



Washington State Auditor's Office

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Accountability Audit Report

Downtown Pasco Development Authority

Franklin County

For the period January 1, 2013 through December 31, 2015

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Washington State Auditor's Office

September 26, 2016

Board of Directors
Downtown Pasco Development Authority
Pasco, Washington

Report on Accountability

Thank you for the opportunity to work with you to promote accountability, integrity and openness in government. The State Auditor's Office takes seriously our role of providing state and local governments with assurance and accountability as the independent auditor of public accounts. In this way, we strive to help government work better, cost less, deliver higher value and earn greater public trust.

Independent audits provide essential accountability and transparency for Authority operations. This information is valuable to management, the governing body and public stakeholders when assessing the government's stewardship of public resources.

The attached comprises our report on the Authority's compliance and safeguarding of public resources. Our independent audit report describes the overall results and conclusions for areas we examined. We appreciate the opportunity to work with your staff and we value your cooperation during the audit.

Sincerely,

TROY KELLEY
STATE AUDITOR
OLYMPIA, WA

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AUDIT SUMMARY

Results in brief

We identified areas in which the Authority could make improvements.

We recommend the Authority strengthen internal controls over operations. Specifically, the Board should better monitor Authority cash receipting, payroll, and disbursements to ensure adequate oversight and monitoring to safeguard public resources and compliance with Authority policies. Additionally, we recommend that the Authority comply with established Local Government Records Retention Schedules.

These recommendations were included in a separate investigation report. That report is available on our website, <http://portal.sao.wa.gov/ReportSearch>.

We appreciate the Authority's commitment to resolving those matters.

About the audit

This report contains the results of our independent accountability audit of the Downtown Pasco Development Authority from January 1, 2013 through December 31, 2015.

Management is responsible for ensuring compliance and adequate safeguarding of public resources from fraud, loss or abuse. This includes the design, implementation and maintenance of internal controls relevant to these objectives.

Our audit involved performing procedures to obtain evidence about the Authority's uses of public resources, compliance with state laws and regulations and its own policies and procedures, and internal controls over such matters.

In keeping with general auditing practices, we do not examine every transaction, activity or area. Instead, the areas examined were those representing the highest risk of fraud, loss, abuse, or noncompliance. The following areas were examined during this audit period:

- Cash receipting
- Credit cards
- General disbursements
- Payroll

RELATED REPORTS

Special investigations

During the current audit period, the State Auditor's Office issued a report on a misappropriation of public funds at the Authority. That report is available on our website, <http://portal.sao.wa.gov/ReportSearch>.

INFORMATION ABOUT THE AUTHORITY

The Downtown Pasco Development Authority was formed by the City of Pasco for the purpose of increasing the economic vitality and the revitalization of Downtown Pasco, Washington. The Authority has many programs aimed at helping revitalize the Downtown Pasco area and creating opportunities for economic and community growth. The Authority is governed by a nine-member board appointed by the City.

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Information current as of report publish date.

Audit history

You can find current and past audit reports for the Downtown Pasco Development Authority at <http://portal.sao.wa.gov/ReportSearch>.

ABOUT THE STATE AUDITOR'S OFFICE

The State Auditor's Office is established in the state's Constitution and is part of the executive branch of state government. The State Auditor is elected by the citizens of Washington and serves four-year terms.

We work with our audit clients and citizens to achieve our vision of government that works for citizens, by helping governments work better, cost less, deliver higher value, and earn greater public trust.

In fulfilling our mission to hold state and local governments accountable for the use of public resources, we also hold ourselves accountable by continually improving our audit quality and operational efficiency and developing highly engaged and committed employees.

As an elected agency, the State Auditor's Office has the independence necessary to objectively perform audits and investigations. Our audits are designed to comply with professional standards as well as to satisfy the requirements of federal, state, and local laws.

Our audits look at financial information and compliance with state, federal and local laws on the part of all local governments, including schools, and all state agencies, including institutions of higher education. In addition, we conduct performance audits of state agencies and local governments as well as [fraud](#), state [whistleblower](#) and [citizen hotline](#) investigations.

The results of our work are widely distributed through a variety of reports, which are available on our [website](#) and through our free, electronic [subscription](#) service.

We take our role as partners in accountability seriously, and provide training and technical assistance to governments, and have an extensive quality assurance program.

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