



Washington State Auditor's Office

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Financial Statements and Federal Single Audit Report

Steilacoom Historical School District No. 1

Pierce County

For the period September 1, 2014 through August 31, 2015

Published May 26, 2016

Report No. 1016853





Washington State Auditor's Office

May 26, 2016

Board of Directors
Steilacoom Historical School District No. 1
Steilacoom, Washington

Report on Financial Statements and Federal Single Audit

Please find attached our report on Steilacoom Historical School District No. 1's financial statements and compliance with federal laws and regulations.

We are issuing this report in order to provide information on the District's financial condition.

Sincerely,

TROY KELLEY
STATE AUDITOR
OLYMPIA, WA

TABLE OF CONTENTS

Federal Summary	4
Schedule Of Federal Audit Findings And Questioned Costs.....	6
Status Of Prior Federal Audit Findings	14
Independent Auditor’s Report On Internal Control Over Financial Reporting And On Compliance And Other Matters Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards	16
Independent Auditor’s Report On Compliance For Each Major Federal Program And On Internal Control Over Compliance In Accordance With OMB Circular A-133	18
Independent Auditor’s Report On Financial Statements	22
Financial Section.....	25
Corrective Action Plan For Findings Reported Under OMB Circular A-133	53
About The State Auditor’s Office.....	55

FEDERAL SUMMARY

Steilacoom Historical School District No. 1 Pierce County September 1, 2014 through August 31, 2015

The results of our audit of Steilacoom Historical School District No. 1 are summarized below in accordance with U.S. Office of Management and Budget Circular A-133.

Financial Statements

An unmodified opinion was issued on the financial statements.

Internal Control Over Financial Reporting:

- *Significant Deficiencies:* We reported no deficiencies in the design or operation of internal control over financial reporting that we consider to be significant deficiencies.
- *Material Weaknesses:* We identified no deficiencies that we consider to be material weaknesses.

We noted no instances of noncompliance that were material to the financial statements of the District.

Federal Awards

Internal Control Over Major Programs:

- *Significant Deficiencies:* We identified deficiencies in the design or operation of internal control over major federal programs that we consider to be significant deficiencies.
- *Material Weaknesses:* We identified no deficiencies that we consider to be material weaknesses.

We issued an unmodified opinion on the District's compliance with requirements applicable to each of its major federal programs.

We reported findings that are required to be disclosed under section 510(a) of OMB Circular A-133.

Identification of Major Programs:

The following were major programs during the period under audit:

<u>CFDA No.</u>	<u>Program Title</u>
10.553	Child Nutrition Cluster – School Breakfast Program
10.555	Child Nutrition Cluster – National School Lunch Program
84.041	Impact Aid

The dollar threshold used to distinguish between Type A and Type B programs, as prescribed by OMB Circular A-133, was \$300,000.

The District did not qualify as a low-risk auditee under OMB Circular A-133.

SCHEDULE OF FEDERAL AUDIT FINDINGS AND QUESTIONED COSTS

Steilacoom Historical School District No. 1

Pierce County

September 1, 2014 through August 31, 2015

2015-001 The District did not have adequate internal controls to ensure compliance with nutrition program requirements.

CFDA Number and Title: 10.553 School Breakfast Program
10.555 National School Lunch Program

Federal Grantor Name: U.S. Department of Agriculture

Federal Award/Contract Number: NA

Pass-through Entity Name: Office of Superintendent of Public Instruction

Pass-through Award/Contract Number: NA

Questioned Cost Amount: \$0

Description of Condition

The District participates in the National School Lunch and Breakfast programs. It received \$41,554 for the School Breakfast Program and \$317,196 for the National School Lunch Program during the 2014-2015 school year. These programs provide funding for free and reduced-priced meals for low-income students.

Paid Lunch Equity

School program regulations require districts participating in the National School Lunch Program to ensure sufficient funds are provided to the nonprofit school food service account for meals served to students not eligible for free or reduced-price meals (paid lunches). A district currently charging less for a paid lunch than the difference between the Federal reimbursement rate for such a lunch and that for a free lunch is required to comply. The difference is known as "equity". There are two ways to meet this requirement: either through the prices charged for "paid" meals or through other non-Federal sources provided to the nonprofit school food service account. The United States Department of Agriculture (USDA) Food and Nutrition Service provides guidance on the calculations

districts must make in order to ensure they are in compliance with these requirements and also provides a Paid Lunch Equity (PLE) tool to assist districts in performing these calculations.

The contracted food services director was responsible for the PLE calculation using the tool provided by USDA. The tool's calculations included results from the previous year. An error identified in the prior audit was carried forward to the 2014-2015 year calculation. The District did not have a review process in place to ensure the tool was completed accurately.

We consider this control deficiency to be a significant deficiency.

Independent Review of Applications

The Healthy, Hunger-Free Kids Act of 2010 created a new provision to help decrease errors associated with the approval of free and reduced-price meal applications. Districts with high levels of error, or, that are at risk for high levels of error associated with approving free and reduced price meal applications must conduct a second review of the eligibility determination prior to notifying households that they qualify for free or reduced-price meals.

The District was selected by the Office of Superintendent of Public Instruction (OSPI) to perform an independent review of all initial eligibility determinations. The results of this review were required to be documented and reported to OSPI in the reporting template provided.

The District did not have adequate internal controls in place to ensure it completed the review process of all initial eligibility determinations prior to notifying households that they qualify for free or reduced-priced meals. We consider this control deficiency to be a significant deficiency.

We noted the district reported reviewing 43 out of 282 applications, but that review did not take place prior to notifying households that they qualify for free or reduced-priced meals. For the remaining applications, there was no documentation to support which files were reviewed. Further there was no documentation to support when the review took place and who performed it. Accordingly, the District could not demonstrate compliance with the requirement.

Cause of Condition

Paid Lunch Equity

The contracted food service director did not fully understand the calculations in the PLE tool and the district did not review to ensure the data input into the calculation was accurate.

Independent Review of Applications

This was a new requirement for the District in 2014-2015 and will only be required in subsequent years if the District is selected by OSPI to do so. The District received guidance from OSPI and consulted with OSPI during the process, but as it was a new requirement, there was a lack of experience and policies and procedures to ensure compliance. Also, because OSPI did not require the District to revise its report to include all of the applications it reviewed, there was no documentation of the 239 additional applications it reviewed.

Effect of Condition and Questioned Costs

Paid Lunch Equity

Without adequate controls in place, there is an increased likelihood that noncompliance could occur without being detected and corrected timely regarding charging the correct lunch rates or adding non-federal funds to the school food account.

Our audit found the District was in compliance because sufficient non-Federal funds were provided to the program.

Independent Review of Applications

A lack of proper internal controls over the independent review process increases the risk that free or reduced-price meals could be provided to children who were not eligible to receive them.

Recommendation

Paid Lunch Equity

We recommend the District:

- Ensure staff responsible for completing the PLE tool is adequately trained and knowledgeable of the requirements.
- Develop internal controls over the PLE process, such as implementing a review of the PLE tool calculation, to ensure the District prevents, detects and corrects errors in the calculation timely.

Independent Review of Eligibility Determinations

We recommend the District ensure documentation is prepared and retained showing who performed the initial eligibility determination, which applications were reviewed, and when and who performed the review.

District's Response

The State Auditor's Office level of reporting is inappropriate given the insignificance of the issues, the fact the district remained in compliance, the auditor confirmed the Paid Lunch Equity is now being completed correctly, and Office of Superintendent of Public Instruction stated we satisfactorily completed the independent review and are no longer required to perform the review.

Paid Lunch Equity

During the prior audit in April 2015, the auditors reported a data entry error in the Paid Lunch Equity calculation tool. The error was carried forward to the 2014/2015 year tool, which resulted in the District's lunch price being one cent less than it should have been (the District remained in compliance because the amount of local funds spent in the program exceeded the difference of approximately \$1,000). At the time we learned of the data entry error in April 2015 from the prior year's audit, the calculation for 2014/2015 was already completed.

As a result of the prior audit, the District implemented an independent review of the PLE tool calculation to ensure it is accurate. We appreciate that the auditors confirmed the 2015/2016 calculation was completed accurately.

Independent Review of Eligibility Determinations

The District acknowledges that it initially submitted a report to OSPI showing some, but not all of the applications reviewed. As a result of a discussion with OSPI, we amended the cover page to show all the applications reviewed but were not required to resubmit the report to show all applications.

We have documentation from OSPI stating that we satisfactorily completed the requirements of the Independent Review of Applications. Even so, the auditors stated they cannot determine if the District was in compliance with the requirement.

We do not agree with the level of reporting for this documentation issue. However, if the District has to perform this requirement in the future, we will document which applications were reviewed, who performed the initial eligibility determination, who performed the review, and when the review was performed.

Auditor's Remarks

We thank the District for the response to the finding. We reaffirm our finding the control deficiencies identified were significant deficiencies; and the District could

not demonstrate compliance with the Independent Review of Applications requirement.

Applicable Laws and Regulations

U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, Section 300 states in part:

The auditee shall:

(b) Maintain internal control over Federal programs that provides reasonable assurance that the auditee is managing Federal awards in compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a material effect on each of its Federal programs.

(c) Comply with laws, regulations, and the provisions of contracts or grant agreements related to each of its Federal programs.

Government Auditing Standards, December 2011 Revision, paragraph 4.23 states:

4.23 When performing GAGAS financial audits, auditors should communicate in the report on internal control over financial reporting and compliance, based upon the work performed, (1) significant deficiencies and material weaknesses in internal control; (2) instances of fraud and noncompliance with provisions of laws or regulations that have a material effect on the audit and any other instances that warrant the attention of those charged with governance; (3) noncompliance with provisions of contracts or grant agreements that has a material effect on the audit; and (4) abuse that has a material effect on the audit.

