Office of the Washington State Auditor

Pat McCarthy

Accountability Audit Report

Cities Insurance Association of Washington

Grant County

For the period December 1, 2014 through November 30, 2016

Published July 24, 2017

Report No. 1019432

Office of the Washington State Auditor
Pat McCarthy

July 24, 2017

Board of Directors
Cities Insurance Association of Washington
Ephrata, Washington

Report on Accountability

Thank you for the opportunity to work with you to promote accountability, integrity and openness in government. The State Auditor's Office takes seriously our role of providing state and local governments with assurance and accountability as the independent auditor of public accounts. In this way, we strive to help government work better, cost less, deliver higher value and earn greater public trust.

Independent audits provide essential accountability and transparency for Program operations. This information is valuable to management, the governing body and public stakeholders when assessing the government's stewardship of public resources.

The attached comprises our report on the Program's compliance and safeguarding of public resources. Our independent audit report describes the overall results and conclusions for areas we examined. We appreciate the opportunity to work with your staff and we value your cooperation during the audit.

Sincerely,

Pat McCarthy

State Auditor

Olympia, WA

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AUDIT SUMMARY

Results in brief

In the areas we audited, Program operations complied with applicable requirements and provided adequate safeguarding of public resources. The Program also complied with state laws and regulations and its own policies and procedures in the areas we examined.

About the audit

This report contains the results of our independent accountability audit of the Cities Insurance Association of Washington from December 1, 2014 through November 30, 2016.

Management is responsible for ensuring compliance and adequate safeguarding of public resources from fraud, loss or abuse. This includes the design, implementation and maintenance of internal controls relevant to these objectives.

Our audit involved performing procedures to obtain evidence about the Program's uses of public resources, compliance with state laws and regulations and its own policies and procedures, and internal controls over such matters.

In keeping with general auditing practices, we do not examine every transaction, activity or area. Instead, the areas examined were those representing the highest risk of fraud, loss, abuse, or noncompliance. The following areas were examined during this audit period:

- Third Party Administrator payments
- Simulator expenses
- Legal compliance (consultant bidding and claims payments)

RELATED REPORTS

Financial

Our opinion on the Program's financial statements is provided in a separate report, which includes the Program's financial statements. That report is available on our website, http://portal.sao.wa.gov/ReportSearch.

INFORMATION ABOUT THE PROGRAM

The Cities Insurance Association of Washington (CIAW) is a public entity risk program that provides comprehensive property and liability coverage. Founded in 1988 with 32 cities, the Program has since expanded to include special purpose districts among its membership.

An elected, nine-member Board governs the Program. Directors are elected from member districts. The Program does not have any employees of its own; it contracts with a private firm for claims administration and risk management services. For fiscal years 2015 and 2016, the Program operated on annual budgets of $11.2 and $11.5 million, respectively.

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Information current as of report publish date.

Audit history

You can find current and past audit reports for the Cities Insurance Association of Washington at http://portal.sao.wa.gov/ReportSearch.

ABOUT THE STATE AUDITOR'S OFFICE

The State Auditor's Office is established in the state's Constitution and is part of the executive branch of state government. The State Auditor is elected by the citizens of Washington and serves four-year terms.

We work with our audit clients and citizens to achieve our vision of government that works for citizens, by helping governments work better, cost less, deliver higher value, and earn greater public trust.

In fulfilling our mission to hold state and local governments accountable for the use of public resources, we also hold ourselves accountable by continually improving our audit quality and operational efficiency and developing highly engaged and committed employees.

As an elected agency, the State Auditor's Office has the independence necessary to objectively perform audits and investigations. Our audits are designed to comply with professional standards as well as to satisfy the requirements of federal, state, and local laws.

Our audits look at financial information and compliance with state, federal and local laws on the part of all local governments, including schools, and all state agencies, including institutions of higher education. In addition, we conduct performance audits of state agencies and local governments as well as fraud, state whistleblower and citizen hotline investigations.

The results of our work are widely distributed through a variety of reports, which are available on our website and through our free, electronic subscription service.

We take our role as partners in accountability seriously, and provide training and technical assistance to governments, and have an extensive quality assurance program.

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