

Washington State Auditor's Office

Accountability Audit Report

**Snohomish County Public Transportation
Benefit Area
(Community Transit)**

Report Date
May 27, 2014

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June 16, 2014



Washington State Auditor
Troy Kelley

Independence • Respect • Integrity



Washington State Auditor Troy Kelley

June 16, 2014

Board of Directors
Community Transit
Everett, Washington

Report on Accountability

We appreciate the opportunity to work in cooperation with your Authority to promote accountability, integrity and openness in government. The State Auditor's Office takes seriously our role to advocate for government accountability and transparency and to promote positive change.

Please find attached our report on Community Transit's accountability and compliance with state laws and regulations and its own policies and procedures. Thank you for working with us to ensure the efficient and effective use of public resources.

Sincerely,

TROY KELLEY
STATE AUDITOR

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Audit Summary

Community Transit Snohomish County May 27, 2014

ABOUT THE AUDIT

This report contains the results of our independent accountability audit of Community Transit from January 1, 2013 through December 31, 2013.

We evaluated internal controls and performed audit procedures on the activities of the Authority. We also determined whether the Authority complied with state laws and regulations and its own policies and procedures.

In keeping with general auditing practices, we do not examine every transaction, activity or area. Instead, the areas examined were those representing the highest risk of noncompliance, misappropriation or misuse. The following areas were examined during this audit period:

- Fuel hedging
- General disbursements
- Bidding and procurement

RESULTS

In the areas we examined, the Authority's internal controls were adequate to safeguard public assets. The Authority also complied with state laws and regulations and its own policies and procedures in the areas we examined.

Related Reports

**Community Transit
Snohomish County
May 27, 2014**

FINANCIAL

Our opinion on the Authority's financial statements and compliance with federal grant program requirements is provided in a separate report, which includes the Authority's financial statements.

FEDERAL GRANT PROGRAMS

We evaluated internal controls and tested compliance with the federal program requirements, as applicable, for the Authority's major federal programs, which are listed in the Federal Summary section of the financial statement and single audit report.

Description of the Authority

Community Transit Snohomish County May 27, 2014

ABOUT THE AUTHORITY

The Snohomish County Public Transportation Benefit Area, doing business as Community Transit, was established in 1976. The Authority's service area covers approximately 73 percent of Snohomish County's 730,500 citizens. The Authority's 529 employees provide local and commuter bus service and vanpools. The para-transit service is subcontracted to Senior Services of Snohomish County. The majority of the commuter service is subcontracted to First Transit.

The Authority is governed by a Board of Directors consisting of nine voting members and one nonvoting member. The Board of Directors includes two members of the Snohomish County Council, seven elected officials appointed by their respective jurisdictions and one nonvoting Labor Representative selected by the Authority's collective bargaining units.

The Authority's operating expenses totaled \$113.7 million in 2013 from the following major sources: operations, maintenance, general and administrative, contracted transportation and depreciation. In 2013 revenue for the Authority totaled \$130.5 million from the following major sources: passenger fares, regional transit service, sales tax, and federal and state grants.

ELECTED OFFICIALS

These officials served during the audit period:

Snohomish County	Dave Gossett, Councilmember
Snohomish County	Stephanie Wright, Councilmember
City of Sultan	Steve Slawson, Councilmember
City of Edmonds	Dave Earling, Mayor
City of Mukilteo	Joe Marine, Mayor
City of Marysville	Jon Nehring, Mayor
City of Mountlake Terrace	Jerry Smith, Mayor
City of Mill Creek	Mike Todd, Mayor
City of Stanwood	Dianne White, Mayor
Labor Representative	Lance Norton (nonvoting)

APPOINTED OFFICIALS

Chief Executive Officer
Chief Technology Officer
Chief of Strategic Communications
Director of Administration
Director of Planning and Development
Director of Transportation
Director of Maintenance
Director of Customer Relations

Joyce Eleanor
Tim Chrobuck
Todd Morrow
Emmett Heath
Joy Munkers
Fred Worthen
Dave Richards
Bob Throckmorton

AUTHORITY CONTACT INFORMATION

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7100 Hardeson Road
Everett, WA 98203-5834

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Website: www.commtrans.org

AUDIT HISTORY

This audit marked the 19th consecutive year no findings were reported for the Authority.



ABOUT THE STATE AUDITOR'S OFFICE

The State Auditor's Office is established in the state's Constitution and is part of the executive branch of state government. The State Auditor is elected by the citizens of Washington and serves four-year terms.

We work with our audit clients and citizens as an advocate for government accountability. As an elected agency, the State Auditor's Office has the independence necessary to objectively perform audits and investigations. Our audits are designed to comply with professional standards as well as to satisfy the requirements of federal, state, and local laws.

The State Auditor's Office employees are located around the state to deliver services effectively and efficiently.

Our audits look at financial information and compliance with state, federal and local laws on the part of all local governments, including schools, and all state agencies, including institutions of higher education. In addition, we conduct performance audits of state agencies and local governments and fraud, whistleblower and citizen hotline investigations.

The results of our work are widely distributed through a variety of reports, which are available on our Web site and through our free, electronic subscription service.

We take our role as partners in accountability seriously. We provide training and technical assistance to governments and have an extensive quality assurance program.

State Auditor
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Deputy Director of State Audit
Deputy Director of Local Audit
Deputy Director of Local Audit
Deputy Director of Performance Audit
Deputy Director of Quality Assurance
Deputy Director of Communications
Public Records Officer
Main number
Toll-free Citizen Hotline

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