The American Institute of Certified Public Accountants defines significant deficiencies and material weaknesses in its *Codification of Statements on Auditing Standards*, section 935, as follows:

.11 For purposes of adapting GAAS to a compliance audit, the following terms have the meanings attributed as follows:

Deficiency in internal control over compliance. A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance on a timely basis. A deficiency in *design* exists when (a) a control

necessary to meet the control objective is missing, or (b) an existing control is not properly designed so that, even if the control operates as designed, the control objective would not be met. A deficiency in *operation* exists when a properly designed control does not operate as designed or the person performing the control does not possess the necessary authority or competence to perform the control effectively . . .

Material weakness in internal control over compliance. A deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a compliance requirement will not be prevented, or detected and corrected, on a timely basis. In this section, a reasonable possibility exists when the likelihood of the event is either reasonably possible or probable as defined as follows:

Reasonably possible. The chance of the future event or events occurring is more than remote but less than likely.

Remote. The chance of the future event or events occurring is slight.

Probable. The future event or events are likely to occur . . .

Significant deficiency in internal control over compliance. A deficiency, or a combination of deficiencies, in internal control over compliance that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

The United States Department of Agriculture, Food and Nutrition Service Memo SP 15-2014, Paid Lunch Equity: School Year 2014-2015 Calculations and Tool states, in part:

School Program regulations at 7 CFR 210.14(e) require school food authorities (SFAs) participating in the National School Lunch Program to ensure sufficient funds are provided to the nonprofit school food service account for meals served to students not eligible for free or reduced price meals. There are two ways to meet this requirement: either through the prices charged for “paid” meals or through other non-Federal sources provided to the nonprofit school food service account.

On November 6, 2013, the Food and Nutrition Service (FNS) issued memo SP 01-2014 to remind SFAs that for SY 2014-2015, SFAs which, on a weighted average, charged less than \$2.65 for paid lunches in SY 2013-2014 are required to adjust their weighted average lunch price or add non-Federal funds to the non-profit school food service account.

7 CFR § 245.11 Second review of applications, states in part:

(a) *General.* On an annual basis not later than the end of each school year, State agencies must identify local educational agencies demonstrating a high level of, or risk for, administrative error associated with certification processes and notify the affected local educational agencies that they must conduct a second review of applications beginning in the following school year. The second review of applications must be completed prior to notifying the household of the eligibility or ineligibility of the household for free or reduced price meals.

(c) *Local educational agency requirements.*

Beginning July 1, 2014, and each July 1 thereafter, local educational agencies selected by the State agency to conduct a second review of applications must ensure that the initial eligibility determination for each application is reviewed for accuracy prior to notifying the household of the eligibility or ineligibility of the household for free and reduced price meals. The second review must be conducted by an individual or entity who did not make the initial determination. This individual or entity is not required to be an employee of the local educational agency but must be trained on how to make application determinations. All individuals or entities who conduct a second review of applications are subject to the disclosure requirements set forth in § 245.6(f) through (k).

(1) *Timeframes.* The second review of initial determinations must be completed by the local educational agency in a timely manner and must not result in a delay in notifying the household, as set forth in § 245.6(c)(6)(i).

(2) *Duration of requirement to conduct a second review of applications.* Selected local educational agencies must conduct a second review of applications annually until the State agency determines that local educational agency provided documentation provided in accordance with

paragraph (c)(3) of this section or data obtained by the State agency during an administrative review, demonstrates that no more than 5 percent of reviewed applications required a change in eligibility determination.

(3) *Reporting requirement.* Each local educational agency required to conduct a second review of applications must annually submit to the State agency, on a date established by the State agency, the following information as of October 31st:

- (i) The number of free and reduced price applications subject to a second review;
- (ii) The number of reviewed applications for which the eligibility determination was changed;
- (iii) The percentage of reviewed applications for which the eligibility determination was changed; and
- (iv) A summary of the types of changes that were made.

STATUS OF PRIOR FEDERAL AUDIT FINDINGS

Steilacoom Historical School District No. 1 Pierce County September 1, 2014 through August 31, 2015

This schedule presents the status of federal findings reported in prior audit periods. The status listed below is the representation of Steilacoom Historical School District No. 1. The State Auditor's Office has reviewed the status as presented by the District.

Audit Period: 2014	Report Ref. No.: 1013904	Finding Ref. No.: 2014-001	CFDA Number(s): 10.553, 10.555
Federal Program Name and Granting Agency: School Breakfast Program, National School Lunch Program U.S. Department of Agriculture		Pass-Through Agency Name: Office of Superintendent of Public Instruction	
Finding Caption: The District did not have adequate internal controls to ensure compliance with federal verification requirements and paid lunch equity requirements.			
Background: Verification of Free and Reduced Price Applications - One of the three applications verified by the District improperly classified a family as eligible to receive free meals. The District's internal controls were not effective to ensure the eligibility status of the applicants was correct. Paid Lunch Equity- There was no review process to ensure the information entered into the Paid Lunch Equity calculation tool was accurate.			
Status of Corrective Action: (check one)			
<input checked="" type="checkbox"/> Fully Corrected	<input type="checkbox"/> Partially Corrected	<input type="checkbox"/> No Corrective Action Taken	<input type="checkbox"/> Finding is considered no longer valid

Corrective Action Taken:

Below are the responses submitted to the State Auditor's Office in response to the audit findings reported. Both issues have been addressed.

- 1. The district had implemented a secondary review of all child nutrition applications during the 2014-2015 school year as required by the Office of Superintendent Instruction audit. This secondary review is being performed during the 2015-2016 school year and will continue to be performed each year.*
- 2. The paid lunch equity requirement was a minor issue with no financial impact to the Child Nutrition Program. The district raised prices to meet a breakeven point which was in compliance with the equity compliance requirement.*

The district has addressed the issue with the Food Service Director on properly completing the paid lunch equity worksheet. The district will also continue to analyze monthly the profit and loss food service operations. Any price changes made at the beginning of a school year will be through the paid lunch equity requirement to ensure a break-even point and compliance with the Child Nutrition Program.

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND
OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

**Steilacoom Historical School District No. 1
Pierce County
September 1, 2014 through August 31, 2015**

Board of Directors
Steilacoom Historical School District No. 1
Steilacoom, Washington

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Steilacoom Historical School District No. 1, Pierce County, Washington, as of and for the year ended August 31, 2015, and the related notes to the financial statements, which collectively comprise the District's financial statements, and have issued our report thereon dated May 9, 2016. As discussed in Note 1 to the financial statements, during the year ended August 31, 2015, the District implemented Governmental Accounting Standards Board Statement No. 68, *Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27*.

INTERNAL CONTROL OVER FINANCIAL REPORTING

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency,

or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

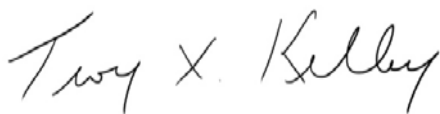
COMPLIANCE AND OTHER MATTERS

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of the District's compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

PURPOSE OF THIS REPORT

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. However, this report is a matter of public record and its distribution is not limited. It also serves to disseminate information to the public as a reporting tool to help citizens assess government operations.



TROY KELLEY
STATE AUDITOR
OLYMPIA, WA

May 9, 2016

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR
EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL
CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB
CIRCULAR A-133**

**Steilacoom Historical School District No. 1
Pierce County
September 1, 2014 through August 31, 2015**

Board of Directors
Steilacoom Historical School District No. 1
Steilacoom, Washington

**REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL
PROGRAM**

We have audited the compliance of Steilacoom Historical School District No. 1, Pierce County, Washington, with the types of compliance requirements described in the U.S. *Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that could have a direct and material effect on each of its major federal programs for the year ended August 31, 2015. The District's major federal programs are identified in the accompanying Federal Summary.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program

occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination on the District's compliance.

Opinion on Each Major Federal Program

In our opinion, the District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended August 31, 2015.

Other Matters

The results of our auditing procedures disclosed an instance of noncompliance with those requirements which is required to be reported in accordance with OMB Circular A-133 and which is described in the accompanying Schedule of Federal Award Findings and Questioned Costs as Finding 2015-001. Our opinion on each major federal program is not modified with respect to these matters.

District's Response to Findings

The District's response to the noncompliance finding identified in our audit is described in the accompanying Schedule of Federal Award Findings and Questioned Costs. The District's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

REPORT ON INTERNAL CONTROL OVER COMPLIANCE

Management of the District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program in order to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal

control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, we identified certain deficiencies in internal control over compliance, as described in the accompanying Schedule of Federal Audit Findings and Questioned Costs as Finding 2015-001 that we consider to be significant deficiencies.

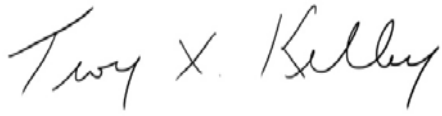
District's Response to Findings

The District's response to the internal control over compliance findings identified in our audit is described in the accompanying Schedule of Federal Audit Findings and Questioned Costs. The District's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

PURPOSE OF THIS REPORT

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose. However, this report is a matter of public record and its distribution is not limited.

It also serves to disseminate information to the public as a reporting tool to help citizens assess government operations.

A handwritten signature in black ink that reads "Troy X. Kelley". The signature is written in a cursive, flowing style.

TROY KELLEY
STATE AUDITOR
OLYMPIA, WA

May 9, 2016

INDEPENDENT AUDITOR'S REPORT ON FINANCIAL STATEMENTS

Steilacoom Historical School District No. 1 Pierce County September 1, 2014 through August 31, 2015

Board of Directors
Steilacoom Historical School District No. 1
Steilacoom, Washington

REPORT ON THE FINANCIAL STATEMENTS

We have audited the accompanying financial statements of Steilacoom Historical School District No. 1, Pierce County, Washington, as of and for the year ended August 31, 2015, and the related notes to the financial statements, which collectively comprise the District's financial statements, as listed on page 25.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of Washington State statutes and the *Accounting Manual for Public School Districts in the State of Washington* (Accounting Manual) described in Note 1. This includes determining that the basis of accounting is acceptable for the presentation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's

judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant account estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Unmodified Opinion on Regulatory Basis of Accounting (Accounting Manual)

As described in Note 1, the District has prepared these financial statements to meet the financial reporting requirements of Washington State statutes using accounting practices prescribed by the Accounting Manual. Those accounting practices differ from accounting principles generally accepted in the United States of America (GAAP). The difference in these accounting practices is also described in Note 1.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Steilacoom Historical School District No. 1, as of August 31, 2015, and the changes in financial position thereof for the year then ended in accordance with the basis of accounting described in Note 1.

