	1,141,179	82,662	1,225,163	89,381	1,314,543
2019	-	-	83,984	5,879	1,141,179	76,956	1,225,163	82,835	1,307,998
2020	-	-	83,984	5,039	1,141,179	71,250	1,225,163	76,289	1,301,452
2021-2025	-	-	419,917	12,598	5,705,894	270,662	6,125,811	283,260	6,409,071
2026-2030	-	-	-	-	5,705,894	128,015	5,705,894	128,015	5,833,909
2031-2034	-	-	-	-	1,697,068	11,265	1,697,068	11,265	1,708,333
Total	<u>\$ 27,870</u>	<u>\$ 279</u>	<u>\$ 839,837</u>	<u>\$ 46,191</u>	<u>\$ 18,814,749</u>	<u>\$ 823,094</u>	<u>\$ 19,682,456</u>	<u>\$ 869,564</u>	<u>\$ 20,552,021</u>

\*\* Discovery Corridor Wastewater Transmission System

## Extinguishment of Debt

### Transfer of Debt to Alliance

As indicated in Note 12, the Alliance was incorporated with the Washington Secretary of State on January 4, 2013. Throughout 2013 and 2014, work was ongoing to bring the Alliance operational as a regional wastewater transmission and treatment provider. Asset transfer agreements were signed in 2013 and 2014, with respective debt and assets of the Clark County owned Salmon Creek Treatment Plant transferring to the Alliance as of January 1, 2015.

In prior years the District increased its capacity rights to the treatment plant by funding plant expansions, in part through debt. Four public works trust fund loans and one state revolving fund loan, with outstanding balances (including member accrued interest) of \$13,021,680 were transferred to the Alliance as of January 1, 2015. Of the loans transferred to the Alliance, \$531,519 was member accrued principal

and \$30,786 was member accrued interest that the District was responsible for. The District transferred cash of \$562,305 to the Alliance for the District's accrued principal and interest of loans payable. As there were no disposal costs, the District recognized a gain on disposal of debt in the statement of activities for the full outstanding amount of \$12,459,376. The following loans were transferred to the Alliance as of January 1, 2015:

<u>Loan Transferred</u>	<u>SCTP - Phase IV</u>	<u>Balance</u>
PWTF	Preconstruction	\$ 473,684
PWTF	Preconstruction	578,947
PWTF	Construction	5,367,217
PWTF	Construction	5,894,737
SRF	Construction	676,309

#### Defeased Revenue Bonds

The 2005 revenue bonds, originally scheduled to mature in 2025, were defeased in September 2015. Proceeds from an issuance of new revenue bonds by the Alliance were used to defease the 2005 bonds. The net carrying amount of the District's bonds at the time of retirement was \$8,693,751. Because there was no reacquisition cost paid by the District to retire the bonds, the full carrying amount was recognized as a gain in the District's Statement of Revenues, Expenses, and Changes in Fund Net Position.

Both of these debt extinguishments are shown on the Statement of Revenues and Changes of Fund Net Position as Special Item – Debt Extinguishment in the amount of \$21,153,127.

Changes in long-term liabilities as a summary for the year ended December 31, 2015:

	<u>Balance Jan. 1, 2015</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance Dec. 31, 2015</u>	<u>Due Within One Year</u>
Compensated absences	\$ 374,638	\$ 382,309	\$ 312,085	\$ 444,862	\$ 40,038
Other post employment benefits	948,647	193,924		1,142,571	
Pension Liability**	2,229,916	693,998		2,923,914	
Loans payable	25,461,097	8,507,224	14,285,865	19,682,456	1,253,032
Sewer revenue bonds					
2005 sewer revenue bonds	9,205,000	-	9,205,000	-	-
For issuance and premium	208,589	-	208,589	-	-
2012 sewer revenue bonds	4,418,987	-	515,040	3,903,947	525,289
Total long-term liabilities	<u>\$ 42,846,875</u>	<u>\$ 9,777,455</u>	<u>\$ 24,526,579</u>	<u>\$ 28,097,751</u>	<u>\$ 1,818,359</u>

\*\*Beginning balance adjusted for implementation of GASB 68

## Note 4 – Capital Assets

Capital assets are stated at historical cost. Whenever historical cost is not known, assets are recorded based upon engineering study estimates. Projects constructed or donated by developers, local governments or customers are stated at estimated fair value at the time contributed.

Major additions, improvements and replacements are capitalized if the District's capitalization threshold is met – a purchase or construction cost greater than \$5,000 and with a useful life of two or more years. Normal maintenance and repairs are charged to operations as incurred. Gains or losses realized from the sale or disposition of capital assets are reflected in the Statement of Revenues, Expenses and Changes in Fund Net Position.

Estimating the useful lives of capital assets requires the exercise of management judgment and actual lives may differ from these estimates. Changes to these initial estimates are made when appropriate.

Depreciation is computed on capital assets when the assets are placed into service using the straight-line method over their estimated useful life as follows:

Buildings	50 years
Improvements other than buildings	50 years
Machinery, furniture and equipment	5 - 15 years

The District records the preliminary project costs, as well as construction disbursements, in a construction work-in-progress account (CWIP) until final completion is determined before transferring these costs to a utility plant in service account.

The following schedule of capital assets is recorded at historical costs with any related additions due to purchases or utility plant brought into service. In 2015, the District incurred \$18,639,785 in CWIP project costs (i.e. pump stations, pump station improvements, force mains and treatment plant expansion) of which \$12,865,196 or 69% were on the Discovery Corridor Wastewater Transmission System (DCWTS) project. The District transferred \$5,550,440 from CWIP into service.

The District and the City of Battle Ground, through an Interlocal Agreement, own 100% of the treatment capacity rights of the Salmon Creek Treatment Plant, owned by the Alliance, with the District having the majority share. This intangible asset, per GASB Statement No. 51, "*Accounting and Financial Reporting for Intangible Assets*," is recognized in our capital assets as "future treatment capacity rights," at a value at December 31, 2015 of \$34,144,853.

