



Office of the Washington State Auditor
Pat McCarthy

Financial Statements and Federal Single Audit Report

Tri-County Economic Development District

For the period January 1, 2018 through December 31, 2018

Published September 19, 2019

Report No. 1024566





**Office of the Washington State Auditor
Pat McCarthy**

September 19, 2019

Board of Directors
Tri-County Economic Development District
Colville, Washington

Report on Financial Statements and Federal Single Audit

Please find attached our report on the Tri-County Economic Development District's financial statements and compliance with federal laws and regulations.

We are issuing this report in order to provide information on the District's financial condition.

Sincerely,

Pat McCarthy
State Auditor
Olympia, WA

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SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Tri-County Economic Development District January 1, 2018 through December 31, 2018

SECTION I – SUMMARY OF AUDITOR’S RESULTS

The results of our audit of the Tri-County Economic Development District are summarized below in accordance with Title 2 *U.S. Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Financial Statements

We issued an unmodified opinion on the fair presentation of the financial statements of the governmental activities, and each major fund in accordance with accounting principles generally accepted in the United States of America (GAAP).

Internal Control over Financial Reporting:

- *Significant Deficiencies:* We reported no deficiencies in the design or operation of internal control over financial reporting that we consider to be significant deficiencies.
- *Material Weaknesses:* We identified no deficiencies that we consider to be material weaknesses.

We noted no instances of noncompliance that were material to the financial statements of the District.

Federal Awards

Internal Control over Major Programs:

- *Significant Deficiencies:* We reported no deficiencies in the design or operation of internal control over major federal programs that we consider to be significant deficiencies.
- *Material Weaknesses:* We identified no deficiencies that we consider to be material weaknesses.

We issued an unmodified opinion on the District's compliance with requirements applicable to its major federal program.

We reported no findings that are required to be disclosed in accordance with 2 CFR 200.516(a).

Identification of Major Federal Programs

The following program was selected as a major program in our audit of compliance in accordance with the Uniform Guidance.

<u>CFDA No.</u>	<u>Program or Cluster Title</u>
11.307	Economic Development Cluster – Economic Adjustment Assistance

The dollar threshold used to distinguish between Type A and Type B programs, as prescribed by the Uniform Guidance, was \$750,000.

The District did not qualify as a low-risk auditee under the Uniform Guidance.

SECTION II – FINANCIAL STATEMENT FINDINGS

None reported.

SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

None reported.



SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

Tri-County Economic Development District January 1, 2018 through December 31, 2018

This schedule presents the status of federal findings reported in prior audit periods.

Audit Period: January 1, 2017 – December 31, 2017	Report Ref. No.: 1022239	Finding Ref. No.: 2017-001	CFDA Number(s): 11.307
Federal Program Name and Granting Agency: Economic Adjustment Assistance Department of Commerce		Pass-Through Agency Name: N/A	
Finding Caption: The District did not have adequate internal controls in place to ensure compliance with federal reporting and excess funds sequestration requirements of the Economic Adjustment Assistance grant.			
Background: The fiscal year 2017 audit found the District did not ensure financial information it reported was accurate and supported. In addition, the District did not comply with the Program's sequestration requirements in a timely manner.			
Status of Corrective Action: (check one) <input checked="checked" type="checkbox"/> Fully Corrected <input type="checkbox"/> Partially Corrected <input type="checkbox"/> Not Corrected <input type="checkbox"/> Finding is considered no longer valid			
Corrective Action Taken: <i>In an effort to improve internal controls, the District now submits quarterly reports including key line items for the EDA RLF to the Loan Committee (and Board of Directors via the Loan Committee). The semi-annual EDA report is also submitted to the Committee for review; this change in procedure will be included in the revision of the RLF plan in 2020. Also, for several years, the EDA reports were completed and submitted by one person/position (the Executive Director who was also the acting Loan Officer). In 2018, the District went back to the original organizational structure and those responsibilities have been separated; the reports are now completed by the Loan Officer and reviewed by the Executive Director prior to submittal.</i>			

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Tri-County Economic Development District January 1, 2018 through December 31, 2018

Board of Directors
Tri-County Economic Development District
Colville, Washington

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, and each major fund of the Tri-County Economic Development District, as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated August 30, 2019.

INTERNAL CONTROL OVER FINANCIAL REPORTING

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

COMPLIANCE AND OTHER MATTERS

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of the District's compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

PURPOSE OF THIS REPORT

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. However, this report is a matter of public record and its distribution is not limited. It also serves to disseminate information to the public as a reporting tool to help citizens assess government operations.



Pat McCarthy

State Auditor

Olympia, WA

August 30, 2019

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR
EACH MAJOR FEDERAL PROGRAM AND REPORT ON
INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE
WITH THE UNIFORM GUIDANCE**

**Tri-County Economic Development District
January 1, 2018 through December 31, 2018**

Board of Directors
Tri-County Economic Development District
Colville, Washington

**REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL
PROGRAM**

We have audited the compliance of the Tri-County Economic Development District, with the types of compliance requirements described in the U.S. *Office of Management and Budget (OMB) Compliance Supplement* that could have a direct and material effect on each of the District's major federal programs for the year ended December 31, 2018. The District's major federal programs are identified in the accompanying Schedule of Findings and Questioned Costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 *U.S. Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements

referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination on the District's compliance.

Opinion on Each Major Federal Program

In our opinion, the District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2018.

REPORT ON INTERNAL CONTROL OVER COMPLIANCE

Management of the District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program in order to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Purpose of this Report

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose. However, this report is a matter of public record and its distribution is not limited. It also serves to disseminate information to the public as a reporting tool to help citizens assess government operations.

A handwritten signature in black ink that reads "Pat McCarthy". The signature is written in a cursive, flowing style.

Pat McCarthy

State Auditor

Olympia, WA

August 30, 2019

INDEPENDENT AUDITOR'S REPORT ON FINANCIAL STATEMENTS

Tri-County Economic Development District January 1, 2018 through December 31, 2018

Board of Directors
Tri-County Economic Development District
Colville, Washington

REPORT ON THE FINANCIAL STATEMENTS

We have audited the accompanying financial statements of the governmental activities, and each major fund of the Tri-County Economic Development District, as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed on page 15.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether

due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, and each major fund of the Tri-County Economic Development District, as of December 31, 2018, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and required supplementary information listed on page 15 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary and Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by Title 2 *U.S. Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). This schedule is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

OTHER REPORTING REQUIRED BY GOVERNMENT AUDITING STANDARDS

In accordance with *Government Auditing Standards*, we have also issued our report dated August 30, 2019 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.



Pat McCarthy

State Auditor

Olympia, WA

August 30, 2019

FINANCIAL SECTION

Tri-County Economic Development District January 1, 2018 through December 31, 2018

REQUIRED SUPPLEMENTARY INFORMATION

Management's Discussion and Analysis – 2018

BASIC FINANCIAL STATEMENTS

Statement of Net Position – 2018

Statement of Activities – 2018

Balance Sheet - Governmental Funds – 2018

Statement of Revenues, Expenditures and Changes in Fund Balance – Governmental
Funds – 2018

Notes to the Financial Statements – 2018

REQUIRED SUPPLEMENTARY INFORMATION

Budgetary Comparison Schedule – 2018

Schedule of Proportionate Share of the Net Pension Liability – PERS 1 – 2018

Schedule of Proportionate Share of the Net Pension Liability – PERS 2/3 – 2018

Schedule of Employer Contributions – PERS 1 – 2018

Schedule of Employer Contributions – PERS 2/3 – 2018

SUPPLEMENTARY AND OTHER INFORMATION

Schedule of Expenditures of Federal Awards – 2018

Notes to the Schedule of Expenditures of Federal Awards – 2018

TRI COUNTY ECONOMIC DEVELOPMENT DISTRICT

Management Discussion and Analysis 2018

This section of Tri County Economic Development District's financial report presents a narrative overview and analysis of the financial activities of the District for the fiscal year ending December 31, 2018. Please read it in conjunction with the District's financial statements, which follows this section.

FINANCIAL HIGHLIGHTS

- The total net position for the District increased by \$180,656 which is a 2.8% net change increase from the prior year.
- The component unit, Tri County Economic Development Non Profit Corporation was formed in 2011 and received its IRS 501c(3) status. In 2012, the Corporation was awarded a \$100,000 grant / \$400,000 loan combination from the U.S. Department of Agriculture/Rural Development through the rural entrepreneur assistance program (RMAP), and \$25,000 of the grant and \$200,000 of the loan was received in 2013. TEDD drew the remaining \$200,000 in 2015, as well as \$40,375 in additional grant funds. The remaining \$34,625 in grant funds was drawn in 2016. There was capitalized interest of \$4,602 added to the \$400,000 debt in 2014 when the payments began. The IRS ruled TCEDC is exempt from filing a 990 form and is recognized as an affiliate of a governmental unit.
- The District's lending programs continue to see healthy loan activity. In 2018 there were no foreclosures nor write-offs for the Loan Fund or the TC EDC; recoveries made in 2018 totaled \$5,850 for the Loan Fund and \$1,650 for the TC EDC. The 2017 "deed in lieu of foreclosure" property valued at \$228,320 (2017 Spokane County Assessed Value) remained held for resale as of December 31, 2018. The property held for resale remains reported as an asset to the Loan Fund. Additional information can be found in the Notes to the Financial Statements under Note 12.
- The District sold Incubator Building 2 in 2017. At 12/31/17, there was a net receivable due to the District in the amount of \$31,704; this amount was received in 2018 and reported as a 2017 accrual.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements are comprised of three components: 1) government-wide financial statements; 2) fund financial statements; and 3) notes to financial statements. In addition to the basic financial statements, this report also contains required and other supplemental information.