Unmodified Opinions on the Governmental Funds Based on U.S. GAAP

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the General, ASB, Debt Service, Capital Projects and Transportation Vehicle funds as of August 31, 2015, and the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Matters of Emphasis

As discussed in Note 1 to the financial statements, in 2015, the District adopted new accounting guidance, Governmental Accounting Standards Board Statement No. 68, *Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27*. Our opinion is not modified with respect to this matter.

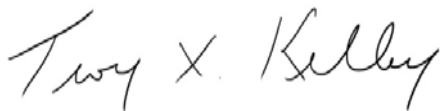
Other Matters

Supplementary and Other Information

Our audit was performed for the purpose of forming an opinion on the financial statements taken as a whole. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. The accompanying Schedules of Long-Term Liabilities are also presented for purposes of additional analysis, as required by the prescribed Accounting Manual. These schedules are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements, and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

OTHER REPORTING REQUIRED BY GOVERNMENT AUDITING STANDARDS

In accordance with *Government Auditing Standards*, we have also issued our report dated May 9, 2016 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.



TROY KELLEY
STATE AUDITOR
OLYMPIA, WA

May 9, 2016

FINANCIAL SECTION

**Steilacoom Historical School District No. 1
Pierce County
September 1, 2014 through August 31, 2015**

FINANCIAL STATEMENTS

Balance Sheet – Governmental Funds – 2015
Statement of Revenues, Expenditures and Changes in Fund Balance – Governmental
Funds – 2015
Notes to Financial Statements – 2015

SUPPLEMENTARY AND OTHER INFORMATION

Schedules of Long-Term Liabilities – General Fund - 2015
Schedule of Expenditures of Federal Awards – 2015
Notes to the Schedule of Expenditures of Federal Awards – 2015

Balance Sheet

Governmental Funds

August 31, 2015

	General Fund	ASB Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund	Permanent Fund	Total
ASSETS:							
Cash and Cash Equivalents	6,100,714.58	323,575.84	3,213,328.21	1,709,614.01	50,723.34	0.00	11,397,955.98
Minus Warrants Outstanding	-630,649.57	-1,195.55	0.00	0.00	0.00	0.00	-631,845.12
Taxes Receivable	3,122,901.14		2,579,317.91	0.00	0.00	0.00	5,702,219.05
Due From Other Funds	378.75	7,990.36	0.00	0.00	1,523.87	0.00	9,892.98
Due From Other Governmental Units	78,562.89	0.00	0.00	0.00	0.00	0.00	78,562.89
Accounts Receivable	109,602.70	0.00	0.00	0.00	0.00	0.00	109,602.70
Interfund Loans Receivable	0.00			0.00			0.00
Accrued Interest Receivable	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Inventory	0.00	0.00		0.00			0.00
Prepaid Items	150,444.49	16,346.78			0.00	0.00	166,791.27
Investments	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Investments/Cash With Trustee	25,292.73		0.00	0.00	0.00	0.00	25,292.73
Investments-Deferred Compensation	0.00			0.00			0.00
Self-Insurance Security Deposit	0.00						0.00
TOTAL ASSETS	8,957,247.71	346,717.43	5,792,646.12	1,709,614.01	52,247.21	0.00	16,858,472.48
DEFERRED OUTFLOWS OF RESOURCES:							
Deferred Outflows of Resources - Other	0.00		0.00	0.00	0.00		0.00
TOTAL DEFERRED OUTFLOWS OF RESOURCES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ASSETS AND DEFERRED OUTFLOW OF RESOURCES	8,957,247.71	346,717.43	5,792,646.12	1,709,614.01	52,247.21	0.00	16,858,472.48
LIABILITIES:							
Accounts Payable	298,437.65	0.00	0.00	116,879.30	0.00	0.00	415,316.95
Contracts Payable Current	0.00	0.00		28,515.60	0.00	0.00	28,515.60
Accrued Interest Payable			0.00				0.00
Accrued Salaries	0.00	0.00		0.00			0.00
Anticipation Notes Payable	0.00		0.00	0.00	0.00		0.00

The accompanying notes are an integral part of this financial statement.

Balance Sheet

Governmental Funds

August 31, 2015

	General Fund	ASB Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund	Permanent Fund	Total
LIABILITIES:							
Payroll Deductions and Taxes Payable	27,465.09	0.00		0.00			27,465.09
Due To Other Governmental Units	0.00	0.00		0.00	0.00	0.00	0.00
Deferred Compensation Payable	0.00			0.00			0.00
Estimated Employee Benefits Payable	568,384.02						568,384.02
Due To Other Funds	9,514.23	378.75	0.00	0.00	0.00	0.00	9,892.98
Interfund Loans Payable	0.00		0.00	0.00	0.00		0.00
Deposits	0.00	0.00		0.00			0.00
Unearned Revenue	0.00	0.00	0.00	0.00	0.00		0.00
Matured Bonds Payable			0.00				0.00
Matured Bond Interest Payable			0.00				0.00
Arbitrage Rebate Payable	0.00		0.00	0.00	0.00		0.00
TOTAL LIABILITIES	903,800.99	378.75	0.00	145,394.90	0.00	0.00	1,049,574.64
DEFERRED INFLOWS OF RESOURCES:							
Unavailable Revenue	161,523.50	64,751.18	0.00	0.00	0.00		226,274.68
Unavailable Revenue - Taxes Receivable	3,122,726.60		2,579,317.91	0.00	0.00		5,702,044.51
TOTAL DEFERRED INFLOWS OF RESOURCES	3,284,250.10	64,751.18	2,579,317.91	0.00	0.00	0.00	5,928,319.19
FUND BALANCE:							
Nonspendable Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Restricted Fund Balance	109,413.28	281,587.50	3,213,328.21	31,005.00	52,247.21	0.00	3,687,581.20
Committed Fund Balance	525,292.73	0.00	0.00	0.00	0.00	0.00	525,292.73
Assigned Fund Balance	0.00	0.00	0.00	1,533,214.11	0.00	0.00	1,533,214.11
Unassigned Fund Balance	4,134,490.61	0.00	0.00	0.00	0.00	0.00	4,134,490.61
TOTAL FUND BALANCE	4,769,196.62	281,587.50	3,213,328.21	1,564,219.11	52,247.21	0.00	9,880,578.65
TOTAL LIABILITIES, DEFERRED INFLOW OF RESOURCES, AND FUND BALANCE	8,957,247.71	346,717.43	5,792,646.12	1,709,614.01	52,247.21	0.00	16,858,472.48

The accompanying notes are an integral part of this financial statement.

Statement of Revenues, Expenditures, and Changes in Fund Balance

Governmental Funds

For the Year Ended August 31, 2015

	General Fund	ASB Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund	Permanent Fund	Total
REVENUES:							
Local	7,794,222.40	462,300.91	5,966,454.58	103,286.05	29.52		14,326,293.46
State	20,031,456.48		0.00	0.00	14,850.20		20,046,306.68
Federal	2,195,870.69		0.00	0.00	0.00		2,195,870.69
Federal Stimulus	0.00						0.00
Other	13,923.84			0.00	0.00	0.00	13,923.84
TOTAL REVENUES	30,035,473.41	462,300.91	5,966,454.58	103,286.05	14,879.72	0.00	36,582,394.67
EXPENDITURES:							
CURRENT:							
Regular Instruction	16,978,149.84						16,978,149.84
Federal Stimulus	0.00						0.00
Special Education	3,751,681.90						3,751,681.90
Vocational Education	1,102,504.45						1,102,504.45
Skill Center	0.00						0.00
Compensatory Programs	827,373.48						827,373.48
Other Instructional Programs	122,458.13						122,458.13
Community Services	175.00						175.00
Support Services	7,152,037.20						7,152,037.20
Student Activities/Other		482,589.52				0.00	482,589.52
CAPITAL OUTLAY:							
Sites				71,942.12			71,942.12
Building				930,534.62			930,534.62
Equipment				0.00			0.00
Instructional Technology				0.00			0.00
Energy				0.00			0.00
Transportation Equipment					0.00		0.00
Sales and Lease				9,986.78			9,986.78
Other	990,803.05						990,803.05
DEBT SERVICE:							
Principal	0.00		3,290,000.00	0.00	0.00		3,290,000.00
Interest and Other Charges	0.00		2,445,790.31	0.00	0.00		2,445,790.31
Bond/Levy Issuance				0.00	0.00		0.00
TOTAL EXPENDITURES	30,925,183.05	482,589.52	5,735,790.31	1,012,463.52	0.00	0.00	38,156,026.40

The accompanying notes are an integral part of this financial statement.

Statement of Revenues, Expenditures, and Changes in Fund Balance

Governmental Funds

For the Year Ended August 31, 2015

	General Fund	ASB Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund	Permanent Fund	Total
DEBT SERVICE:							
REVENUES OVER (UNDER) EXPENDITURES	-889,709.64	-20,288.61	230,664.27	-909,177.47	14,879.72	0.00	-1,573,631.73
OTHER FINANCING SOURCES (USES) :							
Bond Sales & Refunding Bond Sales	0.00		0.00	0.00	0.00		0.00
Long-Term Financing	0.00			0.00	0.00		0.00
Transfers In	0.00		0.00	1,854,000.00	0.00		1,854,000.00
Transfers Out (GL 536)	-1,854,000.00		0.00	0.00	0.00	0.00	-1,854,000.00
Other Financing Uses (GL 535)	0.00		0.00	0.00	0.00		0.00
Other	0.00		0.00	15,000.00	0.00		15,000.00
TOTAL OTHER FINANCING SOURCES (USES)	-1,854,000.00		0.00	1,869,000.00	0.00	0.00	15,000.00
EXCESS OF REVENUES/OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES	-2,743,709.64	-20,288.61	230,664.27	959,822.53	14,879.72	0.00	-1,558,631.73
BEGINNING TOTAL FUND BALANCE	7,512,906.26	301,876.11	2,982,663.94	604,396.58	37,367.49	0.00	11,439,210.38
Prior Year(s) Corrections or Restatements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ENDING TOTAL FUND BALANCE	4,769,196.62	281,587.50	3,213,328.21	1,564,219.11	52,247.21	0.00	9,880,578.65

The accompanying notes are an integral part of this financial statement.