Capital assets activity for the year ended December 31, 2015, is as follows:

	Balance Jan. 1, 2015*	Additions & Transfers	Retirements & Transfers	Balance Dec. 31, 2015
<b>CAPITAL ASSETS - NONDEPRECIABLE:</b>				
Land and land rights	\$ 578,745	\$ 175,006	\$ -	\$ 753,751
Construction work-in-progress	19,058,603	18,639,785	5,550,440	32,147,948
Total capital assets - nondepreciable	19,637,348	18,814,791	5,550,440	32,901,699
<b>CAPITAL ASSETS - DEPRECIABLE:</b>				
Collection and transmission system	125,597,292	6,987,694	128,538	132,456,448
Buildings	3,727,071	-	-	3,727,071
Pumping stations	11,563,678	3,286,921	-	14,850,599
Machinery, furniture and equipment	2,681,185	122,082	-	2,803,267
Intangible assets, including future treatment capacity rights	85,750,669	6,769	-	85,757,438
Total capital assets - depreciable	229,319,895	10,403,466	128,538	239,594,823
<b>LESS ACCUMULATED DEPRECIATION:</b>				
Collection and transmission system	(34,362,849)	(2,677,854)	(4,820)	(37,035,883)
Buildings	(1,249,213)	(81,248)	-	(1,330,461)
Pumping stations	(2,261,866)	(272,274)	-	(2,534,140)
Machinery, furniture and equipment	(2,103,873)	(145,198)	-	(2,249,071)
Intangible assets, including future treatment capacity rights	(46,520,981)	(5,047,849)	-	(51,568,830)
Total accumulated depreciation	(86,498,782)	(8,224,423)	(4,820)	(94,718,385)
Total capital assets - depreciable, Net	142,821,113	2,179,043	123,718	144,876,438
Total capital assets, Net	\$ 162,458,461	\$ 20,993,834	\$ 5,674,158	\$ 177,778,137

\* Beginning capital assets balances as of January 1, 2015 do not agree to ending capital assets balances as of December 31, 2014 due to a prior period adjustment. See Note 13, Prior Period Adjustments (page 56) for further details.

## Note 5 – Cash and Cash Equivalents and Investments

The District is legally authorized to invest in the types of investments included in the Revised Code of Washington (RCW) 36.29.020. All of the investments and deposits held at December 31, 2015, comply with the provisions of that code section and with the District's investment policy found within District Code Chapter 3.20. The District's deposits and investments are managed daily by the District Finance Director/Treasurer.

**Cash and Cash Equivalents** – The District deposits and certificates of deposit are entirely insured by the Federal Depositary Insurance Corporation (FDIC) or by collateral held in a municipal financial institution collateral pool administered by the Washington Public Deposit Protection Commission (WPDPC) or through the Securities Investor Protection Corporation (SIPC). The District Code 3.20.010 provides that whenever there are more than sufficient funds or cash balances to meet current expenses payable, a portion of such funds or balances as deemed expedient may be invested as either short term or long term investments.

For short term investments, cash equivalents, the District utilizes both the Washington State Local Government Investment Pool (LGIP) and Clark County Investment Pool (CCIP). The LGIP is classified as an unrated 2a-7 investment pool per the Securities and Exchange Commission. The CCIP is also an unrated fund. The weighted average maturities of the LGIP and CCIP are less than three (3) months and

approximately one (1) year, respectively, with cash available to the District on demand. The on demand availability of these funds defines them as cash equivalent liquid investments and not subject to interest rate risk. Cash investments are not subject to interest rate risk or any market value reporting requirement as defined by GASB 31. All LGIP investments are either obligations of the United States government, government-sponsored enterprises, or insured demand deposit accounts and certificates of deposits, meaning credit risk is very limited. The investments are either fully insured or fully held by a third party custody provider in the name of the LGIP. The LGIP is audited by the Washington State Auditor's Office and regulated by Washington RCWs and the LGIP Advisory Committee. The CCIP is overseen by the Clark County Finance Committee and is audited annually by the Washington State Auditor's Office and regulated by Washington RCWs.

As of December 31, 2015, the District's cash and cash equivalents are as follows:

	2015
Cash and cash equivalents and investments:	
Bank depository and checking accounts	\$ 1,907,281
Travel advance	2,500
Petty cash / change drawers	1,000
Washington State Local Government Investment Pool	3,462,435
Clark County Investment Pool	11,933,595
Total cash and cash equivalents and investments	<u>\$ 17,306,811</u>

#### **Note 5 – Cash and Cash Equivalents and Investments (Continued)**

**Investments** – The District Code 3.20.010 provides that whenever there are more than sufficient funds or cash balances to meet current expenses payable, a portion of such funds or balances as deemed expedient may be invested as either short term or long term investments.

It is the District's policy to invest funds in a manner that:

1. Provides maximum security that the investment proceeds will be returned upon maturity;
2. Provides adequate liquidity to meet cash needs; and
3. Provides the greatest return on investment.

The District's investment policy limits to 25.0% any one type of issuer of security, but excludes this limitation in relation to obligations of the U.S. government or obligations explicitly guaranteed by the U.S. government, as well as the Washington State Local Government Investment Pool (LGIP) and Clark County Investment Pool. Investments in securities issued by U.S. government-sponsored enterprises, repurchase agreements, banker's acceptances, certificates of deposits and notes of designated public depositories are held to this limitation.

Custodial credit risk is the risk that in event of a failure of the counterparty to an investment transaction the District would not be able to recover the value of the investment or collateral securities. The level of custodial credit risk relates to the level of insurance a financial institution will provide if financial difficulties were to occur that would affect District deposits. The amount of collateral a financial institution will pledge as security for the deposits and the level of creditworthiness the financial institution has with regard to such security will determine the level of custodial credit risk that exists. The District at year-end did not have any security lending or reverse repurchase agreements. District deposits and investments are either insured or held by an agent in the District's name.

Interest rate risk relates to how the fair value of an investment may adversely be affected by changes in interest rates. With regard to interest rate risk, the District's investment policy requires that investments be matched to anticipated cash flow requirements to the extent possible. Unless matched to a specified time period with regard to cash flows, investments in securities shall be five (5) years or less from the date of purchase providing that the average maturity of the portfolio shall not exceed two and one-half (2-1/2) years. This policy assists the District in limiting its exposure to changes in the fair value of its investments.

