



Office of the Washington State Auditor
Pat McCarthy

Accountability Audit Report

Edmonds Public Facilities District

Snohomish County

For the period January 1, 2016 through December 31, 2016

Published December 4, 2017

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Office of the Washington State Auditor
Pat McCarthy

December 4, 2017

Board of Directors
Edmonds Public Facilities District
Edmonds, Washington

Report on Accountability

Thank you for the opportunity to work with you to promote accountability, integrity and openness in government. The State Auditor's Office takes seriously our role of providing state and local governments with assurance and accountability as the independent auditor of public accounts. In this way, we strive to help government work better, cost less, deliver higher value and earn greater public trust.

Independent audits provide essential accountability and transparency for District operations. This information is valuable to management, the governing body and public stakeholders when assessing the government's stewardship of public resources.

The attached comprises our report on the District's compliance and safeguarding of public resources. Our independent audit report describes the overall results and conclusions for areas we examined. We appreciate the opportunity to work with your staff and we value your cooperation during the audit.

Sincerely,

Pat McCarthy
State Auditor
Olympia, WA

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AUDIT SUMMARY

Results in brief

In most areas we audited, District operations complied with applicable requirements and provided adequate safeguarding of public resources. The District also complied with state laws and regulations and its own policies and procedures in most areas we examined.

However, we noted certain matters that we communicated to District management in a letter dated November 16, 2017, related to payroll, general disbursements, and financial condition. We appreciate the District's commitment to resolving those matters.

About the audit

This report contains the results of our independent accountability audit of the Edmonds Public Facilities District from January 1, 2016 through December 31, 2016.

Management is responsible for ensuring compliance and adequate safeguarding of public resources from fraud, loss or abuse. This includes the design, implementation and maintenance of internal controls relevant to these objectives.

Our audit involved performing procedures to obtain evidence about the District's uses of public resources, compliance with state laws and regulations and its own policies and procedures, and internal controls over such matters.

In keeping with general auditing practices, we do not examine every transaction, activity or area. Instead, the areas examined were those representing the highest risk of fraud, loss, abuse, or noncompliance. The following areas were examined during this audit period:

- Financial condition and fiscal sustainability
- General disbursements – credit cards and employee reimbursements
- Payroll – Management letter follow-up
- Payroll – Vacation accruals and bonuses

RELATED REPORTS

Financial

Our opinion on the District's financial statements is provided in a separate report, which includes the District's financial statements. That report is available on our website, <http://portal.sao.wa.gov/ReportSearch>.

INFORMATION ABOUT THE DISTRICT

Edmonds City Council formed Edmonds Public Facilities District on April 24, 2001 by Ordinance. The District was created to finance, design, construct, operate and maintain a public facility. A five member Board of Directors governs the District and is formally appointed to four-year terms by the Edmonds City Council. For fiscal year 2016, the District had operating revenues of \$2,304,180 and operating expenses of \$2,991,434.

In 2003, a 501(c)3 nonprofit corporation called Edmonds Center for the Arts was created to help raise funds from private sources to support the construction and operation of the Center. The District reports the financial activity of the non-profit organization as a blended component unit on its financial statements. Edmonds Center for the Arts is governed by an independent Board of Directors. The Board of Edmonds Center for the Arts also assists with the development of arts programming, marketing and promotion of the Center, and fundraising to support the Center's annual operations.

In its first 10 years of operation, the Center has served more than 575,000 people through its own presentations, rental events and activities, and education and outreach programs. The Center's budget has grown from \$500,000 in its first year of operation to more than \$2.4 million, and its economic impact on the City of Edmonds and the surrounding region is estimated to exceed \$4.5 million annually.

Contact information related to this report

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Information current as of report publish date.

Audit history

You can find current and past audit reports for the Edmonds Public Facilities District at <http://portal.sao.wa.gov/ReportSearch>.

ABOUT THE STATE AUDITOR'S OFFICE

The State Auditor's Office is established in the state's Constitution and is part of the executive branch of state government. The State Auditor is elected by the citizens of Washington and serves four-year terms.

We work with our audit clients and citizens to achieve our vision of government that works for citizens, by helping governments work better, cost less, deliver higher value, and earn greater public trust.

In fulfilling our mission to hold state and local governments accountable for the use of public resources, we also hold ourselves accountable by continually improving our audit quality and operational efficiency and developing highly engaged and committed employees.

As an elected agency, the State Auditor's Office has the independence necessary to objectively perform audits and investigations. Our audits are designed to comply with professional standards as well as to satisfy the requirements of federal, state, and local laws.

Our audits look at financial information and compliance with state, federal and local laws on the part of all local governments, including schools, and all state agencies, including institutions of higher education. In addition, we conduct performance audits of state agencies and local governments as well as [fraud](#), state [whistleblower](#) and [citizen hotline](#) investigations.

The results of our work are widely distributed through a variety of reports, which are available on our [website](#) and through our free, electronic [subscription](#) service.

We take our role as partners in accountability seriously, and provide training and technical assistance to governments, and have an extensive quality assurance program.

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