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
Notes to the Financial Statements
September 1, 2014 through August 31, 2015

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Steilacoom Historical School District (District) is a municipal corporation organized pursuant to Title 28A of the Revised Code of Washington (RCW) for the purposes of providing public school services to students in grades K–12. Oversight responsibility for the District's operations is vested with the independently elected board of directors. Management of the District is appointed by and is accountable to the board of directors. Fiscal responsibility, including budget authority and the power to set fees, levy property taxes, and issue debt consistent with provisions of state statutes, also rests with the board of directors.

The District presents governmental fund financial statements and related notes on the modified accrual basis of accounting in accordance with the *Accounting Manual for Public School Districts in the State of Washington*, issued jointly by the State Auditor's Office and the Superintendent of Public Instruction by the authority of RCW 43.09.200, RCW 28A.505.140, RCW 28A.505.010(1) and RCW 28A.505.020. This manual prescribes a financial reporting framework that differs from generally accepted accounting principles (GAAP) in the following manner:

- (1) District wide statements, as defined in GAAP, are not presented.
- (2) A Schedule of Long-Term Liabilities is presented as supplementary information.
- (3) Supplementary information required by GAAP is not presented.

Fund Accounting

Financial transactions of the District are reported in individual funds. Each fund uses a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures (or expenses) as appropriate. All funds are considered major funds. The various funds in the report are grouped into governmental (and fiduciary) funds as follows:

Governmental Funds

General Fund

This fund is used to account for all expendable financial resources, except for those that are required to be accounted for in another fund. In keeping with the principle of having as few funds as are necessary, activities such as food services, maintenance, data processing, printing, and student transportation are included in the General Fund.

Capital Projects Funds

These funds account for financial resources that are to be used for the construction or acquisition of major capital assets. There are two funds that are considered to be of the capital projects fund type: the Capital Projects Fund and the Transportation Vehicle Fund.

Capital Projects Fund. This fund is used to account for resources set aside for the acquisition and construction of major capital assets such as land and buildings.

Transportation Vehicle Fund. This fund is used to account for the purchase, major repair, rebuilding, and debt service expenditures that relate to pupil transportation equipment.

Debt Service Fund

This fund is used to account for the accumulation of resources for and the payment of matured general long-term debt principal and interest.

Special Revenue Fund

In Washington State, the only allowable special revenue fund for school districts is the Associated Student Body (ASB) Fund. This fund is accounted for in the District's financial statements as the financial resources legally belong to the District. As a special revenue fund, amounts within the ASB Fund may only be used for those purposes that relate to the operation of the Associated Student Body of the District.

Permanent Funds

These funds are used to report resources that are legally restricted such that only earnings, and not principal, may be expended. Amounts in the Permanent Fund may only be spent in support of the District's programs and may not be used to the benefit of any individual.

Measurement focus, basis of accounting, and fund financial statement presentation

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are measurable and available. Revenues are considered "measurable" if the amount of the transaction can be readily determined. Revenues are considered "available" when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days after year-end. Property taxes receivable are measurable but not available and are, therefore, not accrued. Categorical program claims and interdistrict billings are measurable and available and are, therefore, accrued.

Expenditures are recognized under the modified accrual basis of accounting when the related fund liability is incurred, except for unmatured principal and interest on long-term debt which are recorded when due. Purchases of capital assets are expensed during the year of acquisition. For federal grants, the recognition of expenditures is dependent on the obligation date. (Obligation means a purchase order has been issued, contracts have been awarded, or goods and/or services have been received.)

Budgets

Chapter 28A.505 RCW and Chapter 392-123 Washington Administrative Code (WAC) mandate school district budget policies and procedures. The board adopts annual appropriated budgets for all governmental funds. These budgets are appropriated at the fund level. The budget constitutes the legal authority for expenditures at that level. Appropriations lapse at the end of the fiscal period.

Budgets are adopted on the same modified accrual basis as used for financial reporting. Fund balance is budgeted as available resources and, under statute, may not be negative, unless the District enters into binding conditions with state oversight pursuant to RCW 28A.505.110.

The government's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

The District receives state funding for specific categorical education-related programs. Amounts that are received for these programs that are not used in the current fiscal year may be carried forward into the subsequent fiscal year, where they may be used only for the same purpose as they were originally received. When the District has such carryover, those funds are expended before any amounts received in the current year are expended.

Additionally, the District has other restrictions placed on its financial resources. When expenditures are recorded for purposes for which a restriction or commitment of fund balance is available, those funds that are restricted or committed to that purpose are considered first before any unrestricted or unassigned amounts are expended.

The government's fund balance classifications policies and procedures.

The District classifies ending fund balance for its governmental funds into five categories.

Nonspendable Fund Balance. The amounts reported as Nonspendable are resources of the District that are not in spendable format. They are either non-liquid resources such as inventory or prepaid items, or the resources are legally or contractually required to be maintained intact.

Restricted Fund Balance. Amounts that are reported as Restricted are those resources of the District that have had a legal restriction placed on their use either from statute, WAC, or other legal requirements that are beyond the control of the board of directors. Restricted fund balance includes anticipated recovery of revenues that have been received but are restricted as to their usage.

Committed Fund Balance. Amounts that are reported as Committed are those resources of the District that have had a limitation placed upon their usage by formal action of the District's board of directors. Commitments are made either through a formal adopted board resolution or are related to a school board policy. Commitments may only be changed when the resources are used for the intended purpose or the limitation is removed by a subsequent formal action of the board of directors.

Assigned Fund Balance. In the General Fund, amounts that are reported as Assigned are those resources that the District has set aside for specific purposes. These accounts reflect tentative management plans for future financial resource use such as the replacement of equipment or the assignment of resources for contingencies. Assignments reduce the amount reported as Unassigned Fund Balance, but may not reduce that balance below zero.

In other governmental funds, Assigned fund balance represents a positive ending spendable fund balance once all restrictions and commitments are considered. These resources are only available for expenditure in that fund and may not be used in any other fund without formal action by the District's board of directors and as allowed by statute.

The Board of Directors are the only persons who have the authority to create Assignments of fund balance.

Unassigned Fund Balance. In the General Fund, amounts that are reported as Unassigned are those net spendable resources of the District that are not otherwise Restricted, Committed, or Assigned, and may be used for any purpose within the General Fund.

In other governmental funds, Unassigned fund balance represents a deficit ending spendable fund balance once all restrictions and commitments are considered.

A negative Unassigned fund balance means that the legal restrictions and formal commitments of the District exceed its currently available resources.

Cash and Cash Equivalents

All of the District's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

Inventory

Inventory is valued at cost using the first-in, first-out (FIFO) method. The consumption method of inventory is used, which charges inventory as an expenditure when it is consumed. A portion of fund balance, representing inventory, is considered Nonspendable. USDA commodity inventory consists of food donated by the United States Department of Agriculture. It is valued at the prices paid by the USDA for the commodities.

Accounting and Reporting Changes for 2014–15

Effective for the 2014–15 school year, the district implemented provisions of GASB Statement No. 68 Accounting and Financial Reporting for Pensions. As a result, the Schedule of Long-Term Liabilities now includes the district's proportionate share of the net pension liability for the cost-sharing, multiple-employer plans in which the district participates.

NOTE 2: DEPOSITS AND INVESTMENTS

The Pierce County Treasurer is the *ex officio* treasurer for the District and holds all accounts of the District. The District directs the County Treasurer to invest those financial resources of the District that the District has determined are not needed to meet the current financial obligations of the District.

All of the District's investments during the year and at year-end were insured or registered and held by the District or its agent in the District's name.

The District did not have any investments held at Pierce County Treasurer as of August 31, 2015. Pierce County Treasurer sold investments prior to year-end.

NOTE 3: SIGNIFICANT CONTINGENT LIABILITIES

Litigation

The district has no known legal obligations that would materially impact the financial position of the District.

NOTE 4: SIGNIFICANT EFFECTS OF SUBSEQUENT EVENTS

There were no events after to balance sheet date that would have a material impact on the next or future fiscal years

NOTE 5: PENSION PLANS

General Information

The Washington State Department of Retirement Systems (DRS), a department within the primary government of the state of Washington, prepares a stand-alone comprehensive annual financial report (CAFR) that includes financial statements and required supplementary information for each pension plan. The pension plan's basic financial statement is accounted for using the accrual basis of accounting. The measurement date of the pension plans is June 30. Benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

The school district is reporting the net pension liability in the notes and on the Schedule of Long-term Liabilities calculated as the district's proportionate allocation percentage multiplied by the total plan collective net pension liability.

Detailed information about the pension plans' fiduciary net position is available in the separately issued DRS CAFR. Copies of the report may be obtained by contacting the Washington State Department of Retirement Systems, P.O. Box 48380, Olympia, WA 98504-8380; or online at <http://www.drs.wa.gov/administrations/annual-report>.

Membership Participation

Substantially all school district full-time and qualifying part-time employees participate in one of the following three contributory, multi-employer, cost-sharing statewide retirement systems managed by DRS: Teachers' Retirement System (TRS), Public Employees' Retirement System (PERS) and School Employees' Retirement System (SERS).