As to credit risk, which is a risk that an issuer of an investment will not fulfill its obligations, the District's investment policy states the Finance Director is empowered to invest in the security instruments authorized in Washington RCW 36.29.020. The District invests in no more than 25.0% of any one type of issuer except as stated above. All investments held by the District at year-end 2015 had a credit quality rating of AA+ by Standard and Poor's.

In following GASB Statement No. 40, "*Deposit and Investment Risk Disclosures*," the District has chosen to use the segmented time distribution format and include the credit ratings of the security issuers with regard to its investments as of December 31, 2015.

Investment Type	Fair Value	Investment Maturities (in Years)	
		Less than 1	1 - 5
Washington State Local Government			
Investment pool	\$ 3,462,435	\$ 3,462,435	\$ -
Clark County Investment Pool	11,933,595	11,933,595	-
Federal National Mortgage Association	3,508,005	501,858	3,006,147
Federal Farm Credit Bank	499,923	499,923	-
Federal Home Loan Bank	3,027,592	1,024,856	2,002,736
U.S. Treasury Notes	12,936,990	-	12,936,990
Federal Home Loan Mortgage Corporation	1,001,424	-	1,001,424
	<u>\$ 36,369,964</u>	<u>\$ 17,422,667</u>	<u>\$ 18,947,297</u>
Maximum investment by maturity	<u>100%</u>	<u>48%</u>	<u>52%</u>

Investments by investment type, issuer and carrying costs as of December 31, 2015:

<u>Investment Type</u>	<u>Percent</u>	<u>Carrying Cost</u>
Washington State Local Government		
Investment pool	10%	\$ 3,462,435
Clark County Investment Pool	33%	11,933,595
Federal National Mortgage Association	10%	3,508,005
Federal Farm Credit Bank	1%	499,923
Federal Home Loan Bank	8%	3,027,592
U.S. Treasury Notes	36%	12,936,990
Federal Home Loan Mortgage Corporation	3%	1,001,424
	<u>100%</u>	<u>\$ 36,369,964</u>

A reconciliation of cash and cash equivalents and investments (as stated at fair value) as reported in the Statement of Net Position at December 31 is as follows:

	<u>2015</u>
Cash and cash equivalents	\$ 17,306,811
Investment securities (at fair value)	<u>20,973,934</u>
Total	<u>\$ 38,280,745</u>

## Note 6 – Risk Management

Clark Regional Wastewater District is a member of the Water and Sewer Risk Management Pool (Pool). Chapter 48.62 RCW authorizes the governing body of any one or more governmental entities to form together into or join a pool or organization for the joint purchasing of insurance, and/or joint self-insuring, and/or joint hiring or contracting for risk management services to the same extent that they may individually purchase insurance, self-insurance, or hire or contract for risk management services. An agreement to form a pooling arrangement was made pursuant to the provisions of Chapter 39.34 RCW, the Interlocal Cooperation Act. The Pool was formed in November 1987 when water and sewer districts in the State of Washington joined together by signing an Interlocal Governmental Agreement to pool their self-insured losses and jointly purchase insurance and administrative services. The Pool currently has 66 members. The Pool's fiscal year is November 1st through October 31st.

The Pool allows members to jointly purchase insurance coverage, establish a plan of self-insurance coverage, and provide related services, such as risk management and loss prevention. The Pool provides the following forms of group purchased insurance coverage for its members: Property (including Building, Electronic Data Processing, Boiler and Machinery, and Mobile Equipment); General Liability; Automotive Liability; Excess Liability, Crime; Public Officials Liability; Identity Fraud Reimbursement Program; and bonds of various types. All coverages are on an "occurrence" basis.



Members make an annual contribution to fund the Pool. The Pool purchases insurance policies from unrelated underwriters as follows:

TYPE OF COVERAGE	MEMBER DEDUCTIBLE	SELF-INSURED RETENTION	EXCESS LIMITS
<b>Property Loss:</b>			
Buildings and Contents	\$1,000 - \$25,000 and See (C) below	\$25,000	\$1,000,000,000
Flood	See (A) below	See (A) below	\$50,000,000
Earthquake	See (B) below	See (B) below	\$75,000,000 (\$50,000,000 shared by all members and \$25,000,000 dedicated to Alderwood)
Terrorism	\$1,000 - \$25,000	\$25,000 Primary layer	\$100,000,000 Primary layer
Boiler & Machinery	\$1,000 - \$350,000 depending on object	\$25,000 - \$350,000 depending on object	\$100,000,000
Auto - Physical Damage	\$1,000-\$25,000	\$25,000	\$10,000,000
<b>Liability:</b>			
Commercial General Liability	\$1,000 - \$25,000	\$200,000	\$10,000,000
Auto Liability	\$1,000 - \$25,000	\$200,000	\$10,000,000
Public Officials Errors and Omissions	\$1,000 - \$25,000	\$200,000	\$10,000,000
Employment Practices	\$1,000 - \$25,000	\$200,000	\$10,000,000
<b>Other:</b>			
Public Officials Bonds	Various	N/A	Various
Crime	\$1,000 - \$25,000	\$25,000	\$2,000,000
Identity Fraud	\$0	\$25,000	\$0
A. \$100,000 member deductibles, per occurrence, in Flood zones except Zones A&V; \$250,000 member deductible per occurrence, in Flood Zones A&V.			
B. Member deductible for earthquakes is 5% subject to \$100,000 minimum Earthquake Shock. If the stated deductible is on a percentage basis, the deductible will apply per occurrence on a per unit basis, as defined in the policy form, subject to the stated minimum.			
C. Member deductible for Cyber liability is \$100,000 and where applicable the dollar amount of the business interruption loss during the policy's required 8 hour waiting period			

Pool members are responsible for a deductible on each coverage and the Pool is responsible for the remainder of the self-insured retention listed in the table above except where noted as follows. The insurance carriers then cover the loss to the maximum limit of the policy. Each member is responsible for the full deductible applicable to the perils of earthquake and flood (the Pool is not responsible for any deductible or self-insured retention for earthquake and flood claims). Each member is also responsible for the full deductible applicable to the Cyber Liability, and that part of a Boiler & Machinery deductible, which exceeds \$25,000.

