



**Office of the Washington State Auditor  
Pat McCarthy**

**Letter No. 1020226**

November 13, 2017

Linda Shea, Accountant/Office Manager and Board of Commissioners  
Thurston County Fire Protection District No. 1  
Olympia, Washington

Dear Linda Shea, Accountant/Office Manager:

Independent audits are essential to a government's accountability to the public. The State Auditor's Office takes seriously our role to advocate for government accountability and transparency, and to promote positive change.

We have inquired as to Thurston County Fire Protection District No. 1's financial activities as called for by Washington state law (RCW 43.09.260). To assist us in that process, local governments are required by state law (RCW 43.09.230) to prepare, certify to, and submit annual reports to our Office summarizing, among other things, all collections made, amounts receivable or payable, expenditures made, and debt owed. Through its annual report submissions to our Office, the District certified that it had no financial activity from January 1, 2016 through December 31, 2016. Because there was no activity, we are notifying you through this letter that we did not perform an audit of the District for this period.

We will examine the District's activities during the next audit period. We want to emphasize that, if conditions change, an on-site audit may be required in future years. For example, if the District spends \$750,000 or more of federal funds in any fiscal year beginning on or after January 1, 2015, federal rules require the District to receive a financial statement and single audit for that year. Also, if annual revenue is expected to consistently exceed \$300,000, an onsite accountability audit could be performed based on a pre-determined schedule. If you anticipate exceeding these thresholds, we ask that you contact our Office so we can help you meet your audit requirements.

If you have any questions or concerns, please do not hesitate to contact Niles Kostick, Assistant Audit Manager, at (360) 725-5626 or [kostickn@sao.wa.gov](mailto:kostickn@sao.wa.gov). This letter is a public record and will be posted to our website at [www.sao.wa.gov](http://www.sao.wa.gov).

Sincerely,

Pat McCarthy  
State Auditor  
Olympia, WA