1) Government wide financial statements – The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

- The Statement of Net Position presents information on the District's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.
- The Statement of Activities presents information showing how the District's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows in future fiscal periods (e.g. uncollected grant reimbursements and earned but unused vacation leave).

Both the government-wide financial statements distinguish functions of the District that are principally supported by grants and contracts. The governmental activities of the District are considered economic environment in nature e.g. economic development, transportation planning, technical and financial assistance for businesses.

2) Fund financial statements – A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The District only maintains governmental funds.

- Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental funds financial statements focus on near-term inflows and outflows of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both of the Governmental Funds Balance Sheet and the Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances provide a reconciliation to facilitate this comparison between governmental funds and government activities.

The District maintains three governmental funds. The District has a fund, Tri County Economic Development Corporation (TC EDC) which is not a major fund. Information is presented separately in the Governmental Funds Balance Sheet (Generally Accepted Accounting Principles - GAAP) and in the Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances (GAAP) for the General and Loan Funds, which are considered the major funds.

The District adopts an annual appropriated budget for each fund. A Budgetary Comparison Statement has been provided for these funds to demonstrate compliance with the budget.

3) Notes to financial statements – The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. Supplementary information – This Management Discussion and Analysis and the schedules represent financial information which provides to the users of the report additional data that supplements the government-wide statements, funds financial statements, and notes.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of the government's financial position. In the case of the District, assets far exceeded liabilities by \$6,560,400. A condensed version of the Statement of Net Position is shown below and it compares the governmental activities for fiscal years 2017 and 2018.

The decrease in assets is due to depreciation of buildings, improvements, and equipment.

The decrease in liabilities is due to continued regular payment on the Key Bank loan and USDA IRP and RMAP loans, as well as a reduction in Pension Liability.

The increase in restricted net position resulted from increased payoffs in the Loan Fund. The increase in unrestricted net position in the Operations fund is due to decreased total liability in the General Fund.

TRI COUNTY ECONOMIC DEVELOPMENT DISTRICT 2018 Statement of Net Position				
	<u>Governmental Activities</u>		<u>2018 Change</u>	
	<u>2017</u>	<u>2018</u>	<u>Amount</u>	<u>Percent</u>
ASSETS				
Current and other assets	\$7,151,376	\$7,165,646	\$14,270	0.2%
Capital assets	993,481	959,347	-\$34,134	-3.4%
Deferred Outflows (For Pension)	47,781	35,986	-\$11,795	-24.7%
Total assets	<u>\$8,192,638</u>	<u>\$8,160,979</u>	<u>-\$31,659</u>	<u>-0.4%</u>
LIABILITIES				
Current and other liabilities	\$211,241	\$196,990	-\$14,251	-6.7%
Long-term liabilities outstanding	1,567,534	1,345,945	-\$221,589	-14.1%
Deferred Inflows (For Pension)	34,119	57,644	\$23,525	68.9%
Total liabilities	<u>\$1,812,894</u>	<u>\$1,600,579</u>	<u>-\$212,315</u>	<u>-11.7%</u>
NET POSITION				
Invested in capital assets, net of related debt	\$942,008	\$921,816	-\$20,192	-2.1%
Restricted	5,336,041	5,489,975	\$153,934	2.9%
Unrestricted	101,695	148,610	\$46,915	46.1%
Total net position	<u>\$6,379,744</u>	<u>\$6,560,400</u>	<u>\$180,657</u>	<u>2.8%</u>

TRI COUNTY ECONOMIC DEVELOPMENT DISTRICT

2018 Changes in Net Position

	<u>Governmental Activities</u>		<u>2018 Change</u>	
	<u>2017</u>	<u>2018</u>	<u>Amount</u>	<u>Percent</u>
REVENUES				
Program Revenue				
Charges of services	\$511,274	\$468,251	-\$43,023	-8.4%
Grants and contributions	454,710	409,566	-45,144	-9.9%
Capital grants and contributions	0	0	0	0.0%
General Revenue				
Investment Interest	24,823	55,274	30,451	122.7%
Total Revenues	<u>\$990,807</u>	<u>\$933,091</u>	<u>-\$57,716</u>	-5.8%
EXPENDITURES				
Economic Environment	\$1,024,117	\$758,017	-\$266,100	-26.0%
Interest of long-term debt	3,583	1,916	-1,667	-46.5%
Total Expenditures	<u>\$1,027,700</u>	<u>\$759,933</u>	<u>-\$267,767</u>	-26.1%
Gain on Sale of Fixed Asset	35,388	0	-35,388	-100.0%
Recovery of bad debt	4,705	7,500	2,795	59.4%
				0.0%
Write off expense	<u>(\$270,956)</u>	<u>\$0</u>	<u>270,956</u>	-100.0%
CHANGE IN NET POSITION	<u>-\$267,757</u>	<u>\$180,656</u>	<u>\$448,413</u>	-167.5%
NET POSITION - YEAR END	<u>\$6,379,744</u>	<u>\$6,560,400</u>	<u>\$180,656</u>	2.8%

GOVERNMENT FUNDS FINANCIAL ANALYSIS

As noted earlier, the District uses fund accounting to ensure and demonstrate compliance with finance related legal requirements. The District's basic operations are reported in the General Fund. The District's Revolving Loan Fund activities are reported in the Loan Fund. The TC EDC activities are reported under other funds. Governmental fund information helps to determine whether there are more or less financial resources that can be spent in the near future to finance the District's programs and/or services.

The District follows the generally accepted accounting principles and implemented Government Accounting Standard Board (GASB) Statement 54. These financial statements use the five new fund balance categories: non-spendable, restricted, committed, assigned and unassigned. Attention to detail was given and additional information can be found in the financial statements under Note 1 (E-13).

In 2018, the District had a net increase ending in a fund balance of \$30,703. This amount shows an increase in the General Fund of \$7,093, an increase in the Loan fund of \$44,325, and a decrease in the

TC EDC of \$20,716. The TC EDC received \$17,483 in grant funding in 2018. Additional information can be found in the Notes to the Financial Statements under Note 12.

BUDGETARY HIGHLIGHTS

The District amended the General Fund budget one time in 2018 and did not overspend on the authority approved appropriations.

The original 2018 General Fund budget was increased and line items were amended to add appropriations:

- TEDD increased Intergovernmental Revenues, Charges for Goods and Services, Interest Earnings, Miscellaneous Revenue, and Inter Fund transfers. Total Revenue (including beginning fund balance) was increased by \$133,568
- TEDD increased expenditures for Supplies, Other Service and Charges, Intergovernmental Payments, and Capital Outlays. Small increases and decreases were made over many line items. Total Expenditures increased by \$130,750

The District amended the Loan Fund budget one time in 2018 and did not overspend on the authority approved appropriations.

The District amended the TC EDC Fund budget one time in 2018 and did not overspend on the authority approved appropriations.

CAPITAL ASSETS AND LONG-TERM DEBT ACTIVITY

- At December 31, 2018, the District's investment in capital assets (Note 5) \$959,347 less related debt of \$37,531 was \$921,816
- Long-Term Debt – The District has long-term debt for the General Fund, the Loan Fund, and TC EDC.
 - **General Fund** - The current year principal (\$13,941) and interest (\$1,916) payments totaled \$15,857. There was one, year-end adjustment made, in the amount of \$20 between principal (-) and interest (+) in order to balance with KeyBank records. At December 31, 2018, the Key Bank balance for the General Fund Incubator Program was \$37,531.
 - **Loan Fund**. The current year principal (\$123,365) and interest (\$11,046) payments for all the USDA loans were \$134,411. At December 31, 2018, the USDA balance, for all 5 loans totaled \$991,163.
 - **TCEDC Fund**. The current year principal (\$20,923) and interest (\$6,583) payments for the RMAP loan were \$27,506. At December 31, 2018, the USDA RMAP loan balance was \$319,744.

Additional detailed notes regarding long term debt can be found in the financial statements under Note 8.

Pension Trend Data. GASB statement 25 and GASB statement 27 requires a schedule for funding progress and a schedule for employer contributions. TEDD's employees are members of the State PERS program. You can obtain those schedules on the Department of Retirement's website at www.drs.wa.gov. You can find this information in their CAFR report.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

In the coming year, management will continue to work with the Board on a number of key challenges that face the District.

- Funding cuts continue to be a concern for the District as additional Federal and State funding cuts are always possible.
- In 2016, the District applied for and secured WSDOT funding for the 2018/2019 SFY biennium to continue funding the Regional Mobility Manager / Veterans Service Coordinator position. The current funding will terminate June 30, 2019. In 2018, the District applied for continued WSDOT funding for this position for the 2020-2021 SFY biennium.
- Incubator – In 2014, a grant-funded small business hotspot (Building 3) was completed by the District. The hotspot was made available at no charge to eligible businesses in the tri-county region that were unable to access adequate internet service from their business location. The District was obligated to continue this service at its own expense for a minimum of 5 years; in 2018 the District met that obligation, received permission to close the hotspot, and ended its operation accordingly.

In 2018, the District applied for and secured USDA RBDG funding to remodel a portion of Building 3 into a co-working facility. Work did not commence on the project as planned in 2018 but will begin and be finalized in 2019.

- The three counties in the District continue to experience high unemployment rates which have previously shown a demand for potential start-up businesses. This can lead to an increased risk factor for business loans and demands that the District provides for additional technical assistance and business training programs.
- Tri County Economic Development Non Profit Corporation (TC EDC) - In August of 2011, the District formed a supporting 501(c) 3 corporation, TC EDC, which was started to meet the eligibility requirements of a USDA / Rural Development – Rural Micro-entrepreneurial grant and loan program. The action was advised to the District by the USDA after the District's initial application was denied as a governmental unit.