Upon joining, the members contract to remain in the Pool for one full policy period. Following completion of one full policy period, members must give six months' notice before terminating participation (e.g. to withdraw from the Pool on November 1, 2016, written notice must be in possession of the Pool by April 30, 2016). The Interlocal Governmental Agreement is renewed automatically each year. Even after termination of relationship with the Pool, a member is still responsible for contributions to the Pool for any unresolved, unreported and in process claims, for the period that the District was a signatory to the Interlocal Governmental Agreement.



The Pool is fully funded by its member participants. Claims are filed by members with the Pool who determines coverage and performs claims adjustment in consultation with Arcadia Claims Services and Adjusters Northwest.

The Pool is governed by a Board of Directors, which is comprised of one designated representative from each participating member. An Executive Committee is elected at the annual meeting, and is responsible for overseeing the business affairs of the Pool and providing policy direction to the Pool's Executive Director.

The following schedule depicts the property claims filed by the District with the Pool for the years 2015, 2014 and 2013 and the amounts covered by insurance.

Years	Claims Settlements	Insurance Coverage	Excess of Claim Cost Over Coverage
2015	\$ 89,118	\$ 85,812	\$ 3,306
2014	9,085	7,085	2,000
2013	60,564	56,564	4,000

As of December 31, 2015, there were no outstanding claims filed with the pool. The District recognizes no potential liability for any additional settlements for outstanding future claims. The amount of settlements did not exceed insurance coverage in the last three years.

The District is self-insured for employee unemployment claims and has set aside funds to cover the actual cost of unemployment insurance. This unemployment reserve was established as required by Washington State Law for a reimbursable employer.

## Note 7 – Pension Plans

The following table represents the aggregate pension amounts for all plans subject to the requirements of the GASB Statement 68, *Accounting and Financial Reporting for Pensions* for the year 2015:

Aggregate Pension Amounts – All Plans	
Pension liabilities	\$ 2,923,914
Pension assets	-
Deferred outflows of resources	368,348
Deferred inflows of resources	450,866
Pension expense/expenditures	290,171

### State Sponsored Pension Plans

Substantially all District full-time and qualifying part-time employees participate in one of the following statewide retirement systems administered by the Washington State Department of Retirement Systems, retirement plans. The state Legislature establishes, and amends, laws pertaining to the creation and administration of all public retirement systems.

The Department of Retirement Systems (DRS), a department within the primary government of the State of Washington, issues a publicly available comprehensive annual financial report (CAFR) that includes financial statements and required supplementary information for each plan. The DRS CAFR may be obtained by writing to:

Department of Retirement Systems  
Communications Unit  
P.O. Box 48380  
Olympia, WA 98540-8380

Or the DRS CAFR may be downloaded from the DRS website at [www.drs.wa.gov](http://www.drs.wa.gov).

### **Public Employees' Retirement System (PERS)**

PERS members include elected officials; state employees; employees of the Supreme, Appeals and Superior Courts; employees of the legislature; employees of district and municipal courts; employees of local governments; and higher education employees not participating in higher education retirement programs. PERS is comprised of three separate pension plans for membership purposes. PERS plans 1 and 2 are defined benefit plans, and PERS plan 3 is a defined benefit plan with a defined contribution component.

**PERS Plan 1** provides retirement, disability and death benefits. Retirement benefits are determined as 2.0% of the member's average final compensation (AFC) times the member's years of service. The AFC is the average of the member's 24 highest consecutive service months. Members are eligible for retirement from active status at any age with at least 30 years of service, at age 55 with at least 25 years of service, or at age 60 with at least five years of service. Members retiring from active status prior to the age of 65 may receive actuarially reduced benefits. Retirement benefits are actuarially reduced to reflect the choice of a survivor benefit. Other benefits include duty and non-duty disability payments, an optional cost-of-living adjustment (COLA), and a one-time duty-related death benefit, if found eligible by the Department of Labor and Industries. PERS 1 members were vested after the completion of five years of eligible service. The plan was closed to new entrants on September 30, 1977.

#### Contributions

The **PERS Plan 1** member contribution rate is established by State statute at 6.0%. The employer contribution rate is developed by the Office of the State Actuary and includes an administrative expense component that is currently set at 0.18%. Each biennium, the state Pension Funding Council adopts Plan 1 employer contribution rates. The PERS Plan 1 required contribution rates (expressed as a percentage of covered payroll) for 2015 were as follows:

<b>PERS Plan 1</b>		
<b>Actual Contribution Rates:</b>	<b>Employer</b>	<b>Employee*</b>
January through June 2015	9.21%	6.00%
July through December 2015	11.18%	6.00%

\* For employees participating in JBM, the contribution rate was 12.26%

The District's actual contributions to the plan were \$0 for the year ended December 31, 2015.

**PERS Plan 2/3** provides retirement, disability and death benefits. Retirement benefits are determined as 2.0% of the member's average final compensation (AFC) times the member's years of service for Plan 2 and 1.0% of AFC for Plan 3. The AFC is the average of the member's 60 highest-paid consecutive service months. There is no cap on years of service credit. Members are eligible for retirement with a full benefit at 65 with at least five years of service credit. Retirement before age 65 is considered an early retirement. PERS Plan 2/3 members who have at least 20 years of service credit and are 55 years of age or older, are eligible for early retirement with a benefit that is reduced by a factor that varies according to age for each year before age 65. PERS Plan 2/3 members who have 30 or more years of service credit and are at least 55 years old can retire under one of two provisions:

- With a benefit that is reduced by 3.0% for each year before age 65; or
- With a benefit that has a smaller (or no) reduction (depending on age) that imposes stricter return-to-work rules.

PERS Plan 2/3 members hired on or after May 1, 2013 have the option to retire early by accepting a reduction of 5.0% for each year of retirement before age 65. This option is available only to those who are age 55 or older and have at least 30 years of service credit. PERS Plan 2/3 retirement benefits are also actuarially reduced to reflect the choice of a survivor benefit. Other PERS Plan 2/3 benefits include duty and non-duty disability payments, a cost-of-living allowance (based on the CPI), capped at 3.0% annually and a one-time duty related death benefit, if found eligible by the Department of Labor and Industries. PERS 2 members are vested after completing five years of eligible service. Plan 3 members are vested in the defined benefit portion of their plan after ten years of service; or after five years of service if 12 months of that service are earned after age 44.