Membership participation by retirement plan as of June 30, 2015, was as follows:

Plan	Active Members	Inactive Vested Members	Retired Members
PERS 1	4,782	1,178	51,070
SERS 2	22,950	5,357	5,796
SERS 3	30,832	6,963	4,825
TRS 1	1,824	323	35,639
TRS 2	13,632	2,357	3,894
TRS 3	51,837	7,655	6,094

The latest actuarial valuation date for all plans was June 30, 2014.
Source: Washington State Office of the State Actuary

Membership & Plan Benefits

Certificated employees are members of TRS. Classified employees are members of PERS (if Plan 1) or SERS. Plan 1 under the TRS and PERS programs are defined benefit pension plans

whose members joined the system on or before September 30, 1977. TRS 1 and PERS 1 are closed to new entrants.

TRS is a cost-sharing multiple-employer retirement system comprised of three separate plans for membership purposes: Plans 1 and 2 are defined benefit plans and Plan 3 is a defined benefit plan with a defined contribution component. TRS eligibility for membership requires service as a certificated public school employee working in an instructional, administrative or supervisory capacity.

TRS is comprised of three separate plans for accounting purposes: Plan 1, Plan 2/3, and Plan 3. Plan 1 accounts for the defined benefits of Plan 1 members. Plan 2/3 accounts for the defined benefits of Plan 2 members and the defined benefit portion of benefits for Plan 3 members. Plan 3 accounts for the defined contribution portion of benefits for Plan 3 members. Although members can only be a member of either Plan 2 or Plan 3, the defined benefit portions of Plan 2 and Plan 3 are accounted for in the same pension trust fund. All assets of this Plan 2/3 defined benefit plan may legally be used to pay the defined benefits of any of the Plan 2 or Plan 3 members or beneficiaries, as defined by the terms of the plan. Therefore, Plan 2/3 is considered to be a single plan for accounting purposes.

TRS Plan 1 provides retirement, disability and death benefits. TRS 1 members were vested after the completion of five years of eligible service. Retirement benefits are determined as two percent of the average final compensation (AFC), for each year of service credit, up to a maximum of 60 percent, divided by twelve. The AFC is the total earnable compensation for the two consecutive highest-paid fiscal years, divided by two. Members are eligible for retirement at any age after 30 years of service, or at the age of 60 with five years of service, or at the age of 55 with 25 years of service. Other benefits include temporary and permanent disability payments, an optional cost-of-living adjustment (COLA), and a one-time duty-related death benefit, if found eligible by the Department of Labor and Industries.

TRS Plan 2/3 provides retirement, disability and death benefits. Retirement benefits are determined as two percent of the average final compensation (AFC) per year of service for Plan 2 members and one percent of AFC for Plan 3 members. The AFC is the monthly average of the 60 consecutive highest-paid service credit months. There is no cap on years of service credit. Members are eligible for normal retirement at the age of 65 with at least five years of service credit. Retirement before age 65 is considered an early retirement. TRS Plan 2/3 members, who have at least 20 years of service credit and are 55 years of age or older, are eligible for early retirement with a reduced benefit.

The benefit is reduced by a factor that varies according to age, for each year before age 65. TRS Plan 2/3 members who have 30 or more years of service credit, were hired prior to May 1, 2013, and are at least 55 years old, can retire under one of two provisions: With a benefit that is reduced by three percent for each year before age 65; or with a benefit that has a smaller (or no) reduction (depending on age) that imposes stricter return-to-work rules.

TRS Plan 2/3 members hired on or after May 1, 2013 have the option to retire early by accepting a reduction of five percent for each year of retirement before age 65. This option is available only to those who are age 55 or older and have at least 30 years of service.

TRS Plan 2/3 retirement benefits are also actuarially reduced to reflect the choice of a survivor benefit.

Other benefits include duty and non-duty disability payments, a cost-of-living allowance (based on the Consumer Price Index), capped at three percent annually and a one-time duty-related death benefit, if found eligible by the Department of Labor and Industries.

PERS Plan 1 provides retirement, disability and death benefits. PERS 1 members were vested after the completion of five years of eligible service. Retirement benefits are determined as two percent of the member's average final compensation (AFC) times the member's years of service. The AFC is the average of the member's 24 highest consecutive service months. Members are eligible for retirement from active status at any age with at least 30 years of service, at age 55 with at least 25 years of service, or at age 60 with at least five years of service.

Members retiring from inactive status prior to the age of 65 may receive actuarially reduced benefits. PERS Plan 1 retirement benefits are actuarially reduced to reflect the choice of a survivor benefit. Other benefits include duty and non-duty disability payments, an optional cost-of-living adjustment (COLA), and a one-time duty-related death benefit, if found eligible by the Department of Labor and Industries.

SERS is a cost-sharing multiple-employer retirement system comprised of two separate plans for membership purposes. SERS Plan 2 is a defined benefit plan and SERS Plan 3 is a defined benefit plan with a defined contribution component. SERS members include classified employees of school districts and educational service districts.

SERS is reported as two separate plans for accounting purposes: Plan 2/3 and Plan 3. Plan 2/3 accounts for the defined benefits of Plan 2 members and the defined benefit portion of benefits for Plan 3 members. Plan 3 accounts for the defined contribution portion of benefits for Plan 3 members.

Although members can only be a member of either Plan 2 or Plan 3, the defined benefit portions of Plan 2 and Plan 3 are accounted for in the same pension trust fund. All assets of this Plan 2/3 defined benefit plan may legally be used to pay the defined benefits of any of the Plan 2 or Plan 3 members or beneficiaries. Therefore, Plan 2/3 is considered to be a single plan for accounting purposes.

SERS provides retirement, disability and death benefits. Retirement benefits are determined as two percent of the member's average final compensation (AFC) times the member's years of service for Plan 2 and one percent of AFC for Plan 3. The AFC is the monthly average of the member's 60 highest-paid consecutive service months before retirement, termination or death. There is no cap on years of service credit. Members are eligible for retirement with a full benefit at 65 with at least five years of service credit. Retirement before age 65 is considered an early retirement. SERS members, who have at least 20 years of service credit and are 55 years of age or older, are eligible for early retirement with a reduced benefit.

The benefit is reduced by a factor that varies according to age, for each year before age 65. SERS members who have 30 or more years of service credit and are at least 55 years old can

retire under one of two provisions, if hired prior to May 2, 2013: With a benefit that is reduced by three percent for each year before age 65; or with a benefit that has a smaller (or no) reduction (depending on age) that imposes stricter return-to-work rules.

SERS members hired on or after May 1, 2013, have the option to retire early by accepting a reduction of five percent for each year of retirement before age 65. This option is available only to those who are age 55 or older and have at least 30 years of service. SERS retirement benefits are also actuarially reduced to reflect the choice of a survivor benefit. Other benefits include duty and non-duty disability payments, a cost-of-living allowance (based on the Consumer Price Index), capped at three percent annually and a one-time duty-related death benefit, if found eligible by the Department of Labor and Industries.

Plan Contributions

The employer contribution rates for PERS, TRS, and SERS (Plans 1, 2, and 3) and the TRS and SERS Plan 2 employee contribution rates are established by the Pension Funding Council based upon the rates set by the Legislature. The methods used to determine the contribution requirements are established under chapters 41.40, 41.32, and 41.35 RCW for PERS, TRS and SERS respectively. Employers do not contribute to the defined contribution portions of TRS Plan 3 or SERS Plan 3. Under current law the employer must contribute 100 percent of the employer-required contribution. The employee contribution rate for Plan 1 in PERS and TRS is set by statute at six percent and does not vary from year to year.

The Employer and employee contribution rates for the PERS plan are effective as of July 1. SERS and TRS contribution rates are effective as of September 1. The pension plan contribution rates (expressed as a percentage of covered payroll) for 2015 were as follows:

Pension Rates			
	7/1/15 Rate	7/1/14 Rate	
PERS 1			
Member Contribution Rate	6.00%	6.00%	
Employer Contribution Rate	11.18%	9.21%	
Pension Rates			
	9/1/15 Rate	9/1/14 Rate	
TRS 1			
Member Contribution Rate	6.00%	6.00%	
Employer Contribution Rate	13.13%	10.39%	
TRS 2			
Member Contribution Rate	5.95%	4.96%	
Employer Contribution Rate	13.13%	10.39%	
TRS 3			
Member Contribution Rate	varies*	varies*	
Employer Contribution Rate	13.13%	10.39%	**
SERS 2			
Member Contribution Rate	5.63%	4.64%	
Employer Contribution Rate	11.58%	9.82%	
SERS 3			
Member Contribution Rate	varies*	varies*	
Employer Contribution Rate	11.58%	9.82%	**
<i>Note: The DRS administrative rate of .0018 is included in the employer rate.</i>			
* = Variable from 5% to 15% based on rate selected by the member.			
** = Defined benefit portion only.			

The Collective Net Pension Liability

The collective net pension liabilities for the pension plans districts participated in are reported in the following tables.

The Net Pension Liability as of June 30, 2015:				
Dollars in Thousands	PERS 1	SERS 2/3	TRS 1	TRS 2/3
Total Pension Liability	\$12,789,242	\$4,473,428	\$9,237,730	\$11,220,833
Plan fiduciary net position	(\$7,558,312)	(\$4,067,277)	(\$6,069,588)	(\$10,377,031)
Participating employers' net pension liability	\$5,230,930	\$406,151	\$3,168,142	\$843,802
Plan fiduciary net position as a percentage of the total pension liability	59.10%	90.92%	65.70%	92.48%

The District's Proportionate Share of the Net Pension Liability (NPL)

At June 30, 2015, the District reported a total liability of \$12,999,851 for its proportionate shares of the individual plans' collective net pension liability. The district's proportionate share of the collective net pension liability is based on annual contributions for each of the employers participating in the DRS administered plans. The District's proportionate share of each plan's collective net pension liability is reported below:

June 30, 2015	PERS 1	SERS 2/3	TRS 1	TRS 2/3
District's Annual Contributions	144,284	200,449	587,510	693,672
Proportionate Share of the Net Pension Liability	1,642,179	837,390	8,317,732	2,202,550

At June 30, 2015, the district's percentage of the proportionate share of the collective net pension liability was as follows and the change in the allocation percentage from the prior period is illustrated below:

Allocation percentages	PERS 1	SERS 2/3	TRS 1	TRS 2/3
Current year proportionate share of the Net Pension Liability	0.031394%	0.206177%	0.262543%	0.261027%
Prior year proportionate share of the Net Pension Liability	0.030831%	0.218458%	0.270851%	0.270184%
Net difference percentage	0.000563%	-0.012281%	-0.008308%	-0.009157%

Actuarial Assumptions

Capital Market Assumptions (CMAs) and expected rates of return by asset class provided by the Washington State Investment Board. The Office of the State Actuary relied on the CMAs in the selection of the long-term expected rate of return for reporting purposes.