The TC EDC is a component unit and has been recognized by the IRS as an affiliate of a government unit. TC EDC is composed of and governed by the same twenty-two (22) public entity members who are representative of the TEDD Board of Directors. It is a charitable organization that provides for the TEDD public agencies to have the structure needed for them to engage in cooperative actions for the promotion of planning and economic services that are not available to TEDD as a governmental unit.

After the formation of the corporation, the District was awarded a \$100,000 grant and \$400,000 loan for business development purposes. As of December 2018, the loan funds were fully accessed (\$400,000) and a total of \$117,483 grant funds have been accessed thus far (The original \$100,000 and \$17,483 accessed in 2018).

- The District's Loan Assistant position was terminated and the Loan Officer position was reinstated in 2018; the increased expenses to the Loan Fund and the TC EDC funds were built into the 2018 budgets accordingly.
- August 1 – December 31, 2018, the District operated under the direction of a part-time Interim Executive Director. As this arrangement lessened salary and wage spending drastically in 2018 and will be continuing indefinitely, the District has made appropriate budget adjustments for 2019.
- The District contracted with Maruji & Raines, PS for assistance completing the 2018 Annual Report.
- At the time of this report, the District's Personnel Policies and Procedures Manual and Accounting Manual, approved in 2016 by resolution by the Board of Directors, are being fully executed. All revisions have been, and will continue to require Board approval by resolution.

Contacting the District and the component unit:

The financial report is designed to provide a general overview of the District and its component unit finances and to show the District's accountability for the money it receives. If you have any questions about this report, contact the District's Finance Manager or the Executive Director at 986 South Main, Suite A, Colville, WA 99114 or at (509) 684-4571.

Tri County Economic Development District
Statement of Net Position
For the year ended December 31, 2018

	Governmental Activities
ASSETS	
Cash and cash equivalents	-
Investments	3,230,838
Petty cash	4,000
Disposition of Capital Assets	-
Receivables (net)	3,464,883
Due from other governments	88,188
Loan in transit	
Foreclosure property held for resale	228,320
Restricted assets	
Investments for bad debt	149,417
Total Assets	7,165,646
Capital assets not being depreciated	
Land	199,528
Capital assets net of accumulated depreciation	
Buildings & Improvements	753,797
Equipment	6,022
Total Capital Assets	959,347
TOTAL ASSETS	8,124,993
DEFERRED OUTFLOWS of RESOURCES	
Deferred Outflows for Pension	35,986
TOTAL DEFERRED OUTFLOWS OF RESOURCES	35,986
LIABILITIES	
Vouchers payable	32,913
Damage deposits	3,100
Unearned Revenue	1,000
Non current liabilities:	
Net Pension Liability	152,063
Due within one year	159,977
Due in more than one year	1,188,461
Compensated absences	5,421
TOTAL LIABILITIES	1,542,935
DEFERRED INFLOWS of RESOURCES	
Deferred inflows for Pension	57,644
TOTAL DEFERRED INFLOWS OF RESOURCES	57,644
NET POSITION	
Net investment in capital assets	921,816
Restricted for:	
Loan loss / bad debt	222,986
Loan purposes	5,266,989
Unrestricted	148,610
TOTAL NET POSITION	6,560,400

The notes to the financial statements are an integral part of this statement.

Tri County Economic Development District
Statement of Activities
For the year Ended December 31, 2018

		Program Revenues			Net Exp/Rev and Changes in Net Position
	Expenses	Charges for Services	Operating Grants + Contributions	Capital Grants + Contributions	Primary Government Total
Functions/Programs					
PRIMARY GOVERNMENT:					
Governmental Activities					
Economic Environment - General Fund	699,293	187,118	392,083		(120,092)
Economic Environment - Loan Fund	20,674	276,452			255,778
Economic Environment - TC EDC	9,453	4,681	17,483		12,711
Depreciation Expense	34,134				(34,134)
Deferred Interest Booked	-				-
Increase (Decrease) in Compensated Absences	(5,810)				5,810
Economic Environment	757,744	468,251	409,566		120,073
'Operation Fund Only' Interest on Long-Term Debt	1,916				(1,916)
TOTAL GOVERNMENTAL ACTIVITIES	759,660	468,251	409,566	-	118,157

General Revenues:	
Unrestricted Investment Earnings	55,274
Grants and Contributions not Restricted to Specific Programs	-
Extraordinary Items:	
Special Items:	
Loan Write Off	-
Gain on sale of Fixed Asset	-
Recovery of Bad Debt	7,500
Transfers***	(1)
Total General Revenues, Extraordinary, Special Items, and Transfers	62,773
Change in Net Position	180,930
Net Position Beginning	6,379,743
Prior Period Adjustment (Pension Expense)	(273)
Net Position Ending	6,560,400

The notes to financial statements are an integral part of this statement.

Tri County Economic Development District
Balance Sheet
Governmental Funds
For the year ended December 31, 2018

ASSETS and OUTFLOWS OF RESOURCES	Governmental Fund Types			Total Governmental Funds
	General Fund	Loan Fund	TC EDC Fund	
Cash and cash equivalents	3,000	1,000	-	4,000
Investments (at cost)	241,491	2,851,718	287,046	3,380,255
Foreclosure property held for resale		228,320		228,320
Disposition of Capital Assets	-			-
Receivables, net	200	3,383,096	81,587	3,464,883
Due from other funds	42,067			42,067
Due from other governmental units	88,188			88,188
Total Assets	374,946	6,464,134	368,633	7,207,713
Deferred Outflows of Resources	-	-	-	-
Total Assets & Deferred Outflows of Resources	374,946	6,464,134	368,633	7,207,713
LIABILITIES, DEFERRED INFLOWS of RESOURCES and FUND BALANCES				
Liabilities:				
Due to other funds		35,459	6,608	42,067
Vouchers Payable	8,622	308	308	9,238
Salaries Payable	23,675			23,675
Unearned Revenue	1,000			1,000
Customer deposits	3,100			3,100
Total Liabilities	36,397	35,767	6,916	79,079
Deferred Inflows of Resources	-	-	-	-
Fund Balances:				
Restricted		3,045,271	280,131	3,325,402
Non Spendable		3,383,096	81,587	3,464,683
Unassigned	338,549			338,549
Total Fund Balance	338,549	6,428,367	361,718	7,128,635
Total Liabilities, Deferred Inflows of Resources and Fund Balances	(0)	(0)	2	0
	374,946	6,464,134	368,633	7,207,714

Amounts reported for governmental activities in the statement of net position are different because of balances in government funds	7,128,635
Capital assets used in governmental activities are not financial resources and therefore not reported in the funds.	959,347
Some liabilities, including long-term payables, are not due and payable in the current period and therefore are not reported in the	(1,353,859)
Net inflows are assets not shown on governmental fund statements (Pension)	35,986
Net outflows are assets not shown on governmental fund statements (Pension)	(57,644)
Long Term loan receivables	
Net Pension Liability	(152,063)
Net Assets of governmental activities.	6,560,400

The notes to financials statements are an integral part of this statement.

Tri County Economic Development District
Statement of Revenues, Expenditures and Changes in Fund Balance
Governmental Funds
For the year ended December 31, 2018

	Governmental Fund Types			Total Governmental Funds
	General Fund	Loan Fund	TC EDC Fund	
REVENUES				
Intergovernmental revenues	357,014		17,483	374,497
Charges for services	111,868	-	-	111,868
Miscellaneous revenues	114,587	321,823	10,316	446,726
Disposition of Capital Assets	-			-
Total Revenues	583,469	321,823	27,799	933,091
EXPENDITURES				
Current:				
Economic Environment	715,958	12,880	3,276	732,114
Intergovernmental payments				-
Debt Service:				
Principal	13,941	123,365	20,923	158,229
Interest	1,917	11,046	6,583	19,546
Total Expenditures	731,816	147,291	30,782	909,888
Excess (Deficiency) of Revenues over Expenditures	(148,347)	174,532	(2,983)	23,203
OTHER FINANCING SOURCES (USES)				
Recovery of write offs		5,850	1,650	7,500
Sale of Capital Assets				-
Capital Purchase				-
Intergovernmental loan proceeds				-
Write offs				-
Transfers in	155,440			155,440
Transfers out		(136,057)	(19,383)	(155,440)
Total Other Financing Sources and Uses	155,440	(130,207)	(17,733)	7,500
Net Changes in Fund Balance	7,093	44,325	(20,716)	30,703
Fund Balance Beginning	331,457	6,384,043	382,432	7,097,932
Fund Balances - Ending	338,549	6,428,367	361,716	7,128,635

*The reconciliation of the net changes in fund balances of government funds to the change in net position in the statement of activities is presented below:	
Net change in fund balances - total government funds:	30,703
Amounts reported for gov't activities in the statement of activities are different because gov't funds report capital outlays as expenditures	
--- The current year capital outlay total is:	-
However in the statement of activities, the cost of those assets is allocated over their estimated useful life as depreciation expense	
--- The current year depreciation expense is:	(34,134)
Governmental funds report debt payments as expenditure:	
Current year debt payment for the General, Loan, and TC EDC funds:	158,229
Sale of property	-
Decrease (Increase) in accrued Pension Liability	
Decrease (Increase) in accrued leave	5,810
Net Change in Pension Inflow	(11,988)
Pension expense not shown in funds statements	(15,470)
Prior Year Deferred Outflows for Pensions	47,781
Change in net assets of governmental activities	180,930

TRI COUNTY ECONOMIC DEVELOPMENT DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
JANUARY 1, 2018 THROUGH DECEMBER 31, 2018

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of Tri County Economic Development District (TEDD) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The significant accounting policies are described below. TEDD reports in conformity with GASB 34 since 2005.

