

**Washington State Auditor's Office**  
**Accountability Audit Report**

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**City of Redmond**  
**King County**

Report Date  
**July 26, 2013**

**Report No. 1010387**

Issue Date  
**September 23, 2013**



WASHINGTON  
**TROY KELLEY**  
STATE AUDITOR



**Washington State Auditor  
Troy Kelley**

September 23, 2013

Mayor and City Council  
City of Redmond  
Redmond, Washington

***Report on Accountability***

We appreciate the opportunity to work in cooperation with your City to promote accountability, integrity and openness in government. The State Auditor's Office takes seriously our role to advocate for government accountability and transparency and to promote positive change.

Please find attached our report on the City of Redmond's accountability and compliance with state laws and regulations and its own policies and procedures. Thank you for working with us to ensure the efficient and effective use of public resources.

Sincerely,

**TROY KELLEY**  
STATE AUDITOR

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King County  
July 26, 2013

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# **Audit Summary**

**City of Redmond  
King County  
July 26, 2013**

## ***ABOUT THE AUDIT***

This report contains the results of our independent accountability audit of the City of Redmond from January 1, 2012 through December 31, 2012.

We evaluated internal controls and performed audit procedures on the activities of the City. We also determined whether the City complied with state laws and regulations and its own policies and procedures.

In keeping with general auditing practices, we do not examine every transaction, activity or area. Instead, the areas examined were those representing the highest risk of noncompliance, misappropriation or misuse. The following areas were examined during this audit period:

- Procurement – public works projects
- Procurement – purchases
- Third-party cash receipting
- State grants
- Budget compliance

## ***RESULTS***

In the areas we examined, the City's internal controls were adequate to safeguard public assets. The City also complied with state laws and regulations and its own policies and procedures in the areas we examined.

## **Related Reports**

**City of Redmond  
King County  
July 26, 2013**

### ***FINANCIAL***

Our opinion on the City's financial statements and compliance with federal grant program requirements is provided in a separate report, which includes the City's financial statements.

### ***FEDERAL GRANT PROGRAMS***

We evaluated internal controls and tested compliance with the federal program requirements, as applicable, for the City's major federal programs, which are listed in the Federal Summary section of the financial statement and single audit report.

# **Description of the City**

**City of Redmond  
King County  
July 26, 2013**

## ***ABOUT THE CITY***

The City of Redmond, incorporated in 1912, is the 16th largest city in the state of Washington with a population of approximately 54,000 residents. The City lies east of Lake Washington contiguous to the cities of Kirkland, Bellevue and Woodinville. The City provides services including fire, police, water/sewer/storm utilities, public works, community development and parks and recreation.

The City has a mayor/council, non-partisan form of government. The Mayor and each of the seven City Council members are elected directly by the people to staggered four-year terms. The Council appoints management to oversee the City's daily operations as well as its approximately 650 full- and part-time employees. For the 2011-2012 biennium, the City operated on a budget of approximately \$523 million.

## ***ELECTED OFFICIALS***

These officials served during the audit period:

Mayor  
City Council:

John Marchione  
Pat Vache, President  
Hank Margeson, Vice President  
Kimberly Allen  
David Carson  
Hank Myers  
John Stilin  
Tom Flynn

## ***APPOINTED OFFICIALS***

Finance and Information Services  
Director  
Public Works Director  
Parks and Recreation Director  
Human Resources Director  
Planning Director  
Assistant to the Mayor  
Fire Chief  
Police Chief

Mike Bailey  
  
Tom Fuller  
Craig Larsen  
Kerry Seivers  
Robert Odle  
Jane Christenson  
Kevin Donnelly  
Ron Gibson

## ***CITY CONTACT INFORMATION***

Address: City of Redmond  
P.O. Box 97010  
Redmond, WA 98073-9710

Phone: (425) 556-2186

Website: [www.redmond.gov](http://www.redmond.gov)

## ***AUDIT HISTORY***

We audit the City annually. The City has been free of findings for the past five audits. District management has been responsive to audit recommendations.



## **ABOUT THE STATE AUDITOR'S OFFICE**

The State Auditor's Office is established in the state's Constitution and is part of the executive branch of state government. The State Auditor is elected by the citizens of Washington and serves four-year terms.

Our mission is to work with our audit clients and citizens as an advocate for government accountability. As an elected agency, the State Auditor's Office has the independence necessary to objectively perform audits and investigations. Our audits are designed to comply with professional standards as well as to satisfy the requirements of federal, state, and local laws.

The State Auditor's Office employees are located around the state to deliver services effectively and efficiently.

Our audits look at financial information and compliance with state, federal and local laws on the part of all local governments, including schools, and all state agencies, including institutions of higher education. In addition, we conduct performance audits of state agencies and local governments and fraud, whistleblower and citizen hotline investigations.

The results of our work are widely distributed through a variety of reports, which are available on our Web site and through our free, electronic subscription service.

We take our role as partners in accountability seriously. We provide training and technical assistance to governments and have an extensive quality assurance program.

**State Auditor**  
**Chief of Staff**  
**Director of State and Local Audit**  
**Deputy Director of State and Local Audit**  
**Deputy Director of State and Local Audit**  
**Deputy Director of State and Local Audit**  
**Deputy Director of Quality Assurance**  
**Deputy Director of Communications**  
**Local Government Liaison**  
**Public Records Officer**  
**Main number**  
**Toll-free Citizen Hotline**

**Troy Kelley**  
**Doug Cochran**  
**Chuck Pfeil, CPA**  
**Kelly Collins, CPA**  
**Jan M. Jutte, CPA, CGFM**  
**Sadie Armijo**  
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