



Office of the Washington State Auditor
Pat McCarthy

Accountability Audit Report

Mason County Public Hospital District No. 1

(Mason General Hospital and Family of Clinics)

For the period January 1, 2018 through December 31, 2018

Published February 3, 2020

Report No. 1025539





**Office of the Washington State Auditor
Pat McCarthy**

February 3, 2020

Board of Commissioners
Mason General Hospital and Family of Clinics
Shelton, Washington

Report on Accountability

Thank you for the opportunity to work with you to promote accountability, integrity and openness in government. The State Auditor's Office takes seriously our role of providing state and local governments with assurance and accountability as the independent auditor of public accounts. In this way, we strive to help government work better, cost less, deliver higher value and earn greater public trust.

Independent audits provide essential accountability and transparency for District operations. This information is valuable to management, the governing body and public stakeholders when assessing the government's stewardship of public resources.

The attached comprises our independent audit report on the District's compliance with applicable requirements and safeguarding of public resources for the areas we examined. We appreciate the opportunity to work with your staff and we value your cooperation during the audit.

Sincerely,

Pat McCarthy
State Auditor
Olympia, WA

TABLE OF CONTENTS

| | |
|---------------------------------------|---|
| Audit Results..... | 4 |
| Related Reports..... | 5 |
| Information about the District..... | 6 |
| About the State Auditor's Office..... | 7 |

AUDIT RESULTS

This report describes the overall results and conclusions for the areas we examined. In those selected areas, District operations complied with applicable state laws, regulations, and its own policies, and provided adequate controls over the safeguarding of public resources.

About the audit

This report contains the results of our independent accountability audit of Mason General Hospital and Family of Clinics from January 1, 2018 through December 31, 2018.

Management is responsible for ensuring compliance and adequate safeguarding of public resources from fraud, loss or abuse. This includes the design, implementation and maintenance of internal controls relevant to these objectives.

This audit was conducted under the authority of RCW 43.09.260, which requires the Office of the State Auditor to examine the financial affairs of all local governments. Our audit involved performing procedures to obtain evidence about the District's uses of public resources, compliance with state laws and regulations and its own policies and procedures, and internal controls over such matters.

In keeping with general auditing practices, we do not examine every transaction, activity or area. Instead, based on our risk assessment for the year ended December 31, 2018, the areas examined were those representing the highest risk of fraud, loss, abuse, or noncompliance. The following areas were examined during this audit period:

- Cash receipting – completeness of deposits at cafeteria
- Payroll – gross wages
- Accounts payable – general disbursements and credit cards
- Financial condition and fiscal sustainability

RELATED REPORTS

Financial

A financial statement audit was performed by a firm of certified public accountants. That firm's report is available on our website, <http://portal.sao.wa.gov/ReportSearch>.

INFORMATION ABOUT THE DISTRICT

Mason County Public Hospital District No. 1, built in 1968, is one of the largest public employers in Mason County. The District is composed of Mason General Hospital and the following clinics and practices: Mason General Hospital Eye Clinic, Mason General Hospital Family Health, Mason General Hospital Shelton Orthopedics, Mason General Hospital Surgery Clinic, Mountain View Women's Health Clinic, Oakland Bay Pediatrics, Shelton Family Medicine, Mason General Hospital Ankle & Foot, Olympic Physicians and Hoodspport Family Clinic. The District provides an emergency department, intensive and acute care units and surgery suites. Additional services include physical therapy, respiratory therapy, outpatient surgery, diagnostic imaging, labor and delivery and a modern full-service laboratory.

An elected, three-member Board of Commissioners governs the District. Board Members serve staggered, six-year terms. The Board appoints management to oversee the District's daily operations as well as its approximately 720 employees and 60 volunteers. In 2018, the District's expenses were approximately \$100 million.

Contact information related to this report

| | |
|------------|--|
| Address: | Mason General Hospital and Family of Clinics 901 Mountain View Drive, Bldg. 1 P.O. Box 1668 Shelton, WA 98584 |
| Contact: | Rick Smith, Chief Financial Officer |
| Telephone: | (360) 432-3260 |
| Website: | www.masongeneral.com |

Information current as of report publish date.

Audit history

You can find current and past audit reports for Mason General Hospital and Family of Clinics at <http://portal.sao.wa.gov/ReportSearch>.

ABOUT THE STATE AUDITOR'S OFFICE

The State Auditor's Office is established in the state's Constitution and is part of the executive branch of state government. The State Auditor is elected by the citizens of Washington and serves four-year terms.

We work with our audit clients and citizens to achieve our vision of government that works for citizens, by helping governments work better, cost less, deliver higher value, and earn greater public trust.

In fulfilling our mission to hold state and local governments accountable for the use of public resources, we also hold ourselves accountable by continually improving our audit quality and operational efficiency and developing highly engaged and committed employees.

As an elected agency, the State Auditor's Office has the independence necessary to objectively perform audits and investigations. Our audits are designed to comply with professional standards as well as to satisfy the requirements of federal, state, and local laws.

Our audits look at financial information and compliance with state, federal and local laws on the part of all local governments, including schools, and all state agencies, including institutions of higher education. In addition, we conduct performance audits of state agencies and local governments as well as [fraud](#), state [whistleblower](#) and [citizen hotline](#) investigations.

The results of our work are widely distributed through a variety of reports, which are available on our [website](#) and through our free, electronic [subscription](#) service.

We take our role as partners in accountability seriously, and provide training and technical assistance to governments, and have an extensive quality assurance program.

| Contact information for the State Auditor's Office | |
|--|--|
| Public Records requests | PublicRecords@sao.wa.gov |
| Main telephone | (360) 902-0370 |
| Toll-free Citizen Hotline | (866) 902-3900 |
| Website | www.sao.wa.gov |