A. Reporting Entity

TEDD is a governmental agency organized in 1969 to assist and carry out various community and economic development programs under grants received from various agencies of federal, state and local governments.

TEDD was formed under authority of Washington State law, Chapter 39.34 RCW, known as the Inter-local Cooperative Act. The Acceptance of these grants requires compliance with prescribed grant conditions and other special requirements. As required by the generally accepted accounting principles the financial statements present TEDD as the primary government, and its component unit. The component unit discussed below is included in the District's reporting entity because of the significance of its operational or financial relationship with the TEDD.

Tri County Economic Development District Non Profit Corporation (TC EDC) was formed on August 1, 2011 as a non-profit charitable organization to provide for public agencies to engage in cooperative action to promote planning and economic services. The TC EDC is governed by the same 22 public agencies of the TEDD Board. Although it is legally separated from TEDD, the TC EDC is reported as if it were a part of the primary government because its sole purpose is another vehicle to promote economic activities.

B. Basis of Presentation Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the primary government and its component unit. For the most part, the effect of inter-fund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenue are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Likewise, the primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Our policy is to allocate indirect costs to a specific function or segment. Program revenues include 1) member dues, charges to clients or applicants who use or directly benefit from services provided by a specific function or segment, rental income derived from the incubator and 2) grants and contributions that are restricted to meeting the operational or capital requirements for a particular function or segment. Internally dedicated resources are reported as general revenues rather than program revenues. Taxes and other items not properly included among program revenues are reported instead as general revenues.

As a general rule the effect of the interfund activity has been eliminated for the government-wide financial statements.

Separate fund financial statements are provided for governmental funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. The Loan Fund and the TC EDC Fund are considered major individual governmental funds and are reported in separate columns in the fund financial statements.

The General Fund is TEDD's operating fund. It accounts for all financial resources of the general government, except those required or elected to be accounted for in another fund.

C. Measurement Focus, Basis of Accounting

1. Government-Wide and Governmental Funds

The government wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, TEDD considers revenues to be available if they are collected within 120 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Grants and interest associated within the current period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available when cash is received by TEDD.

TEDD reports the following major governmental funds:

- General Fund - this is the general operating fund of TEDD and is used to account for all financial resources of the general government, except those required to be accounted for in another fund.
- Loan Fund - this fund accounts for revenues derived from specific grants, loan interest payments, contract origination and late fees, and investment interest which are designated to finance the loan programs. This fund is reported as a special revenue fund.

TEDD reports the following non-major governmental fund

- TC EDC Fund – this fund accounts for revenues derived from specific grants, loan interest payments, contract origination and late fees, and investment interest which are designated to finance the corporation programs. This fund is reported as a special revenue fund.

D. Budgetary Information

1. Scope of Budget

Annual appropriated budgets are adopted for the General, Loan and TC EDC funds with the generally accepted accounting principles (GAAP) basis of accounting. Budgets are adopted at the fund level.

Appropriations for general and special revenue funds lapse at year-end.

Encumbrances accounting is employed in governmental funds. Encumbrances (e.g., purchase orders, contracts) outstanding at year end are reported as reservation of fund balances and do not constitute expenditures or liabilities because the commitments will be re-appropriated and honored during the subsequent year.

2. Amending the Budget

The budgets are adopted by TEDD's Governing Board, any revisions that alter the total expenditures of a fund, or that affect the number of authorized employee positions, salary ranges, hours, or other conditions of employment must be approved by the Governing Board.

When the Board determines that it is in the best interest of the district to increase or decrease the appropriation for a particular fund it may do so by resolution according to the by-laws which require a public meeting.

The budget amounts shown in the financial statements are the final authorized amounts as revised during the year.

The financial statements contain the original/final budget information. The original budget is the first complete appropriated budget. The final budget is the original budget adjusted by all reserves, transfers, allocations, supplemental appropriations, and other legally authorized changes applicable for the fiscal year.

In 2018, the TEDD Board approved one budget revision for the General Fund, one for the Loan Fund, and one for the TC EDC.

E. Assets, Liabilities, Fund Balance, Net Position

1. Cash and Equivalents

It is TEDD's policy to invest all temporary cash surpluses; TEDD deposits all receipts with the Stevens County Treasurer. At December 31, 2018, the Stevens County Treasurer held \$3,380,255 in short-term residual investments of surplus cash. This amount is classified on the balance sheet as investments (at cost) in various funds. There was no un-invested cash. A portion of this is used as a restricted asset for the bad debt expense.

The General Fund and the Loan Fund have \$3,000 and \$1,000 in petty cash/advance travel checking accounts respectively. These amounts are classified on the balance sheet as cash and cash equivalents in various funds.

2. Temporary Investments

See Deposits and Investments Note 4.

3. Receivables

Customer accounts receivable consist of amounts owed from private individuals or organizations for dues or goods and services including amounts owed for which billings have not been prepared.

4. Amounts Due To and From other Funds and Governments

These accounts include amounts due to or from other governments for grants, entitlements, dues, interest earned on investments, and charges for services. Amounts due to and from other funds are representative of tracking activities between funds. A separate schedule of Inter-fund receivables and payables are furnished in Interfund Balances and Transfers Note 11. Any expenditure not directly related to a specific loan is paid by the General Fund and charged back to the Loan Fund and the TC EDC.

5. Inventories

N/A

6. Restricted Assets and Liabilities

These accounts contain the resources for the restricted assets and loan loss/bad debt reserve.

The restricted asset for the Loan Fund (excluding the EDA portion as they do not allow an RLF to reserve cash) is \$144,522 and the restricted asset for the TC EDC is \$4,895.

The Loan Fund reserve for loan loss/bad debt (including EDA they do allow the restriction of fund balance for loan loss/bad debt) is \$202,986 and the TC EDC reserve for loan loss/bad debt is \$20,000.

The current portion of related liabilities is shown as Payables from Current Restricted Assets. Specific debt service reserve requirements are described in Long-Term Debt Note 8.

Damage deposits are collected from clients at the beginning of leases and released upon termination of lease agreements if applicable.

7. Capital Assets

See Capital Assets, Note 5.

Capital assets, which include property, plant, equipment, and infrastructure assets, are reported in the applicable governmental column in the government-wide financial statements. Capital assets are defined by the district as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased and constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

Costs for additions or improvements to capital assets are capitalized when they increase the effectiveness or efficiency of the asset.

The cost for normal maintenance and repairs are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment of the primary government is depreciated using the straight line method over the following estimated useful lives:

ASSETS	YEARS
Buildings	40
Internet Fiber	20
Improvements	7
Equipment	5

8. Compensated Absences

Compensated absences are absences for which employees will be paid, such as vacation leave. All vacation is accrued when incurred in the government-wide financial statements. The compensated absences liability consists of \$5,421 of vacation leave.

Vacation pay, which may be accumulated up to 30 days (225 hours) in a calendar year, is payable upon resignation, retirement or death.

9. Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of all state sponsored pension plans and additions to/deductions from those plans' fiduciary net position have been determined on the same basis as they are reported by the Washington State Department of Retirement Systems. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

10. Other Accrued Liabilities

These accounts consist of accrued wages and accrued employee benefits.

11. Long-Term Debt

See Long-Term Debt, Note 8.

12. Unearned Revenues

This account includes amounts recognized as receivables but not revenues in governmental funds because the revenue recognition criterion has not been met.

13. Fund Balance Classifications

The Governmental Accounting Standards Board (GASB) Statement 54 requires local governments to focus on the constraints imposed upon resources when reporting fund balance in governmental funds. The new fund balance classifications will indicate the level of constraints placed upon how resources can be spent and identify the sources of those restraints.

Constraints are broken down into five different classifications:

- a. For Committed Fund Balance- It consists of amounts that have a constraint placed by the governing body. The Governing Board is the authority that can commit fund balances. This act would require a resolution.
- b. For Assigned Fund Balance – It consist of amounts that are decisions by management to use for a specific purpose. For assigned fund balances the executive director would make a recommendation to the Governing Board and the Governing Board would approve by a resolution.
- c. Unassigned- represents the residual amount for the government's General Fund.

TEDD considers restricted or unrestricted amounts to have been spent when an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, and committed, assigned, or unassigned amounts are considered to have been spent when an expenditure is incurred for purposes for which amounts in any of those unrestricted fund balance classification have occurred.

14. Fund Balance Details

The following fund balance details are available to show how the District is bound to honor the constraints for specific fund balance purposes as of December 31, 2018.

- a. Restricted – The District’s restricted funds consist of the entire Loan Fund and TC EDC Fund balances. These funds are special revenue funds and the use of its resources is contractually limited for the sole purpose of operating the Rural Opportunities Loan Fund program and the Non Profit Corporation.
- b. Unassigned – This represents the residual amount of the District’s General Fund.

NOTE 2 - RECONCILIATION OF GOVERNMENT WIDE & FUND FINANCIAL STATEMENTS

A. Explanation of Certain Differences between the Governmental Funds Balance Sheet and the Government-Wide Statement of Net Position:

The governmental funds’ balance sheet includes reconciliation between fund balance - total governmental funds and net position - governmental activities as reported in the government-wide statement of net position. The Net Position includes Capital Assets (land, improvements, and buildings) and Non-Current Liabilities (compensated absences, Loan debt); these are not included in the Balance Sheet and need to be reconciled.

Loans receivable on the Balance Sheet are listed as Receivables (Net of allowance for doubtful accounts).

B. Explanation of Certain Differences between the Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balances and the Government Wide Statement of Activities:

The governmental funds’ statement of revenues, expenditures, and changes in fund balances includes reconciliation between net changes in fund balances - total governmental funds and changes in net assets of governmental activities as reported in the government wide statement of activities.

