



Office of the Washington State Auditor
Pat McCarthy

Accountability Audit Report

Housing Authority of the City of Everett

For the period July 1, 2021 through June 30, 2023

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**Office of the Washington State Auditor
Pat McCarthy**

March 28, 2024

Board of Commissioners
Housing Authority of the City of Everett
Everett, Washington

Report on Accountability

Thank you for the opportunity to work with you to promote accountability, integrity and openness in government. The Office of the Washington State Auditor takes seriously our role of providing state and local governments with assurance and accountability as the independent auditor of public accounts. In this way, we strive to help government work better, cost less, deliver higher value and earn greater public trust.

Independent audits provide essential accountability and transparency for Housing Authority operations. This information is valuable to management, the governing body and public stakeholders when assessing the government's stewardship of public resources.

Attached is our independent audit report on the Housing Authority's compliance with applicable requirements and safeguarding of public resources for the areas we examined. We appreciate the opportunity to work with your staff and value your cooperation during the audit.

Sincerely,

Pat McCarthy, State Auditor
Olympia, WA

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AUDIT RESULTS

Results in brief

This report describes the overall results and conclusions for the areas we examined. In those selected areas, Housing Authority operations complied, in all material respects, with applicable state laws, regulations, and its own policies, and provided adequate controls over the safeguarding of public resources.

In keeping with general auditing practices, we do not examine every transaction, activity, policy, internal control, or area. As a result, no information is provided on the areas that were not examined.

About the audit

This report contains the results of our independent accountability audit of the Housing Authority of the City of Everett from July 1, 2021 through June 30, 2023.

Management is responsible for ensuring compliance and adequate safeguarding of public resources from fraud, loss or abuse. This includes the design, implementation and maintenance of internal controls relevant to these objectives.

This audit was conducted under the authority of RCW 43.09.260, which requires the Office of the Washington State Auditor to examine the financial affairs of all local governments. Our audit involved obtaining evidence about the Housing Authority's use of public resources, compliance with state laws and regulations and its own policies and procedures, and internal controls over such matters. The procedures performed were based on our assessment of risks in the areas we examined.

Based on our risk assessment for the years ended June 30, 2023 and 2022, the areas examined were those representing the highest risk of fraud, loss, abuse, or noncompliance. We examined the following areas during this audit period:

- Accounts payable – general disbursements, credit cards, travel expenditures, and employee reimbursements
- Open public meetings – compliance with minutes, meetings and executive session requirements
- Financial condition – reviewing for indications of financial distress

RELATED REPORTS

Financial

Our opinion on the Housing Authority's financial statements and compliance with federal grant program requirements is provided in a separate report, which includes the Housing Authority's financial statements. That report is available on our website, <http://portal.sao.wa.gov/ReportSearch>.

Federal grant programs

We evaluated internal controls and tested compliance with the federal program requirements, as applicable, for the Housing Authority's major federal programs, which are listed in the Schedule of Findings and Questioned Costs section of the separate financial statement and single audit report. That report includes a federal finding regarding Housing Quality Standards inspections. That report is available on our website, <http://portal.sao.wa.gov/ReportSearch>.

Other reports

We issued a report on agreed-upon procedures performed at the Housing Authority. That report is available on our website, <http://portal.sao.wa.gov/ReportSearch>.

INFORMATION ABOUT THE HOUSING AUTHORITY

The Housing Authority of the City of Everett was created in 1942 to provide safe, decent, sanitary, and affordable housing to low-income families and individuals. The Housing Authority's service area includes 28 square miles within the city of Everett plus an unincorporated area surrounding the city's boundary.

A six-member Board of Commissioners governs the Housing Authority. The Mayor of the city appoints the Board Members. The Board appoints an Executive Director to oversee the Housing Authority's daily operations as well as its approximately 125 employees. For fiscal year 2023, the Housing Authority had operating revenue of \$76,764,712. The Housing Authority owns one public housing project which is vacant and has been approved for disposition by HUD. Housing includes senior-only units, senior and disabled-only units, and non-designated units. The Housing Authority owns and manages 1,984 subsidized and nonsubsidized rental housing units either directly or in conjunction with our tax credit partnerships.

Through its Section 8 Housing Choice Voucher Program, EHA currently receives an allocation of 3,759 vouchers of various types per month from HUD. This equated to 45,108 voucher unit months during the fiscal year. Section 8 vouchers provide rental assistance to qualified low-income households to subsidize the rental of apartments and houses. The Housing Authority receives approximately 74 percent of its operating revenue in grants and subsidies from HUD. The Housing Authority is the general partner in seven limited partnerships, EHA – Broadway Plaza Limited Liability Limited Partnership, Pivotal Point Limited Liability Limited Partnership, Bakerview/Grandview Affordable Housing Limited Liability Limited Partnership, Everett Affordable Housing Portfolio Limited Liability Limited Partnership, EHA Senior Housing I Limited Liability Limited Partnership, Wiggums Park Place Limited Liability Limited Partnership and Everett Housing Legacy Limited Liability Limited Partnership. EHA sponsors and manages eleven 501(c)3 non-profit organizations which provide 454 units of low-income housing to residents throughout Snohomish County.

Contact information related to this report

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Information current as of report publish date.

Audit history

You can find current and past audit reports for the Housing Authority of the City of Everett at <http://portal.sao.wa.gov/ReportSearch>.

ABOUT THE STATE AUDITOR'S OFFICE

The State Auditor's Office is established in the Washington State Constitution and is part of the executive branch of state government. The State Auditor is elected by the people of Washington and serves four-year terms.

We work with state agencies, local governments and the public to achieve our vision of increasing trust in government by helping governments work better and deliver higher value.

In fulfilling our mission to provide citizens with independent and transparent examinations of how state and local governments use public funds, we hold ourselves to those same standards by continually improving our audit quality and operational efficiency, and by developing highly engaged and committed employees.

As an agency, the State Auditor's Office has the independence necessary to objectively perform audits, attestation engagements and investigations. Our work is designed to comply with professional standards as well as to satisfy the requirements of federal, state and local laws. The Office also has an extensive quality control program and undergoes regular external peer review to ensure our work meets the highest possible standards of accuracy, objectivity and clarity.

Our audits look at financial information and compliance with federal, state and local laws for all local governments, including schools, and all state agencies, including institutions of higher education. In addition, we conduct performance audits and cybersecurity audits of state agencies and local governments, as well as state whistleblower, fraud and citizen hotline investigations.

The results of our work are available to everyone through the more than 2,000 reports we publish each year on our website, www.sao.wa.gov. Additionally, we share regular news and other information via an email subscription service and social media channels.

We take our role as partners in accountability seriously. The Office provides training and technical assistance to governments both directly and through partnerships with other governmental support organizations.

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