The total pension liabilities for TRS 1, TRS 2/3, PERS 1 and SERS 2/3 were determined by actuarial valuation as of June 30, 2014, with the results rolled forward to June 30, 2015, using the following actuarial assumptions, applied to all prior periods included in the measurement:

Inflation	3.0% total economic inflation, 3.75% salary inflation
Salary increases	In addition to the base 3.75% salary inflation assumption, salaries are also expected to grow by promotions and longevity.
Investment rate of return	7.50%

Mortality Rates

Mortality rates used in the plans were based on the RP-2000 Combined Healthy Table and Combined Disabled Table published by the Society of Actuaries. The Office of the State Actuary applied offsets to the base table and recognized future improvements in mortality by projecting the mortality rates using 100 percent Scale BB. Mortality rates are applied on a generational basis, meaning members are assumed to receive additional mortality improvements in each future year, throughout their lifetime. The actuarial assumptions used in the June 30, 2014, valuation were based on the results of the 2007–2012 Experience Study. Additional assumptions for subsequent events and law changes are current as of the 2014 actuarial valuation report.

Long-term Expected Rate of Return

The long-term expected rate of return on pension plan investments was determined using a building-block method in which a best-estimate of expected future rates of return (expected returns, net of pension plan investment expense, but including inflation) are developed for each major asset class by the Washington State Investment Board (WSIB). Those expected returns make up one component of WSIB's CMAs. The CMAs contain three pieces of information for each class of assets the WSIB currently invest in:

- Expected annual return
- Standard deviation of the annual return;
- Correlations between the annual returns of each asset class with every other asset class

WSIB uses the CMAs and their target asset allocation to simulate future investment returns over various time horizons.

The long-term expected rate of return of 7.50% percent approximately equals the median of the simulated investment returns over a fifty-year time horizon, increased slightly to remove WSIB's implicit and small short-term downward adjustment due to assumed mean reversion. WSIB's implicit short-term adjustment, while small and appropriate over a ten to fifteen-year period, becomes amplified over a fifty-year measurement period.

Best estimates of arithmetic real rates of return for each major asset class included in the pension plans' target asset allocation as of June 30, 2015, are summarized in the following table:

TRS1, TRS 2/3, PERS 1, and SERS 2/3		
Asset Class	Target Allocation	Long-term Expected Real Rate of Return
Fixed Income	20.00%	1.70%
Tangible Assets	5.00%	4.40%
Real Estate	15.00%	5.80%
Global Equity	37.00%	6.60%
Private Equity	23.00%	9.60%

The inflation component used to create the above table is 2.20 percent, and represents WSIB's most recent long-term estimate of broad economic inflation.

Discount Rate

The discount rate used to measure the total pension liability was 7.50 percent. To determine the discount rate, an asset sufficiency test was completed to test whether the pension plan's fiduciary net position was sufficient to make all projected future benefit payments of current plan members. Consistent with current law, the completed asset sufficiency test included an assumed 7.70 percent long-term discount rate to determine funding liabilities for calculating future contributions rate requirements. Consistent with the long-term expected rate of return, a 7.50 percent future investment rate of return on invested assets was assumed for the test. Contributions from plan members and employers are assumed to continue to be made at contractually required rates. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members.

Therefore, the long-term expected rate of return of 7.50 percent on pension plan investments was applied to determine the total pension liability.

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following table presents the Steilacoom Historical School District's proportionate share of the collective net pension liability (NPL) calculated using the discount rate of 7.50 percent, as well as what the net pension liability would be if it were calculated using a discount rate that is one percentage-point lower (6.50 percent) or one percentage-point higher (8.50 percent) than the current rate. Amounts are calculated using the school district's specific allocation percentage, by plan, to determine the proportionate share of the collective net pension liability.

Sensitivity of the net pension liability to changes in the discount rate:			
Participating Plans for TRS, PERS, and SERS			
	1% Decrease (6.50%)	Current Discount Rate (7.50%)	1% Increase (8.50%)
PERS1	\$6,368,671,000	\$5,230,930,000	\$4,252,577,000
%NPL	0.031394%	0.031394%	0.031394%
District's PERS1	\$1,999,357	\$1,642,179	\$1,335,038
SERS2/3	\$1,282,039,000	\$406,151,000	(\$273,474,000)
%NPL	0.206177%	0.206177%	0.206177%
District's SERS2/3	\$2,643,270	\$837,390	(\$563,841)
TRS1	\$3,982,571,000	\$3,168,142,000	\$2,467,801,000
%NPL	0.262543%	0.262543%	0.262543%
District's TRS1	\$10,455,958	\$8,317,732	\$6,479,037
TRS2/3	\$3,570,229,000	\$843,802,000	(\$1,183,066,000)
%NPL	0.261027%	0.261027%	0.261027%
District's TRS2/3	\$9,319,258	\$2,202,550	(\$3,088,120)

NOTE 6: ANNUAL OTHER POST-EMPLOYMENT BENEFIT COST AND NET OPEB OBLIGATIONS

The state, through the Health Care Authority (HCA), administers an agent multi-employer other post-employment benefit plan. The Public Employees Benefits Board (PEBB), created within the HCA, is authorized to design benefits and determine the terms and conditions of employee and retired employee participation and coverage, including establishment of eligibility criteria for both active and retired employees. Programs include (medical, dental, life insurance and long-term disability insurance).

Employers participating in the plan include the state of Washington (which includes general government agencies and higher education institutions), 60 of the state's K–12 school districts and educational service districts (ESDs), and 221 political subdivisions and tribal governments. Additionally, the PEBB plan is available to the retirees of the remaining 237 K–12 school districts and ESDs. The District's retirees are eligible to participate in the PEBB plan under this arrangement.

According to state law, the Washington State Treasurer collects a fee from all school district entities which have employees that are not current active members of the state Health Care Authority but participate in the state retirement system. The purpose of this fee is to cover the impact of the subsidized rate of health care benefits for school retirees that elect to purchase their health care benefits through the state Health Care Authority. For the fiscal year 2014-15, the District was required to pay the HCA \$66.64 per month per full-time equivalent employee to support the program, for a total payment of \$220,195.22. This assessment to the District is set forth in the state's operating budget and is subject to change on an annual basis. This amount is not actuarially determined and is not placed in a trust to pay the obligations for post-employment health care benefits.

The District has no control over the benefits offered to retirees, the rates charged to retirees, nor the fee paid to the Health Care Authority. The District does not determine its annual required contribution nor the net other post-employment benefit obligation associated with this plan. Accordingly, these amounts are not shown on the financial statements.

NOTE 7: COMMITMENTS UNDER LEASES

For the fiscal year ended August 31, 2015, the District had incurred additional long-term debt as follows:

Equipment Description	Serial Number	60 Lease Payments	Remaining Lease Term	Remaining Lease Payments	Beginning Date	End Date
KYOCERA/MITA/620	QFU0802321	\$ 276.00	3	\$ 828.00	11/23/2010	12/23/2015
KYOCERA/MITA/300	Q2Z9Y00003	\$ 142.00	3	\$ 426.00	11/23/2010	12/23/2015
KYOCERA/MITA/300i	QZJ0703204	\$ 142.00	3	\$ 426.00	11/23/2010	12/23/2015
SHARP/MX-5001N	850834400	\$ 242.00	3	\$ 726.00	11/23/2010	12/23/2015
RISO MZ 790	79181451	\$ 429.19	3	\$ 1,287.57	11/23/2010	12/23/2015
RISO MZ 590	799990490	\$ 298.09	3	\$ 894.27	11/23/2010	12/23/2015
RISO EZ 220	79708670	\$ 127.71	3	\$ 383.13	11/23/2010	12/23/2015
KYOCERA/MITA/300i	Q2Z9Y00002	\$ 142.00	3	\$ 426.00	11/23/2010	12/23/2015
KYOCERA/MITA/820	QFQ0Z01753	\$ 245.00	16	\$ 3,920.00	1/6/2012	2/5/2017
KYOCERA/MITA/520i	QWC0804063	\$ 245.00	16	\$ 3,920.00	1/6/2012	2/5/2017
KYOCERA/MITA/820	QFQOZO1762	\$ 318.00	16	\$ 5,088.00	1/6/2012	2/5/2017
KYOCERA/MITA/620	QFU0902450	\$ 275.00	16	\$ 4,400.00	1/6/2012	2/5/2017
KYOCERA/MITA/CS-2560	PQH9Z02826	\$ 107.00	16	\$ 1,712.00	1/6/2012	2/5/2017
KYOCERA/MITA/6500i	N4U2Z02619	\$ 240.00	35	\$ 8,400.00	8/9/2013	8/9/2018
KYOCERA COPIER 3500i	N482X12173	\$ 159.00	35	\$ 5,565.00	8/15/2013	8/15/2018
KYOCERA/MITA/620	QFU0902442	\$ 341.50	3	\$ 1,024.50	1/28/2012	12/28/2015
KYOCERA/MITA/620	QFU0902472	\$ 341.50	3	\$ 1,024.50	1/28/2012	12/28/2015
KYOCERA/MITA/820	QFQ0Z1751	\$ 318.00	3	\$ 954.00	1/28/2012	12/28/2015
KYOCERA/MITA/FS-1128MFP	QRH0718063	\$ 242.00	3	\$ 726.00	1/2/2011	12/2/2015
KYOCERA/MITA/FS-3640MFP	NNE1X02876	\$ 69.00	35	\$ 2,415.00	8/9/2013	8/9/2018
KYOCERA/MITA/300i	QZI0X04668	\$ 178.00	16	\$ 2,848.00	1/12/2012	2/5/2017
KYOCERA/MITA/7550CI	N4D2400408	\$ 489.00	16	\$ 7,824.00	1/6/2012	2/5/2017
	Total of Leases	\$ 5,366.99		\$ 55,217.97		

NOTE 8: OTHER SIGNIFICANT COMMITMENTS

The District has no significant construction projects in progress or commitments for the period ending August 31, 2015.