Depreciation, debt principal, changes in accrued leave, and the capital interest added to the Corporation’s debt are included in the Statement of Activities and not in the Statement of Revenues, Expenditures and Changes in Fund balances and are needed to reconcile.

NOTE 3 – VIOLATIONS OF FINANCE RELATED LEGAL AND CONTRACTUAL PROVISIONS

There have been no material violations of finance-related legal or contractual provisions, and there have been no expenditures exceeding legal appropriations.

NOTE 4 - DEPOSITS AND INVESTMENTS

The District deposits are made with the Stevens County Treasurer who complies with Washington State laws. They are entirely covered by federal depository insurance (FDIC) or by collateral held in a multiple financial institution collateral pool administered by the Washington Public Deposit Protection Commission (PDPC).

It is TEDD's policy to invest all funds. In 2018, cash comprised of \$3,000 petty cash in the General Fund, and \$1,000 petty cash in the Loan Fund. The remainder in all funds was invested. If cash is needed, TEDD will request the County Treasurer's Office the same day to transfer investments to cash. If there is not sufficient cash to cover warrants the Treasurer will notify TEDD and request them to move investments to cash immediately.

As of December 31, 2018, the Stevens County Treasurer held the following fair value investments in the State Investment Pool at no custodial credit risk for TEDD:

GENERAL FUND	LOAN FUND	TC EDC FUND	TOTAL
\$241,491	\$2,851,718	\$287,046	\$3,380,255

Investments in Stevens County Investment Pool

The District is a participant in the Stevens County investment pool, an external investment pool. The District reports its investment in the Pool at amortized cost, which is the same as the value of the Pool per share. The responsibility for managing the pool resides with the County Treasurer. The Pool is established from the RCW 36.29 which authorizes the County Treasurer to invest the funds of participants. The County's investment policy is established by the Finance Committee consisting of the Chairman of the Board of Commissioners, the Treasurer, the Finance Director and the Auditor. Primary objectives of the policy, in order of priority, are safety, liquidity and return on investment. The county external investment pool does not have a credit rating and has a weighted average maturity of 60 days or less.

NOTE 5 - CAPITAL ASSETS

Capital assets activity for the year ended December 31, 2018 is as follows:

GOVERNMENTAL ACTIVITIES	BEGINNING BALANCE 01/01/2018	INCREASES	DECREASES	ENDING BALANCE 12/31/2018
<i>Capital Assets, not being depreciated:</i>				
Land	199,528	0	0	199,528
<i>Capital Assets, being depreciated:</i>				
Buildings	1,232,806	0	0	1,232,806
Improvements (not buildings)	74,180	0	0	74,180
Equipment	15,607	0	0	15,607
Total Capital Assets being depreciated	1,322,593	0	0	1,322,593
<i>Less Accumulated Depreciation for:</i>				
Buildings	461,741	30,820	0	492,561

Improvements (not buildings)	57,691	2,937	0	60,628
Equipment/Fiber	9,208	376	0	9,585
Total Accumulated Depreciation	528,640	34,134	0	562,774
Total Capital Assets, being depreciated, Net	793,953	-34,134	0	759,819
Governmental Activities Capital Assets, Net	993,481	-34,134	0	959,347

The District sold Incubator Building 2 in 2017. At 12/31/17, there was a net receivable due to the District in the amount of \$31,704; this amount was received in 2018 and reported as a 2017 accrual.

Depreciation expense was all charged to Economic Development.

The District does not have any intangible assets to report.

NOTE 6 - PENSION PLANS

The following table represents the aggregate pension amounts for all plans for the year 2018:

Aggregate Pension Amounts – All Plans	
Pension liabilities	\$ -152,063
Pension assets	\$ 0
Deferred outflows of resources	\$ 35,986
Deferred inflows of resources	\$ -57,644
Pension expense/expenditures	\$ 15,470

State Sponsored Pension Plans

Substantially all of TEDD's full-time and qualifying part-time employees participate in one of the following statewide retirement systems administered by the Washington State Department of Retirement Systems, under cost-sharing, multiple-employer public employee defined benefit and defined contribution retirement plans. The state Legislature establishes, and amends, laws pertaining to the creation and administration of all public retirement systems.

The Department of Retirement Systems (DRS), a department within the primary government of the State of Washington, issues a publicly available comprehensive annual financial report (CAFR) that includes financial statements and required supplementary information for each plan. The DRS CAFR may be obtained by writing to:

Department of Retirement Systems
Communications Unit
P.O. Box 48380
Olympia, WA 98540-8380

Or the DRS CAFR may be downloaded from the DRS website at www.drs.wa.gov.

Public Employees' Retirement System (PERS)

PERS members include elected officials; state employees; employees of the Supreme, Appeals and Superior Courts; employees of the legislature; employees of district and municipal courts; employees of local governments; and higher education employees not participating in higher education retirement programs. PERS is comprised of three separate pension plans for membership purposes. PERS plans 1 and 2 are defined benefit plans, and PERS plan 3 is a defined benefit plan with a defined contribution component.

PERS Plan 1 provides retirement, disability and death benefits. Retirement benefits are determined as two percent of the member's average final compensation (AFC) times the member's years of service. The AFC is the average of the member's 24 highest consecutive service months. Members are eligible for retirement from active status at any age with at least 30 years of service, at age 55 with at least 25 years of service, or at age 60 with at least five years of service. Members retiring from active status prior to the age of 65 may receive actuarially reduced benefits. Retirement benefits are actuarially reduced to reflect the choice of a survivor benefit. Other benefits include duty and non-duty disability payments, an optional cost-of-living adjustment (COLA), and a one-time duty-related death benefit, if found eligible by the Department of Labor and Industries. PERS 1 members were vested after the completion of five years of eligible service. The plan was closed to new entrants on September 30, 1977.

Contributions

The **PERS Plan 1** member contribution rate is established by State statute at 6 percent. The employer contribution rate is developed by the Office of the State Actuary and includes an administrative expense component that is currently set at 0.18 percent. Each biennium, the state Pension Funding Council adopts Plan 1 employer contribution rates. The PERS Plan 1 required contribution rates (expressed as a percentage of covered payroll) for 2018 were as follows:

PERS Plan 1		
Actual Contribution Rates	Employer	Employee*
January – August 2018		
PERS Plan 1	7.49%	6.00%
PERS Plan 1 UAAL	5.03%	
Administrative Fee	0.18%	
Total	12.70%	6.00%
September – December 2018		
PERS Plan 1	7.52%	6.00%
PERS Plan 1 UAAL	5.13%	
Administrative Fee	0.18%	
Total	12.83%	6.00%

* For employees participating in JBM, the contribution rate was 12.26%.

PERS Plan 2/3 provides retirement, disability and death benefits. Retirement benefits are determined as two percent of the member's average final compensation (AFC) times the member's years of service for Plan 2 and 1 percent of AFC for Plan 3. The AFC is the average of the member's 60 highest-paid consecutive service months. There is no cap on years of service credit. Members are eligible for retirement with a full benefit at 65 with at least five years of service credit. Retirement before age 65 is considered an early retirement. PERS Plan 2/3 members who have at least 20 years of service credit and are 55 years of age or older, are eligible for early retirement with a benefit that is reduced by a factor that varies according to age for each year before age 65. PERS Plan 2/3 members who have 30 or more years of service credit and are at least 55 years old can retire under one of two provisions:

- With a benefit that is reduced by three percent for each year before age 65; or
- With a benefit that has a smaller (or no) reduction (depending on age) that imposes stricter return-to-work rules.

PERS Plan 2/3 members hired on or after May 1, 2013 have the option to retire early by accepting a reduction of five percent for each year of retirement before age 65. This option is available only to those who are age 55 or older and have at least 30 years of service credit. PERS Plan 2/3 retirement benefits are also actuarially reduced to reflect the choice of a survivor benefit. Other PERS Plan 2/3 benefits include duty and non-duty disability payments, a cost-of-living allowance (based on the CPI), capped at three percent annually and a one-time duty related death benefit, if found eligible by the Department of Labor and Industries. PERS 2 members are vested after completing five years of eligible service. Plan 3 members are vested in the defined benefit portion of their plan after ten years of service; or after five years of service if 12 months of that service are earned after age 44.

PERS Plan 3 defined contribution benefits are totally dependent on employee contributions and investment earnings on those contributions. PERS Plan 3 members choose their contribution rate upon joining membership and have a chance to change rates upon changing employers. As established by statute, Plan 3 required defined contribution rates are set at a minimum of 5 percent and escalate to 15 percent with a choice of six options. Employers do not contribute to the defined contribution benefits. PERS Plan 3 members are immediately vested in the defined contribution portion of their plan.

Contributions

The **PERS Plan 2/3** employer and employee contribution rates are developed by the Office of the State Actuary to fully fund Plan 2 and the defined benefit portion of Plan 3. The Plan 2/3 employer rates include a component to address the PERS Plan 1 UAAL and an administrative expense that is currently set at 0.18 percent. Each biennium, the state Pension Funding Council adopts Plan 2 employer and employee contribution rates and Plan 3 contribution rates. The PERS Plan 2/3 required contribution rates (expressed as a percentage of covered payroll) for 2018 were as follows:

PERS Plan 2/3		
Actual Contribution Rates	Employer 2/3	Employee 2*
January – August 2018		
PERS Plan 2/3	7.49%	7.38%
PERS Plan 1 UAAL	5.03%	
Administrative Fee	0.18%	
Employee PERS Plan 3		Varies
Total	12.70%	7.38%
September – December 2018		
PERS Plan 2/3	7.52%	7.41%
PERS Plan 1 UAAL	5.13%	
Administrative Fee	0.18%	
Employee PERS Plan 3		Varies
Total	12.83%	7.41%

* For employees participating in JBM, the contribution rate was 18.45% to 18.53%.