**PERS Plan 3** defined contribution benefits are totally dependent on employee contributions and investment earnings on those contributions. PERS Plan 3 members choose their contribution rate upon joining membership and have a chance to change rates upon changing employers. As established by statute, Plan 3 required defined contribution rates are set at a minimum of 5.0% and escalate to 15.0% with a choice of six options. Employers do not contribute to the defined contribution benefits. PERS Plan 3 members are immediately vested in the defined contribution portion of their plan.

The **PERS Plan 2/3** employer and employee contribution rates are developed by the Office of the State Actuary to fully fund Plan 2 and the defined benefit portion of Plan 3. The Plan 2/3 employer rates include a component to address the PERS Plan 1 UAAL and an administrative expense that is currently set at 0.18%. Each biennium, the state Pension Funding Council adopts Plan 2 employer and employee contribution rates and Plan 3 contribution rates. The PERS Plan 2/3 required contribution rates (expressed as a percentage of covered payroll) for 2015 were as follows:

<b>PERS Plan 2/3</b>		
<b>Actual Contribution Rates:</b>	<b>Employer 2/3</b>	<b>Employee 2*</b>
January through June 2015	9.21%	4.92%
July through December 2015	11.18%	6.12%
Employee PERS Plan 3		varies

\* For employees participating in JBM, the contribution rate was 15.30%

The District's actual contributions to the plan were \$357,624 for the year ended December 31, 2015.

## Actuarial Assumptions

The total pension liability (TPL) for each of the DRS plans was determined using the most recent actuarial valuation completed in 2015 with a valuation date of June 30, 2014. The actuarial assumptions used in the valuation were based on the results of the Office of the State Actuary's (OSA) *2007-2012 Experience Study*.

Additional assumptions for subsequent events and law changes are current as of the 2014 actuarial valuation report. The TPL was calculated as of the valuation date and rolled forward to the measurement date of June 30, 2015. Plan liabilities were rolled forward from June 30, 2014, to June 30, 2015, reflecting each plan's normal cost (using the entry-age cost method), assumed interest and actual benefit payments.

- **Inflation:** 3.0% total economic inflation; 3.75% salary inflation
- **Salary increases:** In addition to the base 3.75% salary inflation assumption, salaries are also expected to grow by promotions and longevity.
- **Investment rate of return:** 7.5%

Mortality rates were based on the RP-2000 report's Combined Healthy Table and Combined Disabled Table, published by the Society of Actuaries. The OSA applied offsets to the base table and recognized future improvements in mortality by projecting the mortality rates using 100% Scale BB. Mortality rates are applied on a generational basis; meaning, each member is assumed to receive additional mortality improvements in each future year throughout his or her lifetime.

There were minor changes in methods and assumptions since the last valuation.

- The OSA updated demographic assumptions, consistent with the changes from the *2007-2012 Experience Study Report*, used when valuing the PERS 1 and TERS 1 Basic Minimum COLA.

### Note 7 – Pension Plans (Continued)

- The OSA corrected how valuation software calculates a member's entry age under the entry age normal actuarial cost method. Previously, the funding age was rounded, resulting in an entry age one year higher in some cases.
- For purposes of calculating the Plan 2/3 Entry Age Normal Cost contribution rates, the OSA now uses the current blend of Plan 2 and Plan 3 salaries rather than using a long-term membership assumption of two-thirds Plan 2 members and one-third Plan 3 members.
- The OSA changed the way it applies salary limits, as described in the *2007-2012 Experience Study Report*.

## Discount Rate

The discount rate used to measure the total pension liability for all DRS plans was 7.5%.

To determine that rate, an asset sufficiency test included an assumed 7.7% long-term discount rate to determine funding liabilities for calculating future contribution rate requirements. (All plans use 7.7% except LEOFF 2, which has assumed 7.5%). Consistent with the long-term expected rate of return, a 7.5% future investment rate of return on invested assets was assumed for the test. Contributions from plan members and employers are assumed to continue being made at contractually required rates (including PERS 2/3, PSERS 2, SERS 2/3, and TRS 2/3 employers, whose rates include a component for the PERS 1, and TRS 1 plan liabilities). Based on these assumptions, the pension plans' fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return of 7.5% was used to determine the total liability.

### Long-Term Expected Rate of Return

The long-term expected rate of return on the DRS pension plan investments of 7.5% was determined using a building-block-method. The Washington State Investment Board (WSIB) used a best estimate of expected future rates of return (expected returns, net of pension plan investment expense, including inflation) to develop each major asset class. Those expected returns make up one component of WSIB's capital market assumptions. The WSIB uses the capital market assumptions and their target asset allocation to simulate future investment returns at various future times. The long-term expected rate of return of 7.5% approximately equals the median of the simulated investment returns over a 50-year time horizon.

### Estimated Rates of Return by Asset Class

Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2015, are summarized in the table below. The inflation component used to create the table is 2.2% and represents the WSIB's most recent long-term estimate of broad economic inflation.

Asset Class	Target Allocation	% Long-Term Expected Real Rate of Return Arithmetic
Fixed Income	20.0%	1.7%
Tangible Assets	5.0%	4.4%
Real Estate	15.0%	5.8%
Global Equity	37.0%	6.6%
Private Equity	23.0%	9.6%
	100%	

### Sensitivity of NPL

The table below presents the District's proportionate share of the net pension liability calculated using the discount rate of 7.5%, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower (6.5%) or 1-percentage point higher (8.5%) than the current rate.

	1% Decrease (6.5%)	Current Discount Rate (7.5%)	1% Increase (8.5%)
PERS 1	\$ 1,891,177	\$ 1,553,325	\$ 1,262,803
PERS	\$ 4,007,673	\$ 1,370,589	\$ (648,528)

## Pension Plan Fiduciary Net Position

Detailed information about the State's pension plans' fiduciary net position is available in the separately issued DRS financial report.