NOTE 9: REQUIRED DISCLOSURES ABOUT CAPITAL ASSETS

The District's capital assets are insured in the amount of \$66,832,356 for fiscal year 2015. In the opinion of the District's insurance consultant, the amount is sufficient to adequately fund replacement of the District's assets.

NOTE 10: REQUIRED DISCLOSURES ABOUT LONG-TERM LIABILITIES

Long-Term Debt

Bonds payable at August 31, 2015, are comprised of the following individual issues:

Issue Name	Amount Authorized	Annual Installments	Final Maturity	Interest Rate(s)	Amount Outstanding
General Obligation Bonds					
UTGO - 03/07/2012	\$ 49,860,000	Varies	12/01/2023	2 - 5%	\$48,760,000
UTGO - 05/30/2006	\$ 33,900,000	Varies	12/01/2015	5%	\$ 1,400,000
UTGO - 07/01/2005	\$ 27,165,000	Varies	12/01/2016	4.5 - 5%	\$ 2,270,000
UTGO - 08/01/2004	\$ 8,865,000	Varies	12/01/2016	4 – 4.15%	\$ 2,345,000
Total General Obligation Bonds					\$54,775,000

The following is a summary of general obligation long-term debt transactions of the district for the fiscal year(s) ended August 31, 2015:

Long-Term Debt Payable at 9/1/2014	\$ 58,065,000
New Issues	\$ 0.00
Debt Retired	\$ 3,290,000
Long-Term Debt Payable at 8/31/2015	\$ 54,775,000

The following is a schedule of annual requirements to amortize debt at August 31, 2015:

Years Ending August 31,	Principal	Interest	Total
2016	\$ 3,685,000	\$ 2,292,275	\$ 5,977,275
2017	\$ 4,130,000	\$ 2,132,700	\$ 6,262,700
2018	\$ 4,940,000	\$ 1,961,250	\$ 6,901,250
2019	\$ 5,425,000	\$ 1,753,575	\$ 7,178,575
2020	\$ 5,965,000	\$ 1,495,825	\$ 7,460,825
2021-24	\$ 30,630,000	\$ 2,951,800	\$ 33,581,800
Total	\$ 54,775,000	\$ 12,587,425	\$ 67,362,425

At August 31, 2015 the district had **\$3,213,328.21** available in the Debt Service Fund to service the general obligation bonds.

NOTE 11: INTERFUND BALANCES AND TRANSFERS

The district had no interfund loan activity for the period ending August 31, 2015.

NOTE 12: ENTITY RISK MANAGEMENT ACTIVITIES

The district is a member of the Washington Schools Risk Management Pool (Pool). Chapter 48.62 RCW authorizes the governing body of any one or more governmental entities to form together into or join a pool or organization for the joint purchasing of insurance, and/or joint self-insuring, and/or joint hiring or contracting for risk management services to the same extent that they may individually purchase insurance, self-insure, or hire or contract for risk management services. An agreement to form a pooling arrangement was made pursuant to the provisions of Chapter 39.34 RCW, the Interlocal Cooperation Act. The Pool was formed in 1986 when educational service districts and school districts in the state of Washington joined together by signing the Cooperative Risk Management Pool Account Agreement to pool their self-insured losses and jointly purchase insurance and administrative services. Over 90 school and educational service districts have joined the Pool.

The Pool allows members to jointly purchase insurance coverage, establish a plan of self-insurance, and provide related services, such as risk management. The Pool provides the following coverages for its members: property, liability, vehicle, public official liability, crime, employment practices, machinery breakdown, and network security.

Members make an annual contribution to fund the Pool. The Pool acquires reinsurance from unrelated underwriters that are subject to a per-occurrence self-insured retention of \$1 million. Members are responsible for varied deductibles for both liability and property claims. Insurance carriers cover losses over \$1 million to the maximum limits of each policy. Since the Pool is a cooperative program, there is a joint liability among the participating members. Members contract to remain in the Pool for a minimum of three years and must give notice two and one half years before terminating participation.

The Cooperative Risk Management Pool Account Agreement is renewed automatically each year after the initial three-year period. Even after termination, a member is still responsible for contributions to the Pool for any unresolved, unreported, and in-process claims for the period they were a signatory to the Cooperative Risk Management Pool Account Agreement if the assets of the Pool were exhausted.

The Pool is fully funded by its member participants.

The Pool is governed by a board of directors which is comprised of one designated representative from each participating member. An executive board is elected at the annual meeting, and is responsible for overseeing the business affairs of the Pool.

A. Entity	Washington Schools Risk Management Pool
B. Purpose	To provide risk sharing and related services to member school districts.
C. Participants	78 school districts, 7 interlocals and 7 educational service districts
D. Governing Board	17 Member Executive Board
E. Payments for the Current Year	\$165,646.00

The following is the Pool's Condensed Financial Information (Most recent financials available and unaudited)

	August 31, 2015 *
Total Assets	<u>\$ 87,619,287</u>
Total Liabilities	\$ 37,190,374
Net Position	<u>\$ 50,428,913</u>
Total Liabilities and Net Position	<u>\$ 87,619,287</u>
Total Revenues	\$ 32,086,018
Total Expenses	<u>\$(29,838,339)</u>
Net Income (Loss)	<u>\$ 2,247,679</u>

Worker's Compensation: In fiscal year ending August 2015, the district made payments totaling \$204,712.98 to the Puget Sound Workers' Compensation Trust, which administers claims on behalf of several local school districts. This fund is operated for the district's benefit in-lieu-of the district having to make monthly premium payments to the State of Washington for industrial insurance, thus minimizing the district's cost.

NOTE 13: PROPERTY TAXES

Property tax revenues are collected as the result of special levies passed by the voters in the District. Taxes are levied on January 1. The taxpayer has the obligation of paying all taxes on April 30 or one-half then and one-half on October 31. Typically, slightly more than half of the collections are made on the April 30 date. The October 31 collection is not available in time to cover liabilities for the fiscal period ended August 31. Therefore, the fall portion of property taxes is not accrued as revenue. Instead, the property taxes due on October 31 are recorded as unavailable revenue.

NOTE 14: JOINT VENTURES AND JOINTLY GOVERNED ORGANIZATIONS

The District is a member of the King County Director's Association (KCDA). KCDA is a purchasing cooperative designed to pool the member districts' purchasing power. The board authorized joining the association by passing in its minutes dated December 1, 1971 and has remained in the joint venture ever since. The District's current equity of \$23,577.00 is the accumulation of the annual assignment of KCDA's operating surplus based upon the percentage derived from KCDA's total sales to the District compared to all other districts applied against paid administrative fees. The District may withdraw from the joint venture and will receive its equity in ten annual allocations of merchandise or 15 annual payments.)

NOTE 15: FUND BALANCE CLASSIFICATION DETAILS

The District's financial statements include the following amounts presented in the aggregate.

	General Fund	ASB Fund	Capital Projects Fund	Debt Service Fund	Transportation Vehicle Fund
Nonspendable Fund Balance					
Inventory and Prepaid Items					
Restricted Fund Balance					
For Other Items			\$31,005		
For Fund Purpose		\$281,588			\$52,247
For Carryover of Restricted Revenues	\$109,413				
For Debt Service				\$3,213,328	
For Arbitrage Rebate					
For Uninsured Risks					
Committed Fund Balance					
Other Commitments	\$525,293				
Assigned Fund Balance					
Contingencies					
Other Capital Projects					
Fund Purposes			\$1,533,214		
Unassigned Fund Balance	\$4,134,491				

In addition, the Capital Projects Fund has the following amounts in Restricted and Committed Fund Balance, based on the source of the revenues:

Restricted from Bond Proceeds	\$ -
Committed from Levy Proceeds	\$ -
Restricted from State Proceeds	\$ -
Restricted from Federal Proceeds	\$ -
Restricted from Other Proceeds	\$ 31,005
Restricted from Impact Fee Proceeds	\$ -
Restricted from Mitigation Fee Proceeds	\$ -
Restricted from Undistributed Proceeds	\$ -

The board of directors has established a minimum fund balance policy for the general fund to provide for financial stability and contingencies within the District. The policy is that the District shall maintain a commitment of at least 6% of the prior year's expenditures towards a minimum fund balance. Portions of fund balance that are set aside for the purpose of meeting this policy are recorded on the financial statements as a part of Unassigned fund balance.

NOTE 16: POST-EMPLOYMENT BENEFIT PLANS OTHER THAN PENSION PLANS—BOTH IN SEPARATELY ISSUED PLAN FINANCIAL STATEMENTS AND EMPLOYER STATEMENTS

457 Plan – Deferred Compensation Plan

District employees have the option of participating in a deferred compensation plan as defined in Section 457 of the Internal Revenue Code that is administered by the state deferred compensation plan.

403(b) Plan – Tax Sheltered Annuity (TSA)

The District offers a tax deferred annuity plan for its employees. The plan permits participants to defer a portion of their salary until future years under elective deferrals (employee contribution).

The District complies with IRS regulations that require school districts to have a written plan to include participating investment companies, types of investments, loans, transfers, and various requirements. The plan is administered by a third party administrator. The plan assets are assets of the District employees, not the school district, and are therefore not reflected on these financial statements. For the year ended August 31, 2015, the District made no discretionary and/or matching employer contributions to the plan.