TEDD's actual PERS plan contributions were \$14,408 to PERS Plan 1 and \$21,385 to PERS Plan 2/3 for the year ended December 31, 2018.

Actuarial Assumptions

The total pension liability (TPL) for each of the DRS plans was determined using the most recent actuarial valuation completed in 2018 with a valuation date of June 30, 2017. The actuarial assumptions used in the valuation were based on the results of the Office of the State Actuary's (OSA) *2007-2012 Experience Study* and the *2017 Economic Experience Study*.

Additional assumptions for subsequent events and law changes are current as of the 2017 actuarial valuation report. The TPL was calculated as of the valuation date and rolled forward to the measurement date of June 30, 2018. Plan liabilities were rolled forward from June 30, 2017, to June 30, 2018, reflecting each plan's normal cost (using the entry-age cost method), assumed interest and actual benefit payments.

- **Inflation:** 2.75% total economic inflation; 3.50% salary inflation
- **Salary increases:** In addition to the base 3.50% salary inflation assumption, salaries are also expected to grow by promotions and longevity.
- **Investment rate of return:** 7.4%

Mortality rates were based on the RP-2000 report's Combined Healthy Table and Combined Disabled Table, published by the Society of Actuaries. The OSA applied offsets to the base table and recognized future improvements in mortality by projecting the mortality rates using 100 percent Scale BB. Mortality rates are applied on a generational basis; meaning, each member is assumed to receive additional mortality improvements in each future year throughout his or her lifetime.

There were changes in methods and assumptions since the last valuation.

- Lowered the valuation interest rate from 7.70% to 7.50% for all systems except LEOFF 2. For LEOFF 2 the valuation interest rate was lowered from 7.50% to 7.40%.
- Lowered the assumed general salary growth from 3.75% to 3.50% for all systems.
- Lowered assumed inflation from 3.00% to 2.75% for all systems.
- Modified how the valuation software calculates benefits paid to remarried duty-related death survivors of LEOFF 2 members.
- Updated the trend that the valuation software uses to project medical inflation for LEOFF 2 survivors of a duty-related death, and for certain LEOFF 2 medical-related duty disability benefits.

Discount Rate

The discount rate used to measure the total pension liability for all DRS plans was 7.4 percent.

To determine that rate, an asset sufficiency test included an assumed 7.5 percent long-term discount rate to determine funding liabilities for calculating future contribution rate requirements. (All plans use 7.5 percent except LEOFF 2, which has assumed 7.4 percent). Consistent with the long-term expected rate of return, a 7.4 percent future investment rate of return on invested assets was assumed for the test. Contributions from plan members and employers are assumed to continue being made at contractually required rates (including PERS 2/3, PSERS 2, SERS 2/3, and TRS 2/3 employers, whose rates include a component for the PERS 1, and TRS 1 plan liabilities). Based on these assumptions, the pension plans' fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return of 7.4 percent was used to determine the total liability.

Long-Term Expected Rate of Return

The long-term expected rate of return on the DRS pension plan investments of 7.4 percent was determined using a building-block-method. In selecting this assumption, the Office of the State Actuary (OSA) reviewed the historical experience data, considered the historical conditions that produced past annual investment returns, and considered capital market assumptions and simulated expected investment returns provided by the Washington State Investment Board (WSIB). The WSIB uses the capital market

assumptions and their target asset allocation to simulate future investment returns over various time horizons.

Estimated Rates of Return by Asset Class

Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2018, are summarized in the table below. The inflation component used to create the table is 2.2 percent and represents the WSIB's most recent long-term estimate of broad economic inflation.

Asset Class	Target Allocation	% Long-Term Expected Real Rate of Return Arithmetic
Fixed Income	20%	1.70%
Tangible Assets	7%	4.90%
Real Estate	18%	5.80%
Global Equity	32%	6.30%
Private Equity	23%	9.30%
	100%	

Sensitivity of NPL (Asset)

The table below presents TEDD's proportionate share of the net pension liability calculated using the discount rate of 7.4 percent, as well as what TEDD's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower (6.4 percent) or 1-percentage point higher (8.4 percent) than the current rate.

	1% Decrease (6.4%)	Current Discount Rate (7.4%)	1% Increase (8.4%)
PERS 1	\$ 125,521	\$ 102,138	\$ 81,884
PERS 2/3	228,357	49,925	(96,370)

Pension Plan Fiduciary Net Position

Detailed information about the State's pension plans' fiduciary net position is available in the separately issued DRS financial report.

Pension Liabilities (Assets), Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2018, the District reported a total pension liability of \$152,063 for its proportionate share of the net pension liabilities as follows:

	Liability
PERS 1	\$ 102,138
PERS 2/3	\$ 49,925

At June 30, 2018 the District's proportionate share of the collective net pension liabilities was as follows:

	Proportionate Share 6/30/17	Proportionate Share 6/30/18	Change in Proportion
PERS 1	.002251%	.002287%	.000036%
PERS 2/3	.002896%	.002924%	.000028%

Employer contribution transmittals received and processed by the DRS for the fiscal year ended June 30, 2018 are used as the basis for determining each employer's proportionate share of the collective pension amounts reported by the DRS in the *Schedules of Employer and Nonemployer Allocations* for all plans except LEOFF 1.

The collective net pension liability (asset) was measured as of June 30, 2018, and the actuarial valuation date on which the total pension liability (asset) is based was as of June 30, 2017, with update procedures used to roll forward the total pension liability to the measurement date.

Pension Expense

For the year ended December 31, 2018, the Districts recognized pension expense as follows:

	Pension Expense
PERS 1	\$ 10,688
PERS 2/3	\$ 4,782
TOTAL	\$ 15,470

Deferred Outflows of Resources and Deferred Inflows of Resources

At December 31, 2018, TEDD reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

PERS 1	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$	\$
Net difference between projected and actual investment earnings on pension plan investments	\$	\$ (4,059)
Changes of assumptions	\$	\$
Changes in proportion and differences between contributions and proportionate share of contributions	\$	\$
Contributions subsequent to the measurement date	\$ 6,681	\$
TOTAL	\$ 6,681	\$ (4,059)

PERS 2/3	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 6,119	\$ (8,741)
Net difference between projected and actual investment earnings on pension plan investments	\$ 0	\$ (30,636)
Changes of assumptions	\$ 584	\$ (14,208)
Changes in proportion and differences between contributions and proportionate share of contributions	\$ 12,723	\$ 0
Contributions subsequent to the measurement date	\$ 9,879	\$ 0

TOTAL	\$ 29,305	\$ (53,585)
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PERS 1 & PERS 2/3 Combined	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 6,119	\$ (8,741)
Net difference between projected and actual investment earnings on pension plan investments	\$ 0	\$ (34,695)
Changes of assumptions	\$ 584	\$ (14,208)
Changes in proportion and differences between contributions and proportionate share of contributions	\$ 12,723	\$ 0
Contributions subsequent to the measurement date	\$ 16,560	\$ 0
TOTAL	\$ 35,986	\$ (57,644)

Deferred outflows of resources related to pensions resulting from TEDD's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2019. Other amounts reported as deferred outflows and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended December 31, 2018	PERS 1
2019	178
2020	(887)
2021	(2,663)
2022	(687)
2023	0
Thereafter	0
TOTAL	(4,059)

Year ended December 31, 2018	PERS 2/3
2019	(151)
2020	(7,983)
2021	(16,954)
2022	(5,146)
2023	(772)
Thereafter	(3,154)
TOTAL	(34,159)

NOTE 7 - RISK MANAGEMENT

The District maintains a relationship with insurance agent, Alliant for assistance in obtaining the best coverage and rates for Commercial Fire, Liability, Property, Crime and Auto coverage. This policy has a set maximum limit of insurance for \$2,809,438. The District also carries a "Directors and Officers" liability policy through Alliant (Great American Insurance Group). The policy is written on an annual basis and provides \$1,000,000 aggregate liability insurance with a retention clause of \$7,500. The District does not have any outstanding claims or losses to report on either policy in the past three years.

NOTE 8 - LONG-TERM DEBT

Utilizing a loan and matching grant, the District purchased two incubator buildings in 2001. The loan term was for ten years at an adjustable interest rate (7.98% on January 1, 2011) and with a scheduled balloon payment at the end of the contract in August 2011. In 2011, the District successfully refinanced the remaining balloon payment with a modest modification fee through Key Bank. The loan modification was for \$128,984.20 for a ten (10) year period at an annual APR of 4.19%. On December 31, 2018 the principal balance left on this loan was \$37,531.

In addition to the above mentioned EDA incubator grant with matching funds, the District's Rural Opportunities Loan Fund had 5 outstanding loans at the beginning of 2018.

All five 30 year loans with a 1% interest rate are for the Rural Opportunity Loan Fund and were obtained from the U.S. Department of Agriculture / Rural Development. They now range in size from \$184,000 to \$1,000,000 with maturity dates set from 2021 to 2041. The balance for all five loans at the end of 2018 was \$991,163.

The Corporation was awarded a \$100,000/\$400,000 grant/loan from the U.S. Department of Agriculture / Rural Development but these funds were not accessed until 2013. \$200,000 was drawn in 2013 but the entire debt is \$400,000. The Corporation began payments in 2014. Rural Development added \$4,602 as capitalized interest. This was added to the loan principal. In 2015, an additional \$200,000 in re-lendable funds was drawn down. The amount owed as of December 31, 2018 was \$319,744.