## Pension Liabilities (Assets), Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2015, the District reported a total pension liability of \$2,923,914 for its proportionate share of the net pension liabilities as follows:

	Liability (or Asset)
PERS 1	\$ 1,553,325
PERS 2/3	\$ 1,370,589

At June 30, the District's proportionate share of the collective net pension liabilities was as follows:

	Proportionate Share 6/30/14	Proportionate Share 6/30/15	Change in Proportion
PERS 1	0.029187%	0.029695%	0.000508%
PERS 2/3	0.037579%	0.038359%	0.000780%

Employer contribution transmittals received and processed by the DRS for the fiscal year ended June 30 are used as the basis for determining each employer's proportionate share of the collective pension amounts reported by the DRS in the *Schedules of Employer and Nonemployer Allocations* for all plans except LEOFF 1.

### Note 7 – Pension Plans (Continued)

The collective net pension liability (asset) was measured as of June 30, 2015, and the actuarial valuation date on which the total pension liability (asset) is based was as of June 30, 2014, with update procedures used to roll forward the total pension liability to the measurement date.

## Pension Expense

For the year ended December 31, 2015, the District recognized pension expense as follows:

	Pension Expense
PERS 1	\$ 120,625
PERS 2/3	169,546
TOTAL	<u>\$ 290,171</u>

## Deferred Outflows of Resources and Deferred Inflows of Resources

At December 31, 2015, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

PERS 1	Deferred Outflows of Resources	Deferred Inflows of Resources
Net difference between projected and actual investment earnings on pension plan investments	\$ -	\$ 84,984
Contributions subsequent to the measurement date	\$ 84,712	\$ -
TOTAL	\$ 84,712	\$ 84,984

PERS 2/3	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 145,694	\$ -
Net difference between projected and actual investment earnings on pension plan investments	\$ -	\$ 365,882
Changes of assumptions	\$ 2,208	\$ -
Changes in proportion and differences between contributions and proportionate share of contributions	\$ 25,097	\$ -
Contributions subsequent to the measurement date	\$ 110,637	\$ -
TOTAL	\$ 283,636	\$ 365,882

Deferred outflows of resources related to pensions resulting from the District's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2016. Other amounts reported as deferred outflows and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended December 31:	PERS 1	PERS 2/3
2016	\$ (32,937)	\$ (91,957)
2017	\$ (32,937)	\$ (91,957)
2018	\$ (32,937)	\$ (91,957)
2019	\$ 13,827	\$ 82,989
2020	\$ -	\$ -
Thereafter	\$ -	\$ -

### Note 8 – Deferred Compensation Plan

The District offers its employees two deferred compensation plans created in accordance with Internal Revenue Code Section 457. The International City Managers Association (ICMA) and the Washington Department of Retirement Services (DRS) each administer one of the two plans. The plans are available



to all District employees, which allow a deferral of a portion of their taxable wages until future years. A distribution from the deferred compensation plans to an employee is allowed at termination of employment, retirement, death, or under certain emergencies. The District does not administer or manage the deferred compensation plans but instead all amounts are the property of the employee.

## **Note 9 – Construction and Other Significant Commitments**

**Capital Projects** – The District has construction commitments resulting from active consultant and construction projects, including restoration and replacement projects, as of December 31, 2015 as follows:

<u>Project</u>	<u>Total Awarded Contract Commitment</u>	<u>Spent to Date</u>	<u>Remaining on Contract</u>
Discovery Corridor Wastewater Transmission System	\$ 27,229,136	\$ 26,134,625	\$ 1,094,512
NE 119th Street East CRP (NE 72 Ave to NE 87 Ave)	1,853,552	1,430,023	423,529
NE 94th Avenue CRP (Padden Parkway to NE 99 St)	250,000	79,347	170,653
NE 82 Street DII	99,482	79,725	19,757
NE 78th Street Trunk	248,880	77,325	171,555
Decant Facility	73,041	13,081	59,960
Canterbury Trails	348,829	296,798	52,031
Hawk's Landing	170,918	-	170,918
	<u>\$ 30,273,838</u>	<u>\$ 28,110,924</u>	<u>\$ 2,162,915</u>

There are no other significant commitments as of December 31, 2015.

## **Note 10 – Other Postemployment Benefits (OPEB)**

**Plan Description** – The District participates in a cost sharing multiple-employer defined benefit Other Postemployment Benefit (OPEB) plan. This plan is administered by the Health Care Authority (HCA) per RCW 41.05.065, the Public Employees Benefits Board (PEBB) created within the HCA, is authorized to design benefits and determine the terms and conditions of employee and retired employee participation and coverage, including establishment of eligibility criteria for both active and retired employees. PEBB programs include medical, dental, life and long-term disability. Benefits are offered to retirees at a subsidized rate.

The benefits are provided in accordance with a substantive plan, in which the plan terms are understood by the employers and plan member, but not formalized in a contract or plan document. The PEBB retiree OPEB plan is available to employees who elect to continue coverage and pay the administratively established premiums at the time they retire under the provisions of the retirement system to which they belong.

As of year-end 2015, there were three District employees that had retired and were receiving these benefits.

This OPEB plan does not issue a stand-alone financial report but it is included in the report of the State of Washington, Office of Financial Management. This report can be obtained from the following website: <http://www.ofm.wa.gov/cafr/>.



**Funding Policy** – This plan is currently not funded. The District was required to contribute \$217,570 at December 31, 2015; \$6,732 was contributed. The amount contributed differs from the Annual Required Contribution (ARC) because the plan is financed on a pay-as-you-go-basis. The difference between the OPEB Costs and the required contribution is called the Net OPEB Obligation (NOO). This amount of \$1,142,571 is the actuarial accrued liability recognized on the *Statement of Net Position* at December 31, 2015.

The total Unfunded Actuarial Accrued Liability (UAAL) is \$1,525,759 at December 31, 2015. The covered payroll (annual payroll of active employees covered by the plan) was \$3,503,486 and the ratio of the UAAL to the covered payroll was 43.5%.

The District's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation is as follows:

Fiscal Year Ended	Annual OPEB Cost	Contributions	Percentage of Annual	Net OPEB Obligation
			OPEB Costs Contributed	
2015	\$ 200,655	\$ 6,732	3.4%	\$ 1,142,571
2014	\$ 119,506	\$ -	0.0%	\$ 948,647
2013	\$ 149,903	\$ -	0.0%	829,141

**Annual OPEB Cost and Net OPEB Obligation** – The District's annual other postemployment benefit (OPEB) cost (expense) is determined based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the alternative measurement method permitted under GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis,

**Note 10 – Other Postemployment Benefits (OPEB) (Continued)**

is projected to cover normal cost each year and amortize any unfunded liabilities (or funding excess) over a period not to exceed thirty years. The following table shows the components of the District's annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the District's net OPEB obligation.