NOTE 17: TERMINATION BENEFITS

Compensated Absences

Employees earn sick leave at a rate of 12 days per year up to a maximum of one contract year.

Under the provisions of RCW 28A.400.210, sick leave accumulated by District employees is reimbursed at death or retirement at the rate of one day for each four days of accrued leave, limited to 180 accrued days. This chapter also provides for an annual buyout of an amount up to the maximum annual accumulation of 12 days. For buyout purposes, employees may accumulate such leave to a maximum of 192 days, including the annual accumulation, as of December 31 of each year.

These expenditures are recorded when paid, except termination sick leave that is accrued upon death, retirement, or upon termination provided the employee is at least 55 years of age and has sufficient years of service. Vested sick leave was computed using the vesting method.

Vacation pay, including benefits, that is expected to be liquidated with expendable available financial resources is reported as expenditures and a fund liability of the governmental fund that will pay it.

No unrecorded liability exists for other employee benefits.

NOTE 18: CONDITIONS AND EVENTS GIVING RISE TO SUBSTANTIAL DOUBT ABOUT THE GOVERNMENT'S ABILITY TO CONTINUE AS A GOING CONCERN

There is no conditions and events giving rise to substantial doubt about the district's ability to continue as a going concern.

Schedule of Long-Term Liabilities: GENERAL FUND

For the Year Ended August 31, 2015

Description	Beginning Outstanding Debt September 1, 2014	Amount Issued / Increased	Amount Redeemed / Decreased	Ending Outstanding Debt August 31, 2015	Amount Due Within One Year
Non-Voted Debt and Liabilities					
Capital Leases	119,310.00	6,180.00	70,272.00	55,218.00	37,026.00
Contracts Payable	0.00	0.00	0.00	0.00	0.00
Non-Cancellable Operating Leases	0.00	0.00	0.00	0.00	0.00
Claims & Judgements	0.00	0.00	0.00	0.00	0.00
Compensated Absences	582,193.14	120,174.98	67,315.90	635,052.22	66,285.22
Long-Term Notes	0.00	0.00	0.00	0.00	0.00
Anticipation Notes Payable	0.00	0.00	0.00	0.00	0.00
Lines of Credit	0.00	0.00	0.00	0.00	0.00
Other Non-Voted Debt	0.00	0.00	0.00	0.00	0.00
Other Liabilities					
Non-Voted Notes Not Recorded as Debt	0.00	0.00	0.00	0.00	0.00
Net Pension Liabilities:					
Net Pension Liabilities TRS 1	0.00	8,317,732.00	0.00	8,317,732.00	
Net Pension Liabilities TRS 2/3	0.00	2,202,550.00	0.00	2,202,550.00	
Net Pension Liabilities SERS 2/3	0.00	837,390.00	0.00	837,390.00	
Net Pension Liabilities PERS 1	0.00	1,642,179.00	0.00	1,642,179.00	
Total Long-Term Liabilities	701,503.14	13,126,205.98	137,587.90	13,690,121.22	103,311.22

Schedule of Long-Term Liabilities: DEBT SERVICE FUND

For the Year Ended August 31, 2015

Description	Beginning Outstanding Debt September 1, 2014	Amount Issued / Increased	Amount Redeemed / Decreased	Ending Outstanding Debt August 31, 2015	Amount Due Within One Year
Voted Debt					
Voted Bonds	58,065,000.00	0.00	3,290,000.00	54,775,000.00	3,685,000.00
LOCAL Program Proceeds Issued in Lieu of Bonds	0.00	0.00	0.00	0.00	0.00
Non-Voted Debt					
Non-Voted Bonds	0.00	0.00	0.00	0.00	0.00
LOCAL Program Proceeds	0.00	0.00	0.00	0.00	0.00
Total Long-Term Liabilities	58,065,000.00	0.00	3,290,000.00	54,775,000.00	3,685,000.00

Stellacoom Historical School District No. 1
Pierce County
Schedule of Expenditures of Federal Awards
For the Year Ending August 31, 2015

Federal Agency Name	Pass-Through Agency	Federal Program Title	CFDA Identification Number	Other Identification Number	Expenditures		Footnote
					From Direct Awards	From Pass-Through Awards	
U.S. Dept. of Agriculture							
	WA OSPI	School Breakfast Program	10.553	6198		41,554	41,554
	WA OSPI	Fresh Fruit and Vegetable Program	10.582	6198		1,515	1,515
	WA OSPI	National School Lunch Program - Cash Assistance	10.555	6198		258,885	258,885
	WA OSPI	National School Lunch Program - Non Cash Assistance	10.555	6998		58,311	58,311
U.S. Department of Agriculture Subtotal						360,265	360,265
3							

U.S. Dept. of Defense							
		Dept. of Defense - Impact Aid	12.558	N/A	69,749		69,749
U.S. Department of Defense Subtotal					69,749		69,749

U.S. Dept. of Education							
	WA OSPI	Title 1, Grants to Local Educational Agencies	84.010	0201484		229,273	229,273
	WA OSPI	Special Education - Grants to States	84.027	0305227		455,525	455,525
	WA OSPI	Special Ed Grants to States - Safety Net	84.027	0337777		95,244	95,244
		Dept. of Education - Impact Aid	84.041	0108	790,466		790,466
	WA OSPI	Career and Technical Education - Basic Grants to States	84.048	0173383		14,253	14,253
	WA OSPI	Special Education - Preschool Grants	84.173	0363226		19,986	19,986
	WA OSPI	English Language Acquisition Grants	84.365	0402130		876	876
	WA OSPI	Math & Science Partnerships	84.366	0555386		58,377	58,377
	WA OSPI	Improving Teacher Quality State Grants	84.367	0523698		67,596	67,596
U.S. Dept. of Education Subtotal					790,466	941,130	1,731,596

U.S. Dept. of Health and Human Services							
	WA OSPI	Asst. Programs for Chronic Disease Prevention and Control	93.945	0930211		4,000	4,000
	WA HCA	Medical Assistance Program	93.778	0103		16,552	16,552
U.S. Dept. of Health and Human Services Subtotal						20,552	20,552

Total Federal Awards					860,215	1,321,947	2,182,162
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The Accompanying Notes to the Schedule of Expenditures of Federal Awards are an Integral Part of this Schedule.

NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

NOTE 1—BASIS OF ACCOUNTING

The Schedule of Expenditures of Federal Awards is prepared on the same basis of accounting as the Steilacoom Historical School District's financial statements. The Steilacoom Historical School District uses the modified accrual basis of accounting. Expenditures represent only the federally funded portions of the program. District records should be consulted to determine amounts expended or matched from non-federal sources.

NOTE 2—PROGRAM COSTS/MATCHING CONTRIBUTIONS

The amounts shown as current year expenses represent only the federal grant portion of the program costs. Entire program costs, including the Steilacoom Historical School District's local matching share, may be more than shown.

NOTE 3—NONCASH AWARDS

The amount of commodities reported on the schedule is the value of commodities distributed by the Steilacoom Historical School District during the current year and priced as prescribed by the Office of Superintendent of Public Instruction.

NOTE 4—FEDERAL FUNDS PASSED THROUGH TO OTHER DISTRICTS

The Math and Science grant is a partnership between Steilacoom Historical School District, Eatonville School District and Rochester School District. The amount reported on the schedule of \$58,377 represents Steilacoom Historical School District program costs of \$28,276 and Eatonville School District program costs of \$30,101.

NOTE 5—FEDERAL INDIRECT RATE

The Steilacoom Historical School District used the federal restricted rate of 5.22%.

CORRECTIVE ACTION PLAN FOR FINDINGS REPORTED UNDER OMB CIRCULAR A-133

Steilacoom Historical School District No. 1

Pierce County

September 1, 2014 through August 31, 2015

This schedule presents the corrective action planned by the auditee for findings reported in this report in accordance with OMB Circular A-133. The information in this schedule is the representation of the Steilacoom Historical School District No. 1.

Finding ref number: 2015-001	Finding caption: The District did not have adequate internal controls to ensure compliance with nutrition program requirements.
Name, address, and telephone of auditee contact person: Jim Brittan, Executive Director of Finance and Operations 510 Chambers Street Steilacoom, WA 98388 (253) 983-2209	
Corrective action the auditee plans to take in response to the finding: <i>Paid Lunch Equity</i> <i>During the prior audit in April 2015, the auditors reported a data entry error in the Paid Lunch Equity calculation tool. The error was carried forward to the 2014/2015 year tool, which resulted in the District's lunch price being one cent less than it should have been (the District remained in compliance because the amount of local funds spent in the program exceeded the difference of approximately \$1,000). At the time we learned of the data entry error in April 2015, the calculation for 2014/2015 was already completed.</i> <i>As a result of the prior audit, the District implemented an independent review of the PLE tool calculation to ensure it is accurate. We appreciate that the auditors confirmed the 2015/2016 calculation was completed accurately.</i> <i>Independent Review of Eligibility Determinations</i> <i>The District acknowledges that it initially submitted a report to OSPI showing some, but not all of the applications reviewed. As a result of a discussion with OSPI, we amended the cover page to show all the applications reviewed but were not required to resubmit the report to show all applications.</i> <i>We have documentation from OSPI stating that we satisfactorily completed the requirements of the Independent Review of Applications. Even so, the auditors stated they cannot determine if the District was in compliance with the requirement.</i>	

We do not agree with the level of reporting for this documentation issue. However, if the District has to perform this requirement in the future, we will document which applications were reviewed, who performed the initial eligibility determination, who performed the review, and when the review was performed.

Anticipated date to complete the corrective action: As noted above

ABOUT THE STATE AUDITOR'S OFFICE

The State Auditor's Office is established in the state's Constitution and is part of the executive branch of state government. The State Auditor is elected by the citizens of Washington and serves four-year terms.

We work with our audit clients and citizens to achieve our vision of government that works for citizens, by helping governments work better, cost less, deliver higher value, and earn greater public trust.

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Contact information for the State Auditor's Office	
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