Loans currently outstanding are as follows:

LOAN DESCRIPTION	MATURITY DATE	INTEREST RATE	ORIGINAL AMOUNT	ANNUAL
IRP Revolving Loan Proceeds #2	2021	1%	\$300,000	\$12,735
IRP Revolving Loan Proceeds #3	2023	1%	\$1,000,000	\$41,700
IRP Revolving Loan Proceeds #5	2026	1%	\$1,000,000	\$42,450
IRP Revolving Loan Proceeds #7	2028	1%	\$700,000	\$29,715
IRP Revolving Loan Proceeds #22	2041	1%	\$184,000	\$7,810
Key Bank Loan (Incubator Building)	2021	4.19%	\$128,984	\$15,857
EDC Loan USDA RMAP	2032	2%	\$400,000	\$27,490

The annual debt service requirements to maturity for loans are as follows:

YEAR	PRINCIPAL	INTEREST
2019	\$ 159,977	\$ 17,780
2020	\$ 160,126	\$ 15,512
2021-2025	\$ 621,300	\$ 49,300
2026-2030	\$ 289,249	\$ 18,593
2031-2035	\$ 72,528	\$ 4,279
2036-2040	\$ 37,530	\$ 1,520
2041	\$ 7,728	\$ 77
TOTALS	\$1,348,438	\$107,062

NOTE 9 – CHANGES IN LONG-TERM LIABILITIES

During the year ended December 31, 2018, the following changes occurred in long-term liabilities:

GOVERNMENTAL ACTIVITIES	BEGINNING BALANCE 01/01/2018	ADDITIONS	REDUCTIONS	ENDING BALANCE 12/31/2018	DUE WITHIN 1 YEAR
Loans	\$1,506,667	\$0	\$158,229	\$1,348,438	\$159,977
Pension Obligations	\$207,434	\$0	\$55,371	\$152,063	
Compensated Absences	\$11,231	\$0	\$5,810	\$5,421	
TOTALS	\$1,725,332	\$0	\$219,410	\$1,505,922	\$159,977

There was a change in TEDD's personnel policy beginning 2016 which eliminated the payoff of sick leave at death or retirement. This reduced the compensated balances in combination with a long term employee leaving.

NOTE 10 - CONTINGENCIES AND LITIGATION

TEDD has recorded in its financial statements all material liabilities. There are no material contingent liabilities to record.

TEDD participates in a number of federal and state assisted programs. These grants are subject to audit by the grantors or their representatives. Such audits could result in requests for reimbursement to grantor agencies for expenditures disallowed under the terms of the grants. The District's Management believes that such disallowances, if any, will be immaterial.

NOTE 11 - INTERFUND BALANCES AND TRANSFERS

Intrafund transactions involve movement of dollars between programs within a fund for managerial purposes only as a way of tracking costs and revenues between programs. This is not reflected in the financial statements.

Interfund transactions are the administrative costs for the loan fund and the TC EDC that are paid out of the general fund and reflected in the fund financial statements as operating transfers in and out. The use of Interfund transfers allows the District to track general costs associated with the each fund separate from loan specific costs approved by granting agencies.

A. Interfund Balances

Interfund balances at December 31, 2018 were as follows:

DUE TO	DUE FROM	DUE FROM
General Fund	Loan Fund	TC EDC
\$42,067	\$35,459	\$6,608

B. Interfund Transfers

Interfund transfers at December 31, 2018 were as follows:

TRANSFER TO	TRANSFER FROM	TRANSFERS FROM
General Fund	Loan Fund	TC EDC
\$155,440	\$136,057	\$19,383

NOTE 12 - RECEIVABLE AND PAYABLE BALANCES

A. Receivables:

Receivables at December 31, 2018 were as follows:

	CUSTOMER ACCOUNTS	DUE FROM OTHER GOVERNMENTS	LOANS	TOTAL

Governmental Activities	\$200	\$88,188	\$294,415	\$382,803
Amounts not scheduled for collection during subsequent year			\$3,170,268	\$3,170,268

The amount reflected in the table above for loans is the amount of long term receivables shown in the Loan Fund and the TC EDC. TEDD operates a revolving loan program, which has been funded by three federal agencies: the U.S. Department of Commerce/Economic Development Administration, the U.S. Department of Agriculture/Rural Development, and the U.S. Department of Housing and Development. The TC EDC has one loan funded from U.S. Department of Agriculture/Rural Development.

The District did not foreclose on any businesses in 2018; no loans were written off. The 2017 “deed in lieu of foreclosure” property valued at \$228,320 (2017 Spokane County Assessed Value) remained held for resale as of December 31, 2018. The property held for resale remains reported as an asset to the Loan Fund.

Financial Statements – Money received from these agencies is recorded as loan proceeds when received. When a loan is made, it is recorded on the Balance Sheet as a long-term loan receivable and is reported on the Statement of Net Position as a long-term receivable.

New Loans, Loan Restructuring and Cancellations/Write Offs – The loan advisory committee approves the loans to be made, restructured and/or written off. The Loan Officer is charged with presenting the quarterly activity to the full Board of Directors. Each year, the Loan Committee Chair or the Loan Officer gives a yearly review to the Board and requests approval by resolution to recertify the Loan Fund.

Bad Debt – restricted Cash and Investments. This amount is in reserve to replace loan principal including any expenditure that may be needed for the loan to be written off. This allows the District to maintain a constant money supply (cash flow) to make new loans. This is set at 6% of loans outstanding on all USDA Intermediary Relending Program (IRP) loan funds. The EDA revolving loan fund does not allow the reservation of cash. In the EDA program TEDD reserves/restricts fund balance only. The TC EDC has \$20,000 reserved which is approximately 25% of loans outstanding.

A. Payables:

Payables at December 31, 2018 were as follows:

	VENDORS	SALARIES & BENEFITS	TOTAL
Governmental Activities	\$8,622	\$23,675	\$32,297

NOTE 13 – ACCOUNTING AND REPORTING CHANGES

For the 2018 reporting year it was determined that prior years’ pension expense was misstated due to erroneously including administrative fees in reported pension contributions; this necessitated a “prior period adjustment” in the 2018 Statement of Activities.

**Tri County Economic Development District
Budgetary Comparison Schedule
For the Year Ended December 31, 2018**

General Fund	Original Budget	Final Budget	Actuals	Variance
Fund Balance At January 1	190,323	202,413	331,457	129,044
	<i>(Cash Est.)</i>	<i>(Cash Est.)</i>		
Resources (inflows):				
Intergovernmental Revenues	334,028	409,512	357,014	(52,498)
Charges for Good and Services	98,475	114,528	111,868	(2,660)
Interest Earnings		4,000	4,268	268
Miscellaneous	76,100	110,250	110,319	69
Transfers (Intra Fund)	37,680	37,680	37,680	-
Transfers (Inter Fund)	155,389	162,566	155,439	(7,127)
Disposition of Capital Assets	35,000	31,704	-	(31,704)
Amount Available for Appropriation	736,672	870,240	776,587	(93,653)
Changes to Appropriations (outflows):				
Salary & Wages	330,935	330,935	288,997	41,938
Personnel Benefits	119,993	119,993	108,358	11,635
Supplies	12,450	16,150	11,804	4,346
Other Services and Charges	223,540	319,940	270,811	49,129
Intergovernmental Payments	6,100	6,750	35,988	(29,238)
Capital Outlays		30,000	-	30,000
Intergovernmental Agreements (Projects)				-
Debt Payment	15,857	15,857	15,857	(0)
Transfers (Intra Fund)	37,680	37,680	37,680	-
Total Charges to Appropriations	746,555	877,305	769,495	107,810
Fund Balance At December 31	180,440	195,348	338,549	143,201

Loan Fund	Original Budget	Final Budget	Actuals	Variance
Fund Balance At January 1	-	-	6,384,043	6,384,043
	<i>(Cash Est.)</i>	<i>(Cash Est.)</i>		
Resources (inflows):				
Intergovernmental Revenues				-
Interest Earnings	269,571	288,261	298,573	10,312
Miscellaneous	20,873	24,953	23,250	(1,703)
Recovery of Bad Debt / Loan Modifications			5,850	5,850
Foreclosure Property Held For Resale				-
Amount Available for Appropriation	290,444	313,214	327,673	14,459
Changes to Appropriations (outflows):				
Supplies	500	500		500
Other Services and Charges	8,000	9,500	9,521	(21)
Intergovernmental Payments	5,000	5,000	3,359	1,641
Debt Payment	134,940	134,940	134,411	529
Transfers (Inter Fund)	132,057	138,337	136,057	2,280
Loss on Property Held for Foreclosure	-	-		-
Total Charges to Appropriations	280,497	288,277	283,347	4,930
Fund Balance At December 31	9,947	24,937	6,428,367	6,403,431

TC EDC Fund	Original Budget	Final Budget	Actuals	Variance
Fund Balance At January 1	38,973	47,716	382,432	334,716
	<i>(Cash Est.)</i>	<i>(Cash Est.)</i>		
Resources (inflows):				
Intergovernmental Revenues	25,000	17,483	17,483	-
Interest Earnings	6,219	8,000	9,127	1,127
Miscellaneous	3,000	2,200	1,190	(1,010)
Recovery of Bad Debt / Loan Modifications			1,650	1,650
Foreclosure Property Held For Resale				-
Amount Available for Appropriation	34,219	27,683	29,449	1,766
Changes to Appropriations (outflows):				
Other Services and Charges	2,500	3,000	3,276	(276)
Debt Interest Payment	8,800	6,500	6,583	(83)
Debt Principal Payment	18,800	21,100	20,923	177
Transfers (Inter Fund)	23,332	24,229	19,383	4,847
Loss on Property Held for Foreclosure	-	-		-
Total Charges to Appropriations	53,432	54,829	50,164	4,665
Fund Balance At December 31	19,760	20,570	361,718	341,148

Tri County Economic Development District
Schedule of Proportionate Share of the Net Pension Liability
PERS 1
As of **June 30, 2018**
Last 10 Fiscal Years*

		<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Employer's proportion of the net pension liability (asset)	%	0.002287%	0.002251%	0.002054%	0.001864%
Employer's proportionate share of the net pension liability	\$	102,138	106,812	110,309	97,505
TOTAL	\$				
Covered payroll**	\$	305,131	283,877	247,529	213,760
Employer's proportionate share of the net pension liability as a percentage of covered payroll	%	33.47%	37.63%	44.56%	45.61%
Plan fiduciary net position as a percentage of the total pension liability	%	63.22%	61.24%	57.03%	59.10%

Notes to Schedule:

*Until a full 10-year trend is compiled, only information for those years available is presented.