	2015	2014
Actuarial Required Contribution (ARC)	\$ 217,570	\$ 134,289
Interest on Net OPEB Obligation (NOO)	37,946	33,166
Adjustment to NOO	(54,860)	(47,949)
Annual OPEB Cost	200,656	119,506
Employer Contributions	(6,732)	-
Increase (Decrease) in NOO	193,924	119,506
Net OPEB Obligation January 1	948,647	829,141
Net OPEB Obligation December 31	<u>\$1,142,571</u>	<u>\$ 948,647</u>

**Actuarial Methods and Assumptions** – The actuarial valuations involve estimates of the value of reported amounts and assumptions about the probability of events far into the future. Examples include assumptions about retirement ages, mortality and the healthcare cost trend. The actuarially determined amounts are subject to continual revision as actual results are compared to past expectations and new

estimates are made about the future. The required schedule of funding progress, presented as required supplementary information immediately following the notes to the financial statements presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits.

Additionally, calculations are based on the types of benefits provided under the terms of the plan at the time of each valuation and on the pattern of sharing of costs between the employer and plan members to that point. The projection of benefits for financial reporting purposes does not explicitly incorporate the potential effects of legal or contractual funding limitations on the pattern of cost sharing between the employer and plan members in the future. Actuarial calculations reflect a long-term perspective. The specific actuarial methods and significant assumptions used to determine the ARC for the current year are as follows:

Valuation Date	12/31/2015
Actuarial Cost Method	Projected Unit Credit
Method used to determine the actuarial value of assets	N/A
Interest Discount Rate - No Pre-Funding	4.5%
Projected Payroll Growth	1.25%
Investment Return	4.5%
Medical Inflation Trend Rate - Initial	7.0%
Medical Inflation Trend Rate - Ultimate	5.0%
Non-Medical Inflation Trend Rate	3.5%
Amortization Period - Open	30

#### **Note 10 – Other Postemployment Benefits (OPEB) (Continued)**

We used the alternative measurement method permitted under GASB 45. A single retirement age of 62.40 was assumed for all active members to determine the AAL and normal cost. Retirement, disablement, termination, and mortality rates were assumed to follow the PERS 2 rates used in the June 30, 2015 actuarial valuation report issued by the Office of the State Actuary (OSA). Healthcare costs and trends were determined by Milliman and used by OSA in the state-side PEBB study performed in 2015. The results were based on grouped data with 4 active groupings and 4 inactive groups. The actuarial cost method used to determine the AAL was Projected Unit Credit. The AAL and NOO are amortized on an open basis as a level dollar over 30 years. These assumptions are individually and collectively reasonable for the purposes of this valuation.

#### **Note 11 – Capital Contributions**

**Capital contributions** – Capital contributions recognized annually included in changes in net position include assets constructed by developers then donated to the District, connections fees charged for capital improvements and reimbursement for local facility improvements previously funded by the District.

	<u>2015</u>
Capital contributions from developers, governments and other sources	\$ 4,724,174
Capital contributions from system development charges	6,489,814
Capital contributions from local facility reimbursements	<u>163,076</u>
Total	<u><u>\$ 11,377,064</u></u>

## **Note 12 – Joint Venture/Related Party Transactions**

**Discovery Clean Water Alliance (Alliance)** – In 2012, Clark County, Clark Regional Wastewater District (District) and the Cities of Battle Ground and Ridgefield reached agreement on the optimum structure for a regional wastewater transmission and treatment utility to meet the needs of the agencies and community for the next generation. The Interlocal Formation Agreement (IFA), signed on September 27, 2012, represents the culmination of five years of study, and provided the foundation to create a new regional utility entity, the Alliance, under the empowerment of Chapter 39.106 RCW – the Joint Municipal Utility Services Act (JMUSA). The Alliance was incorporated with the Washington Secretary of State on January 4, 2013. The Alliance is governed by a four member board, one elected official from each entity, and was established to provide wastewater transmission and treatment services to the citizenry of the respective participating members.

As the managing partner or “Administrative Lead” for the Alliance, the task of implementing steps to fulfill the vision of the partner agencies fell largely to the District. A two year transition work program was initiated in 2013 and continued through 2014. A series of initial resolutions and agreements were approved by the Alliance Board at its first official meeting on January 18, 2013, to establish the legal framework for the Alliance.

Regional Service Charges, fees paid by Members to the Alliance, are consistent with the Financial Policies of the Alliance. The basic principle of the Finance Policies is that each Member’s responsibility for Regional Asset operating costs will be based on actual use of the regional services during the previous year or years, as measured by Average Annual Flow in the Regional Assets, and that each Member’s responsibility for capital costs will be based on agreed-upon Allocated Capacity in the Regional Assets. With all wastewater flows and allocated capacities in Regional Assets currently coming from two Members, the District and City of Battle Ground, these two Members now fund all operating and capital costs of the Alliance.

Each Member, as pledged through the IFA adoption, also agrees to establish, maintain and collect rates, fees or other charges for wastewater or other services, facilities and commodities related to the services it receives from the Alliance and its own wastewater utility, and maintain reserves to provide revenues sufficient for the Member to make all payments required under this Agreement.

During 2015, the District paid \$6,428,188 to the Alliance for Regional Service Charges, as budgeted by the District and Alliance. The District billed the Alliance \$531,250 for Administration Lead services provided, which includes both staff time and expenses for professional consulting, IT support, insurance

and various utilities expenses. More information about the Alliance, including the 2015 Comprehensive Annual Financial Report, can be found on their website at <http://www.discoverycwa.org/>.

### **Note 13 – Prior Period Adjustments**

The District has recorded a prior period adjustment correcting the amount of construction in progress (CWIP) transferred from the City of Ridgefield in 2014. The transfer shown on the 2014 financial statements was overstated by \$83,532.