Tri County Economic Development District
Schedule of Proportionate Share of the Net Pension Liability
PERS 2 & 3
As of **June 30, 2018**
Last 10 Fiscal Years*

		<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Employer's proportion of the net pension liability (asset)	%	0.002924%	0.002896%	0.002629%	0.002410%
Employer's proportionate share of the net pension liability	\$	49,925	100,622	132,368	86,111
TOTAL	\$				
Covered payroll**	\$	305,131	283,877	247,529	213,760
Employer's proportionate share of the net pension liability as a percentage of covered payroll	%	16.36%	35.45%	53.48%	40.28%
Plan fiduciary net position as a percentage of the total pension liability	%	95.77%	90.97%	85.82%	89.20%

Notes to Schedule:

*Until a full 10-year trend is compiled, only information for those years available is presented.

Tri County Economic Development District
Schedule of Employer Contributions
PERS 1
For the year ended **December 31, 2018**
Last 10 Fiscal Years*

		<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Statutorily or contractually required contributions	\$	14,408	14,298	12,782	10,449
Contributions in relation to the statutorily or contractually required contributions*	\$	<u>(14,408)</u>	<u>(14,298)</u>	<u>(12,782)</u>	<u>(10,449)</u>
Contribution deficiency (excess)	\$	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Covered payroll*	\$	285,288	292,746	267,973	241,647
Contributions as a percentage of covered payroll	%	5.05%	4.88%	4.77%	4.32%

Notes to Schedule:

Until a full 10-year trend is compiled, only information for those years available is presented.

Tri County Economic Development District
Schedule of Employer Contributions
PERS 2 & 3
For the year ended **December 31, 2018**
Last 10 Fiscal Years*

		<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Statutorily or contractually required contributions	\$	21,385	19,858	16,695	13,375
Contributions in relation to the statutorily or contractually required contributions*	\$	<u>(21,385)</u>	<u>(19,858)</u>	<u>(16,695)</u>	<u>(13,375)</u>
Contribution deficiency (excess)	\$	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Covered payroll*	\$	285,288	292,746	267,973	241,647
Contributions as a percentage of covered payroll	%	7.50%	6.78%	6.23%	5.53%

Notes to Schedule:

*Until a full 10-year trend is compiled, only information for those years available is presented.

**Tri-County Economic Development District
Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2018**

Federal Agency (Pass-Through Agency)	Federal Program	Expenditures					Passed through to Subrecipients	Note
		CFDA Number	Other Award Number	From Pass- Through Awards	From Direct Awards	Total		
RURAL BUSINESS COOPERATIVE SERVICE, AGRICULTURE, DEPARTMENT OF	Rural Business Development Grant	10.351	RO94063 58769	-	92	92	-	6
RURAL BUSINESS COOPERATIVE SERVICE, AGRICULTURE, DEPARTMENT OF	Rural Business Enterprise Grant	10.769	56-033- 877270500	-	3,919	3,919	-	6
RURAL BUSINESS COOPERATIVE SERVICE, AGRICULTURE, DEPARTMENT OF	Rural Microentrepreneur Assistance Program	10.870	RMAP Loan/Grant	-	59,383	59,383	-	5, 6
ECONOMIC DEVELOPMENT ADMINISTRATION, COMMERCE, DEPARTMENT OF	Economic Development Support for Planning Organizations	11.302	FED17SEA302 0017	-	65,384	65,384	-	2,6
Economic Development Cluster								
ECONOMIC DEVELOPMENT ADMINISTRATION, COMMERCE, DEPARTMENT OF	Economic Adjustment Assistance	11.307	F077907436	-	25,403	25,403	-	2, 6
ECONOMIC DEVELOPMENT ADMINISTRATION, COMMERCE, DEPARTMENT OF	Economic Adjustment Assistance	11.307	07-39-02713	-	1,258,602	1,258,602	-	4, 6
Total Economic Development Cluster:				-	1,284,005	1,284,005	-	
ASSISTANT SECRETARY FOR COMMUNITY PLANNING AND DEVELOPMENT, HOUSING AND URBAN DEVELOPMENT, DEPARTMENT OF	Community Development Block Grants/State's program and Non-Entitlement Grants in Hawaii	14.228	01-97-733-001 & 96-745-091	-	65,448	65,448	-	3, 6

The accompanying notes are an integral part of this schedule.

**Tri-County Economic Development District
Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2018**

Federal Agency (Pass-Through Agency)	Federal Program	CFDA Number	Other Award Number	Expenditures			Passed through to Subrecipients	Note
				From Pass- Through Awards	From Direct Awards	Total		
FEDERAL TRANSIT ADMINISTRATION, TRANSPORTATION, DEPARTMENT OF (via WSDOT)	Formula Grants for Rural Areas and Tribal Transit Program	20.509	GCB 2861	53,183	-	53,183	-	6
Transit Services Programs Cluster								
FEDERAL TRANSIT ADMINISTRATION, TRANSPORTATION, DEPARTMENT OF (via WSDOT)	Enhanced Mobility of Seniors and Individuals with Disabilities	20.513	GCB 2635	63,899	-	63,899	-	
Total Transit Services Programs Cluster:				63,899	-	63,899	-	
Total Federal Awards Expended:				117,082	1,478,231	1,595,313	-	

**TRI COUNTY ECONOMIC DEVELOPMENT DISTRICT
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR YEAR ENDED DECEMBER 31, 2018**

NOTE 1 - BASIS OF ACCOUNTING

The Schedule of Expenditures of Federal awards is prepared on the same basis of accounting as the District's financial statements. The District uses Governmental Accepted Accounting Principles (GAAP) for all funds represented on this schedule.

NOTE 2 - PROGRAM COSTS

The amounts shown as current year expenditures represent only the federal portion of program costs. Entire program costs, including the District's portion, are more than shown. Such expenditures are recognized following, as applicable, either the cost principles in the OMB Circular A-87, Cost Principles for State, Local, and Indian Tribal Governments, or the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

NOTE 3 – REVOLVING LOAN - PROGRAM INCOME COMMUNITY DEV. BLOCK GRANT

The District has a revolving loan program for business and micro loans. Under this federal program, repayments to the District are considered program revenues (income) and loans of such funds to eligible recipients and administration costs are considered expenditures. \$40,000 in loan funds were disbursed to program participants in 2018 and the administrative expense was \$25,448 totaling \$65,448 which is presented in this schedule. The amount of principal and interest received in loan repayments for the year was \$124,828.

NOTE 4 – REVOLVING LOAN - PROGRAM INCOME ECONOMIC ADJUSTMENT ASSISTANCE

The District received \$600,000 from prior year's Economic Development Administration grants and provided its own matched funds in the amount of \$200,000 for a total of \$800,000. These moneys were the basis for a revolving loan fund. The total amount presented in this schedule is 75% of the amount of outstanding loans, administrative expenses, current year write offs and the cash and investments held at year end. \$100,000 in loan funds were disbursed to program participants in 2018. The amount of principal and interest received in loan repayments for the year was \$315,624.

NOTE 5 – RURAL MICROENTREPRENEUR ASSISTANCE PROGRAM

The Tri County Economic Development Non Profit Corporation (TC EDC), a component unit of TEDD, received the remaining \$200,000 of the \$400,000 loan in 2015. TC EDC received the remaining \$34,625 of the \$100,000 grant in 2016. The TC EDC received \$17,483 in additional grant funding in 2018. \$40,000 in loan funds were disbursed to program participants in 2018 and the administrative expense paid from the grant was \$19,383 totaling \$59,383 which is presented in this schedule. The amount of principal and interest received in loan repayments for the year was \$17,844.

The loan portion of the Rural Microenterprise Assistance Program is reported on the District's Schedule of Liabilities (Schedule 9).

NOTE 6 – INDIRECT COST RATE

The district has not elected to use the 10 percent de minimis indirect cost rate allowed under Uniform Guidance.

ABOUT THE STATE AUDITOR'S OFFICE

The State Auditor's Office is established in the state's Constitution and is part of the executive branch of state government. The State Auditor is elected by the citizens of Washington and serves four-year terms.

We work with our audit clients and citizens to achieve our vision of government that works for citizens, by helping governments work better, cost less, deliver higher value, and earn greater public trust.

In fulfilling our mission to hold state and local governments accountable for the use of public resources, we also hold ourselves accountable by continually improving our audit quality and operational efficiency and developing highly engaged and committed employees.

As an elected agency, the State Auditor's Office has the independence necessary to objectively perform audits and investigations. Our audits are designed to comply with professional standards as well as to satisfy the requirements of federal, state, and local laws.

Our audits look at financial information and compliance with state, federal and local laws on the part of all local governments, including schools, and all state agencies, including institutions of higher education. In addition, we conduct performance audits of state agencies and local governments as well as [fraud](#), state [whistleblower](#) and [citizen hotline](#) investigations.

The results of our work are widely distributed through a variety of reports, which are available on our [website](#) and through our free, electronic [subscription](#) service.

We take our role as partners in accountability seriously, and provide training and technical assistance to governments, and have an extensive quality assurance program.

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