In 2014, two pump stations were contributed by WSDOT to the District with a value of \$321,343. These capital contributions and related depreciation of \$4,017 were omitted from the 2014 statements. A prior period adjustment for \$317,326 has been recorded in the current year to reflect the contribution of these assets less the 2014 depreciation expense related to these assets.

**REQUIRED SUPPLEMENTARY INFORMATION  
RETIREE MEDICAL BENEFITS  
SCHEDULE OF FUNDING PROGRESS**

Actuarial Valuation Date	Fiscal Year Ended	Actuarial Value of Assets	Actuarial Accrued Liabilities Entry Age	Unfunded Actuarial Accrued Liabilities (UAAL)	Funded Ratio	Covered Payroll	UAAL as a Percentage of Covered Payroll
12/31/13	12/31/13	\$ -	\$ 962,341	\$ 962,341	0.0%	\$ 3,197,084	30.1%
12/31/14	12/31/14	-	829,287	829,287	0.0%	3,289,190	25.2%
12/31/15	12/31/15	-	1,525,759	1,525,759	0.0%	3,503,486	43.5%

**REQUIRED SUPPLEMENTARY INFORMATION**  
**SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY**  
**PERS 1**  
**AS OF JUNE 30**  
**LAST 2 FISCAL YEARS**

Year Ended June 30,	Employer's proportion of the net pension liability (asset)	Employer's proportionate share of the net pension liability	Employer's covered employee payroll	Employer's proportionate share of the net pension liability as a percentage of covered employee	Plan fiduciary net position as a percentage of the total pension liability
2014	0.029187%	\$ 1,470,309	\$ -	N/A	61.19%
2015	0.029695%	1,553,325	-	N/A	59.10%

See notes to Required Supplementary Information.

**REQUIRED SUPPLEMENTARY INFORMATION**  
**SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY**  
**PERS 2/3**  
**AS OF JUNE 30**  
**LAST 2 FISCAL YEARS**

<u>Year Ended June 30,</u>	<u>Employer's proportion of the net pension</u>	<u>Employer's proportionate share of the net pension</u>	<u>Employer's covered employee payroll</u>	<u>Employer's proportionate share of the net pension liability as a percentage of</u>	<u>Plan fiduciary net position as a percentage of the total pension</u>
2014	0.037579%	\$ 759,607	\$ 3,188,944	23.82%	93.29%
2015	0.038359%	1,370,589	3,403,683	40.27%	89.20%

See notes to Required Supplementary Information.

**REQUIRED SUPPLEMENTARY INFORMATION**  
**SCHEDULE OF EMPLOYER CONTRIBUTIONS**  
**PERS 1**  
**AS OF DECEMBER 31**  
**LAST 2 FISCAL YEARS**

<u>Year Ended December 31,</u>	<u>Statutorily or contractually required contributions</u>	<u>Contributions in relation to the statutorily or contractually required</u>	<u>Contribution deficiency (excess)</u>	<u>Covered employer payroll</u>	<u>Contributions as a percentage of covered employee</u>
2014	\$ 135,377	\$ (135,377)	\$ -	\$ -	N/A
2015	156,562	(156,562)	-	-	N/A

See notes to Required Supplementary Information.



**REQUIRED SUPPLEMENTARY INFORMATION**  
**SCHEDULE OF EMPLOYER CONTRIBUTIONS**  
**PERS 2/3**  
**AS OF DECEMBER 31**  
**LAST 2 FISCAL YEARS**

<u>Year Ended December 31,</u>	<u>Statutorily or contractually required contributions</u>	<u>Contributions in relation to the statutorily or contractually required</u>	<u>Contribution deficiency (excess)</u>	<u>Covered employer payroll</u>	<u>Contributions as a percentage of covered employee</u>
2014	\$ 167,557	\$ (167,557)	\$ -	\$ 3,289,190	5.09%
2015	201,062	(201,062)	-	3,503,486	5.74%

See notes to Required Supplementary Information.

## **NOTES TO REQUIRED SUPPLEMENTARY INFORMATION - PENSION**

### **Note 1 – Information Provided**

The District implemented GASB 68 for the year ended December 31, 2015; therefore, there is no data available for years prior to 2014. There are no District employees participating in the PERS 1 plan in 2014 or 2015; therefore, there is no covered payroll data to report under PERS 1. A portion of the total PERS 1 plan liability is shared by PERS 2/3 employers, and as such the PERS 1 liability and employer's contributions for the District are presented.

### **Note 2 – Significant Factors**

There were no changes of benefit terms, significant changes in the employees covered under the benefit terms or in the use of different assumptions.

### **Note 3 – Change in Contribution Rate**

The employer contribution rates for both PERS 1 and PERS 2/3 plans increased from 9.21% to 11.18% for pay periods beginning July 2015.

## ABOUT THE STATE AUDITOR'S OFFICE

The State Auditor's Office is established in the state's Constitution and is part of the executive branch of state government. The State Auditor is elected by the citizens of Washington and serves four-year terms.

We work with our audit clients and citizens to achieve our vision of government that works for citizens, by helping governments work better, cost less, deliver higher value, and earn greater public trust.

In fulfilling our mission to hold state and local governments accountable for the use of public resources, we also hold ourselves accountable by continually improving our audit quality and operational efficiency and developing highly engaged and committed employees.

As an elected agency, the State Auditor's Office has the independence necessary to objectively perform audits and investigations. Our audits are designed to comply with professional standards as well as to satisfy the requirements of federal, state, and local laws.

Our audits look at financial information and compliance with state, federal and local laws on the part of all local governments, including schools, and all state agencies, including institutions of higher education. In addition, we conduct performance audits of state agencies and local governments as well as [fraud](#), state [whistleblower](#) and [citizen hotline](#) investigations.

The results of our work are widely distributed through a variety of reports, which are available on our [website](#) and through our free, electronic [subscription](#) service.

We take our role as partners in accountability seriously, and provide training and technical assistance to governments, and have an extensive quality assurance program.

Contact information for the State Auditor's Office	
Public Records requests	<a href="mailto:PublicRecords@sao.wa.gov">PublicRecords@sao.wa.gov</a>
Main telephone	(360) 902-0370
Toll-free Citizen Hotline	(866) 902-3900
Website	<a href="http://www.sao.wa.gov">www.sao.wa.gov</a>